



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of November 10, 2021

10:30 am In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

NONE

Quorum: Present

Non-Board Members in Attendance:

President Judge Elizabeth Doyle¹, Sarah Chuff, Nicole Hemminger, James Hudack, Janice Meadows, Public Defender Russell Montgomery², Allison Senkevich, Jennifer Sleppy, Katherine Swigart

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:33 a.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There was no comment at this time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the October 20, 2021 meeting be approved. The motion was unanimously carried.

Adult Parole

Requested by President Judge Elizabeth A. Doyle

Parole and Probation Officer Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$13.2022, \$990.16 estimated bi-weekly, \$25,744.29 estimated annually. The wages, taxes and benefits will be funded through Fund 76 (Offender Supervision Fund). This vacancy is due to the resignation of Zachary Krise effective 06/18/2021. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member of the board for items in that office.

² The Public Defender is a voting member of the board for items in that office.

Adult Parole

Requested by President Judge Elizabeth A. Doyle

Parole and Probation Officer Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 37.50 hours per week with an hourly rate of \$13.2022, \$990.16 estimated bi-weekly, \$25,744.29 estimated annually. This vacancy is due to the resignation of Tyler Eaken effective 10/26/2021. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Commissioner Webster moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of McKayla Sebia effective 10/15/2021. Controller Stickel seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Commissioner Webster moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to Brittany Parshall moving to the vacant Part-Time (1500 hours per benefit plan year) opening effective 11/20/2021. Controller Stickel seconded the motion and it was unanimously carried.

Public Defender

Requested by Public Defender Russell Montgomery

Administrative Support Public Defender Montgomery moved to abolish this position/title. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time Non-Benefit Eligible (limited to 999 hours per anniversary year). Marina Bennetti moved into a Full-Time position effective 9/6/2021. The former Part-Time position of the same title should be abolished. Commissioner Burke seconded the motion and it was unanimously carried.

Children, Youth, & Families

Requested by James Hudack, Interim Director

Clerk Typist II - Fiscal Aide Commissioner Burke moved to re-create this position. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week with an hourly rate of \$10.91, \$818.25 estimated bi-weekly, \$21,274.50 estimated annually. The wages are reimbursed 80% by the state. This vacancy is due to the promotion of Kyle Brashear to Fiscal Assistant effective 10/30/2021. Commissioner Erb seconded the motion and it was unanimously carried.

Controller

Requested by Controller A.C. Stickel

Accountant Controller Stickel moved to set salary for this position at \$17.96/hour. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Stephanie Piper meets the minimum qualification for the position. Commissioner Erb seconded the motion and it was unanimously carried.

Human Resources

Requested by Katherine Swigart, Director

Payroll Administrator Commissioner Erb moved to re-create this position within the H6 Hiring Range (\$13.40 to \$14.74/Hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week. The vacancy is due to Sandy Holencik accepting and moving to the position of Human Resources Generalist as soon as the Payroll Administrator position is filled. Commissioner Webster seconded the motion and it was unanimously carried.

Children, Youth, & Families

**Requested by Katherine Swigart
Human Resources Director**


Fiscal Assistant Commissioner Burke moved to set the salary for the incumbent. This position is PSSU, Non-Exempt (Hourly). Full-Time at 37.5 hours per week. Kyle Brashear was promoted to Fiscal Assistant effective 10/30/2021. His rate in his prior position was \$.05./hour higher than the starting wage for fiscal assistant. The union approved retaining his existing wage of \$11.50 per hour, \$862.50 estimated bi-weekly, \$22,425.00 estimated annually. The wage is reimbursed 80% by the state. Commissioner Erb seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the October 2021 overtime and additional report for the information of the board.

There being no further business to discuss, the meeting was adjourned at 10:47 am.

The next Regular Salary Board Meeting will be held on November 17, 2021 @ 2:00 pm
In Conference Room 2B.

Respectfully Submitted,



August C. Stickel IV
Secretary