

**AGENDA (FINAL)
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, MAY 26, 2020, 10:00 A.M.**

Public meetings are being held by conference call while the county is under the Governor's Yellow Phase of reopening. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

Resolution #212-2020:

- a. Payment of three (3) Warrant Lists dated 05/22/2020, in the amounts of \$89,512.30 #200526CY; \$389,391.57 #200526MW and \$15,278.88 #200526SS, which include payment of the following invoice:
 - **2017 Project Fund/Bond/911 Comm. Room Project:** DeGol Carpeting in the amount of \$8,376.00.
- b. Ratification of one (1) Warrant List dated 05/20/2020, in the amount of \$23,398.31, #200520ML.
- c. Ratification of one (1) Warrant List dated 05/22/2020, in the amount of \$3,556.34, #200522HR.
- d. Ratification of one (1) Warrant Lists dated 05/22/2020, in the total amount of \$590,805.64, #200522, for the monthly Retirement Distribution.
- e. Ratification of Total Payroll for the Check Dated 05/21/2020, in the total amount of \$757,549.56.
- f. **2020 Budget Transfer:** For insurance claim deductibles.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO 44960 General County Operations	\$190.30	01209PO 44960 Prison
01101GCO 44960 General County Operations	\$5,588.30	01158 44960 District Attorney
01101GCO 44960 General County Operations	\$157.25	01157 44960 Public Defender
01101GCO 44960 General County Operations	\$157.25	01101 44960 Commissioners
01101GCO 44960 General County Operations	\$2,915.69	01103BM 44960 Building Maintenance

- g. **2020 Budget Transfer:** McNees Wallace Legal Fees for the month of April 2020.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 General County Operations	\$342.00	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$142.50	40164-44080 Victim Witness
01101GCO-44080 General County Operations	\$2340.00	01105718-44080 Human Resources
01101GCO-44080 General County Operations	\$570.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$11,932.50	01101-44080 Commissioners
01101GCO-44080 General County Operations	\$114.00	40164-44080 Victim Witness
01101GCO-44080 General County Operations	\$199.50	34156-44080 Domestic Relations
01101GCO-44080 General County Operations	\$114.00	012012-44080 APO
01101GCO-44080 General County Operations	\$114.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$456.00	013201-44080 CYF
01101GCO-44080 General County Operations	\$1795.50	013201-44080 CYF

- h. **Employment:** Dwayne D. Dittsworth, FT, Head Groundskeeper Valley View Park, Public Works, \$15.50/hr., effective 05/26/2020; and Suzanne M. Rowland, PT, Archivist (1500 hours/year), Records Management, \$10.25/hr., effective 05/26/2020.
- i. **Returning from furlough full-time:** Dale Crum, Deborah Korte, Tammie McCahan, Kayla Amrhein, Brittany Smith, Clara Rininger, Christina Fink and Emily Smithmyer, 05/18/2020; Tom Settle and Elizabeth Matthews, 5/22/2020.

8. **UNFINISHED BUSINESS**

Resolution 213-2020: Adoption of a resolution approving the submission of a FY 2020-2022 Grant Application (PTS-2021-Blair-00042) to the Pennsylvania Department of Transportation, in the total amount of \$193,238.76 for the period of October 1, 2020 through September 30, 2021, for the Blair County Police Traffic Safety Enforcement Program.

Resolution 214-2020: Adoption of a resolution approving the submission of an application to the Pennsylvania Department of Community and Economic Development (DCED) for 2020 CARES ESG-CV Program Funds, under the Coronavirus Aid Relief, in the amount of \$71,020.00, on behalf of homeless shelter housing and service providers.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **2019 Audit:**

Introduction, review and acceptance of the 2019 Annual Audit.

B. **PCoRP Insurance Renewal:**

Discussion concerning the PCoRP Insurance Renewal Proposal received for the policy period of June 1, 2020 through June 1, 2021.

C. **Blair County Human Resources:**

- i. Requesting approval of Amendments to the Ameriflex Plan Document and the Summary Plan for the Flexible Spending Account (FSA) in response to the CARES ACT permitting Over the Counter (OTC) drugs, medicines and menstrual products to be obtained and reimbursed using the FSA Plan for the period of January 1, 2020 to March 31, 2021.
- ii. Requesting approval of a Student Internship Placement Agreement between the County of Blair and Juniata College for one (1) student intern Molly Harris for the period of June 1, 2020 to August 14, 2020, in the Victim Witness Office.

D. **Blair Senior Services:**

Requesting approval of a Medical Assistance Transportation Program Participation Grant Agreement & Assurance of Compliance between the County of Blair and Blair Senior Services for the period of July 1, 2020 through June 30, 2021.

E. **Southern Alleghenies Service Management Group:**

Requesting approval of a FY 20/21 Intellectual Disability and Early Intervention Contract renewal between the County of Blair and Southern Alleghenies Service Management Group for the period of July 1, 2020 through June 30, 2021.

F. **Department of Emergency Services:**

- i. Ratification of the Pennsylvania Emergency Management Agency (PEMA) DAP-2 form with Attachment G, which is the Public Disaster Assistance Application and Agreement for Financial Assistance, as well as the Electronic Payment Program Enrollment Form (PEPP).
- ii. Requesting approval of a renewal Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and SBM Electronics, Inc., for support and maintenance of the Audiology Voice Recorder, in the amount of \$15,339.80 for the period of May 31, 2020 through May 30, 2021.

- iii. Requesting approval of a renewal Software Maintenance Agreement between the County of Blair, Blair County Department of Emergency Services/911E and NetMotion, to provide secure access to the Computer Aided Dispatch (CAD) network while outside of the secure network, in the annual amount of \$7,003.66.

G. Blair County Assessment Office:

Requesting approval of a Cost Sharing Agreement between the County of Blair and the Hollidaysburg Area School District for appraisal consulting services rendered for the appeals to the Court of Common Pleas for parcel 04.00-01..-024.19-000, EIG Holliday LLC, 2019GN3321 with the Taxing Authorities, in the total amount of \$6,500.00, with the School District paying 66.25% of said costs, the Municipality paying 4.07% of said costs and the County paying 29.67% of said costs.

H. Blair County Prison:

Requesting approval of a Proposal of Service from Keller Engineers, Inc. for the Blair County Prison HVAC Coil Replacement Project in the total amount of \$7,920.00 to include Project Management, Technical Design, Drawings and Technical Specifications, Documents, Bidding and Construction Consultation and reimbursable expenses.

10. **OLD BUSINESS**

None

11. **ADJOURN**