

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
THURSDAY, FEBRUARY 11, 2021, 10:00 A.M.**

**Public meetings are being held by conference call during the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **APPROVAL OF MEETING MINUTES – January 26, February 2, and 4, 2021**
6. **PUBLIC COMMENTS**
7. **UNFINISHED BUSINESS**

Adoption of Resolutions:

Resolution #39-2021: A resolution approving authorization for Chief Clerk/County Administrator Nicole M. Hemminger to execute the Reimbursement Agreement between the County of Blair and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Transportation (PennDOT) and authorization for Commissioners Erb, Commissioner Webster or Chief Clerk/County Administrator Nicole M. Hemminger to sign all PennDOT documents associated with the Bridge #33/T-456 Old Mill Run Road Replacement Project.

Resolution #40-2021: A resolution approving submission of the Chapter 105 Water Obstructions and Encroachment General Permit Registration Form to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands for construction of Bridge #67 over Old Town Run, located in Frankstown, Township, Blair County.

Resolution #41-2021: A resolution approving a disbursement from the Blair County Demolition Fund, in the amount of \$4,000.00, for the demolition of a property located at 1530 2nd Street, Altoona, PA. Total estimated cost for demolition is in amount of \$8,000.00, with the City of Altoona committing funds, in the total amount of \$4,000.00 for said project.

Resolution #42-2021: A resolution approving a disbursement from the Blair County Demolition Fund, in the amount of \$6,500.00, for the demolition of a property located at 1902 10th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,000.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

Resolution #43-2021: A resolution approving a disbursement from the Blair County Demolition Fund, in the amount of \$7,319.00, for the demolition of a property located at 1616 11th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,819.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

Resolution #44-2021: A resolution approving authorization for Brian Walters, HR Benefits Coordinator to complete the online renewal agreement with Ameriflex to administer Flexible Spending Accounts (FSA) and Dependent Care Accounts (DCA) on behalf of the employees of the County of Blair, and authorization to electronically sign the agreement on behalf of Commissioner Bruce R. Erb, as the authorized representative for the County of Blair. The County of Blair will adopt for the plan year April 1, 2021 through March 31, 2021 an increase to the 2021 maximum funding limit, in the amount of \$2,750.00, and a carry-over (rollover) limit, in the amount of \$550.00 annually.

Resolution #45-2021: A resolution approving a Data Sharing Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) authorizing Empower3 and Spark360 to share certain data, including Protected Health Information with L. R. Webber and DataSmart, in compliance with HIPAA as set forth within said agreement.

Resolution #46-2021: A resolution approving a HIPAA Business Associate Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) requiring Empower3 to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Resolution #47-2021: A resolution approving a HIPAA Business Associate Agreement between the County of Blair and L. R. Webber requiring L. R. Webber Associates, Inc., to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Resolution #48-2021: A resolution approving a DataSmart Health Solutions Participation Form and Business Associate Agreement between the County of Blair and DataSmart Health Solutions, Inc., through L. R. Webber Associates, Inc., setting forth the administrative services and free schedule effective January 1, 2021, and requiring DataSmart Health Solutions to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Resolution #49-2021: A resolution approving a Grievance Settlement Agreement between the County of Blair and the American Federation of State, County and Municipal Employees (AFSCME) Council 83, effective February 9, 2021.

Resolution #50-2021: A resolution approving the 911 Statewide Interconnectivity Funding Grant Agreement between the County of Blair, Department of Emergency Services/911E and the Pennsylvania Emergency Management Agency (PEMA), an agency of the Commonwealth of Pennsylvania, in the amount of \$389,832.61, for the period of January 1, 2021 through December 31, 2021 for the projects as outlined below:

- \$ 68,340.25 SCM ESINet Maintenance Project
- \$ 66,400.38 SAC CHE and ALI Maintenance Project
- \$ 11,585.22 SAC Regional Recorder Maintenance Project
- \$ 38,400.00 SCM Protocol Maintenance Project
- \$205,106.76 SAC 911 Regional CAD Project

Resolution #51-2021: A resolution approving submission of the 2020 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) to the Pennsylvania Emergency Management Agency (PEMA) as part of the Hazardous Materials Response Fund Grant Program (HMRF). Said report details the activities and status of the county concerning the threat and preparedness levels currently experienced within the County of Blair, and serves as the 2021-2022 HMRF grant application.

Resolution #52-2021: A resolution approving a ¼ page, 4-color advertisement in the Blair Chamber of Commerce, Quality of Life, 2021 Membership Directory and Buyer's Guide, in the amount of \$495.00, to be paid from the Fort Roberdeau marketing budget.

Resolution #53-2021: A resolution approving a quote received from DeGol Carpet, for the installation of carpet in the 2nd Floor Jury Deliberation Room, in the total amount of \$913.00.

8. OLD BUSINESS:

None

9. NEW BUSINESS:

Finance:

Requesting approval for the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED) for a grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00.

10. ADJOURN:

BUSINESS SESSION: THURSDAY, FEBRUARY 11, 2021, 10:00 A.M.:

Location: Participation by telephone conference only.

**Public meetings are being held by conference call during the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Scott Simmons and Melissa Harpster (Commissioners Office), Jennifer Sleppy and Sarah Chuff (Finance), Kay Stephens (Altoona Mirror) and Glenn Nelson (Fort Roberdeau).

Approval of Meeting Minutes – January 26, February 2, and 4, 2021:

Commissioner Erb called for corrections or changes to the minutes of January 26, 2021 and February 2 and 4, 2021. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Public Comments:

Commissioner Erb called for public comment.

Kay Stephens asked for a synopsis of Resolution 49-2021.

Unfinished Business:

Adoption of Resolutions:

Resolution #39-2021: A resolution approving authorization for Chief Clerk/County Administrator Nicole M. Hemminger to execute the Reimbursement Agreement between the County of Blair and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Transportation (PennDOT) and authorization for Commissioners Erb, Commissioner Webster or Chief Clerk/County Administrator Nicole M. Hemminger to sign all PennDOT documents associated with the Bridge #33/T-456 Old Mill Run Road Replacement Project.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #39-2021.

Resolution #40-2021: A resolution approving submission of the Chapter 105 Water Obstructions and Encroachment General Permit Registration Form to the Commonwealth of Pennsylvania, Department of Environmental Protection, Bureau of Waterways Engineering and Wetlands for construction of Bridge #67 over Old Town Run, located in Frankstown, Township, Blair County.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #40-2021.

Resolution #41-2021: A resolution approving a disbursement from the Blair County Demolition Fund, in the amount of \$4,000.00, for the demolition of a property located at 1530 2nd Street, Altoona, PA. Total estimated cost for demolition is in amount of \$8,000.00, with the City of Altoona committing funds, in the total amount of \$4,000.00 for said project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #41-2021.

Resolution #42-2021: A resolution approving a disbursement from the Blair County Demolition Fund, in the amount of \$6,500.00, for the demolition of a property located at 1902 10th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,000.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #42-2021.

Resolution #43-2021: A resolution approving a disbursement from the Blair Count Demolition Fund, in the amount of \$7,319.00, for the demolition of a property located at 1616 11th Street, Altoona, PA. Total estimated cost for demolition is in the amount of \$13,819.00, with the City of Altoona committing funds, in the total amount of \$6,500.00 for said project.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #43-2021.

Resolution #44-2021: A resolution approving authorization for Brian Walters, HR Benefits Coordinator to complete the online renewal agreement with Ameriflex to administer Flexible Spending Accounts (FSA) and Dependent Care Accounts (DCA) on behalf of the employees of the County of Blair, and authorization to electronically sign the agreement on behalf of Commissioner Bruce R. Erb, as the authorized representative for the County of Blair. The County of Blair will adopt for the plan year April 1, 2021 through March 31, 2021 an increase to the 2021 maximum funding limit, in the amount of \$2,750.00, and a carry-over (rollover) limit, in the amount of \$550.00 annually.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #44-2021.

Resolution #45-2021: A resolution approving a Data Sharing Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) authorizing Empower3 and Spark360 to share certain data, including Protected Health Information with L. R. Webber and DataSmart, in compliance with HIPAA as set forth within said agreement.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #45-2021.

Resolution #46-2021: A resolution approving a HIPAA Business Associate Agreement between the County of Blair and Empower3 Center for Health LLC (Empower3) requiring Empower3 to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #46-2021.

Resolution #47-2021: A resolution approving a HIPAA Business Associate Agreement between the County of Blair and L. R. Webber requiring L. R. Webber Associates, Inc., to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #47-2021.

Resolution #48-2021: A resolution approving a DataSmart Health Solutions Participation Form and Business Associate Agreement between the County of Blair and DataSmart Health Solutions, Inc., through L. R. Webber Associates, Inc., setting forth the administrative services and free schedule effective January 1, 2021, and requiring DataSmart Health Solutions to protect the privacy and provide for the security of Protected Health Information in compliance with HIPAA as set forth within said agreement.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #48-2021.

Resolution #49-2021: A resolution approving a Grievance Settlement Agreement between the County of Blair and the American Federation of State, County and Municipal Employees (AFSCME) Council 83, effective February 9, 2021.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #49-2021.

Resolution #50-2021: A resolution approving the 911 Statewide Interconnectivity Funding Grant Agreement between the County of Blair, Department of Emergency Services/911E and the Pennsylvania Emergency Management Agency (PEMA), an agency of the Commonwealth of Pennsylvania, in the amount of \$389,832.61, for the period of January 1, 2021 through December 31, 2021 for the projects as outlined below:

- \$ 68,340.25 SCM ESINet Maintenance Project
- \$ 66,400.38 SAC CHE and ALI Maintenance Project
- \$ 11,585.22 SAC Regional Recorder Maintenance Project
- \$ 38,400.00 SCM Protocol Maintenance Project
- \$205,106.76 SAC 911 Regional CAD Project

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #50-2021.

Resolution #51-2021: A resolution approving submission of the 2020 Annual Report on Hazardous Materials Emergency Response Preparedness (HMERP) to the Pennsylvania Emergency Management Agency (PEMA) as part of the Hazardous Materials Response Fund Grant Program (HMRF). Said report details the activities and status of the county concerning the threat and preparedness levels currently experienced within the County of Blair, and serves as the 2021-2022 HMRF grant application.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #51-2021.

Resolution #52-2021: A resolution approving a ¼ page, 4-color advertisement in the Blair Chamber of Commerce, Quality of Life, 2021 Membership Directory and Buyer's Guide, in the amount of \$495.00, to be paid from the Fort Roberdeau marketing budget.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #52-2021.

Resolution #53-2021: A resolution approving a quote received from DeGol Carpet, for the installation of carpet in the 2nd Floor Jury Deliberation Room, in the total amount of \$913.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #53-2021.

Old Business:

None

New Business:

Finance:

Jennifer Sleppy requested approval for the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED) for a grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00.

Mrs. Sleppy stated that DCED provided a very short turn-around time for submission of the application for the CHIRP grant award. She stated that the application is due no later than 5:00 p.m. this afternoon. She stated that she is also asking authorization for Chief Clerk, Nicole M. Hemminger to serve as a second signatory on the application.

Commissioner Erb stated that the county would be working with ABCD Corp., who will administer the grant and the application process. He stated that grants will be in the minimum amount of \$5,000.00 and no more than \$50,000.00 and will serve those eligible hotels, restaurants and bars.

Discussion followed.

Resolution #54-2021: A resolution approving the submission of an application to the Pennsylvania Department of Community and Economic Development (PA DCED) for a grant award under the COVID-19 Hospitality Industry Recovery Program (CHIRP), in the amount of \$1,379,880.00, authorization for Chief Clerk, Nicole M. Hemminger to serve as a second signatory on the application.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #54-2021.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk