

COMMISSIONERS' MEETING: TUESDAY, JULY 16, 2024, 1:00 P.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting, please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 988 9066 9264, and enter the meeting passcode 423423.*

CALL TO ORDER:

Commissioner Kessler called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Kessler called for a moment of silent prayer for our nation.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Kessler requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

MEMBERS PRESENT:

Commissioner Kessler, Commissioner Webster, Commissioner Burke, and Assistant County Administrator Senkevich.

MEMBERS PRESENT:

Tri Guyer (Commissioners), Lindsay Dempse and Brandon Meek (Finance), A.C. Stickel (Controller), Sarah Seymour (elections), Paul Shaffer (Public Works - Highway), Ken Ressler (Public Works - Facilities), Sherry Socie (Blair Planning Commission), Cathy Lythgoe (Court Administration), Devin Saylor (Assessment), Kay Stephens (Altoona Mirror), and Nate Taylor (Public Access Channel).

EXECUTIVE SESSION ANNOUNCEMENT:

Assistant County Administrator Senkevich confirmed there were no Executive Sessions held since the last Board of Commissioners meeting on July 9, 2024.

APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 7/9

Motioned by Commissioner Kessler, seconded by Commissioner Webster, and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Kessler called for public comment. There were no comments.

COMMISSIONER COMMENT:

Commissioner Kessler called for commissioner comment.

Commissioner Burke stated that the events at the Trump Rally were horrifying and stated the Commissioners are cited in the belief that violence has no place in the political process.

Commissioner Webster shared Commissioner Burke's thoughts and added that she is grateful for the safety of resident Trump and those who attended the rally; she also wished for the healing of those who were injured and comfort for the families that lost family members.

Commissioner Kessler stated that the Board of Commissioners condemns acts of political violence and expressed the desire for the country to become united and to refocus on addressing the issues.

Resolution 337-2024:

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/16/2024	240716WW	527,777.96
07/16/2024	240716CY	615,816.78
07/16/2024	240716SS	160,965.02
07/09/2024	240710EH	16,963.15

b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/11/2024	240711HR	13,862.46
07/10/2024	240710EH	16,963.15
07/09/2024	240709ML	27,888.81
07/05/2024	240705HR	31,492.17

c. Ratification of the Total Payroll for the check dated 07/12/2024 in the total amount of \$867,038.44.

d. 2024 Budget Transfer: To cover the June 2024 legal fees from Campbell Durant.

From \$ To 01209PO-44080 Prison

e. 2024 Budget Transfer: To cover the fees for Prison building/equipment repairs and housing.

From \$ To

01101GCO-41999 General County Operations \$19,600.00 01209PO-44810 Prison
01101GCO-41999 General County Operations \$27,617.91 01209PO-44840 Prison
01101GCO-41999 General County Operations \$4,275.00 01209PO-45080 Prison
2024 Budget Transfer: To cover the fees for Vehicle Insurance from PCoRP.

From \$ To

01101GCO-44930 General County Operations \$586.00 06602602-44930 EMA
01101GCO-44930 General County Operations \$1,465.00 01602-44930 EMA
01101GCO-44930 General County Operations \$293.00 01122-44930 911
01101GCO-44930 General County Operations \$1,758.00 762011-44930 APO
01101GCO-44930 General County Operations \$1,172.00 01107-44930 Assessment
01101GCO-44930 General County Operations \$293.00 01152-44930 Coroner
01101GCO-44930 General County Operations \$5,860.00 113201-44930 CYF
01101GCO-44930 General County Operations \$586.00 01158-44930 District Attorney
01101GCO-44930 General County Operations \$293.00 08607-44930 Fort Roberdeau
01101GCO-44930 General County Operations \$9,376.00 03103410-44930 Highway
01101GCO-44930 General County Operations \$2,051.00 01202-44930 JPO

- 01101GCO-44930 General County Operations \$1,465.00 01103BM-44930 Building Maintenance
- 01101GCO-44930 General County Operations \$293.00 35101-44930 Park & Rec
- 01101GCO-44930 General County Operations \$879.00 01209PO-44930 Prison
- 01101GCO-44930 General County Operations \$2,637.00 01151-44930 Sheriff
- 01101GCO-44930 General County Operations \$293.00 65504-44930 Community Development

g. 2024 Budget Transfer: To cover Insurance Deductible fees.

From	\$	To
01101GCO-44960 General County Operations	\$50.00	01103HW-44960 Highway

h. 2024 Budget Transfer: To cover the fees for maintenance on county vehicles.

From	\$	To
01101GCO-41999 General County Operations	\$8,000.00	01103HW-44730 Highway

i. 2024 Budget Transfer: To cover the fees for the 2023 audit.

From	\$	To
01101GCO-44020 General County Operations	\$3,398.38	113201-44020 CYF
01101GCO-44020 General County Operations	\$783.81	34156-44020 Domestic Relations
01101GCO-44020 General County Operations	\$15,702.77	75504-44020 Social Services

- j. Resignations: Port, Nathaniel A., FT, Correction Officer, Prison, \$22.65/hr., effective 07/08/24.
- k. Employments: Adams, Andrew L., Costello, Brandon M., Focht, Joshua S., Gonzalez, Nathan L., Hite, David E., Kinley Jerome J., Matthews, Robert D., Settlemyer, Shane D., and Stoy, Alexander D., FT, Correction Officer, Prison, \$21.53/hr. effective 07/15/24. Anderson, Garrett L. and Gates, Patrick M, PT, Deputy Coroner, Coroner, \$15.51/hr., effective 07/15/24. Minnier, Crystal L., Caseworker II, Temporary, Part Time, CYF, \$20.50/hr., effective 07/15/24. Bernazzoli, Robert M Jr., FT, Probation Officer, APO, \$16.30/hr., effective 07/15/24. Ermin, Brenda L., FT, Department Clerk I, Domestic Relations, \$11.03/hr., effective 07/15/24. Francis, Makayla, PT, Intern, District Attorney, \$11.00/hr., effective 07/15/24. Martin, Jennifer M., FT, Accounts Payable Coordinator, Controller, \$14.78/hr., effective 07/15/24. Wagner, Jacob F., FT, Deputy, Sheriff, \$15.52/hr., effective 07/15/24. Weatherly, April D., FT, Social Services Aide, CYF, \$14.00/hr., effective 07/15/24. Yarnish, Shannon N., FT, Pre-Sentencing Guidelines Coordinator, District Attorney, \$12.16/hr., effective 07/15/24.

l. Status Changes: Koegler, Melena M., FT, Human Resources Manager, Human Resources, \$51,560.34/yr. to FT, Human Resources Director, Human Resources, \$64,055.96/yr., effective 07/08/24. Kamerow, Salua, FT, District Attorney, \$54,765.10/yr. to PT, District Attorney, \$31,775.00/yr., effective 07/01/24.

m. Correction to Status Notice of 7/9: Gabella, Shawna L., FT, Receptionist/Clerk, Prothonotary, \$11.31/hr., effective 07/08/24 (did not begin employment) and Hemminger, Nicole M., FT, Chief Clerk, Commissioners, correcting annual pay from \$75,534.94/yr. to \$77,423.32/yr. effective 07/02/24 (correction to annual pay only).

Commissioner Burke noted her abstention on the payment to Hollidaysburg Borough in the amount of \$152.50.

Motioned by Commissioner Kessler, seconded by Commissioner Webster, and approved to adopt Resolution 337-2024 with the abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS:

Juvenile Probation:

Assistant County Administrator Senkevich, on behalf of Juvenile Probation, requested approval of the 24/25 Contract Agreement between the County of Blair, on behalf of Blair County Juvenile Probation, and Central Counties Youth Center for juvenile detention facilities for the period of July 1, 2024 through June 30, 2025, at the rate of \$595.00 per day per juvenile, with additional fees per the contract on an as-needed basis.

Commissioner Burke stated that she is glad we now have a juvenile detention facility closer to home since the alternative is 2 hours away, which prevented family visitation.

Resolution 338-2024: Approving the 24/25 Contract Agreement between the County of Blair, on behalf of Blair County Juvenile Probation, and Central Counties Youth Center for juvenile detention facilities for the period of July 1, 2024 through June 30, 2025, at the rate of \$595.00 per day per juvenile, with additional fees per the contract on an as-needed basis.

Motioned by Commissioner Kessler, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 338-2024.

Public Works - Highway:

- i. Paul Shaffer requested approval of the award or rejection of the four-4 bids received for the County Road 105 and 105-A Rehabilitation Project.

Vendor	Bid Amount	Action
HRL, Inc.	\$2,304,000.00	Awarded
Glenn O. Hawbaker, Inc.	\$2,463,452.00	Rejected
Grannas Bros.	\$2,540,379.89	Rejected
New Enterprise Stone & Lime, Inc.	\$2,820,184.71	Rejected

Resolution 339-2024: Approving the award or rejection of the four-4 bids received for the County Road 105 and 105-A Rehabilitation Project, and awarding the bid to HRL, Inc.; all other bids are rejected.

Vendor	Bid Amount	Action
HRL, Inc.	\$2,304,000.00	Awarded
Glenn O. Hawbaker, Inc.	\$2,463,452.00	Rejected
Grannas Bros.	\$2,540,379.89	Rejected
New Enterprise Stone & Lime, Inc.	\$2,820,184.71	Rejected

Motion by Commissioner Kessler, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 339-2024.

- ii. Pauli Shaffer requested approval of the award or rejection of the six-6 bids received for the County Bridge #69 Replacement Project.

Vendor	Bid Amount	Action
Charles J. Merlo, Inc.	\$1,262,006.50	Awarded
CHD Enterprises, Inc.	\$1,278,366.08	Rejected
Kukarin Contracting, Inc.	\$1,377,700.00	Rejected
Palo, Inc.	\$1,426,026.00	Rejected
Glenn O. Hawbaker, Inc.	\$1,497,369.00	Rejected
HRL, Inc.	\$1,542,693.00	Rejected

Commissioner Webster stated that there were minor irregularities in the Charles J. Merlo, Inc. bid, which the commissioners are waiving as insignificant because they do not affect the bid outcome.

Resolution 340-2024: Approving the award or rejection of the six-6 bids received for the County Bridge #69 Replacement Project and awarding the bid to Charles J. Merlo, Inc.; all other bids are rejected.

Vendor	Bid Amount	Action
Charles J. Merlo, Inc.	\$1,262,006.50	Awarded
CHD Enterprises, Inc.	\$1,278,366.08	Rejected
Kukarin Contracting, Inc.	\$1,377,700.00	Rejected
Palo, Inc.	\$1,426,026.00	Rejected
Glenn O. Hawbaker, Inc.	\$1,497,369.00	Rejected
HRL, Inc.	\$1,542,693.00	Rejected

Motion by Commissioner Webster, seconded by Commissioner Kessling, and unanimously approved to adopt Resolution 340-2024.

Public Works—Building Maintenance:

Ken Ressler requested approval of a Proposal received from Empire to maintain the electronic access system for the Blair County Courthouse, Highway Department, and 911 Center for the period of April 8, 2024 through April 8, 2025, in the total annual amount of \$22,158.00, billed quarterly in the amount of \$5,540.00.

Resolution 341-2024: Approving the Proposal received from Empire to maintain the electronic access system for the Blair County Courthouse, Highway Department, and 911 Center for the period of April 8, 2024 through April 8, 2025, in the total annual amount of \$22,158.00, billed quarterly in the amount of \$5,540.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 341-2024.

Elections:

- i. Sarah Seymour requested approval to submit the Amended Election Integrity Grant Program Post-Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the November 7, 2023 Election, in the amount of \$159,334.83.

Resolution 342-2024: Approving the submission of the Amended Election Integrity Grant Program Post-Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the November 7, 2023 Election, in the amount of \$159,334.83.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 342-2024.

- ii. Sarah Seymour requested approval to submit the Election Integrity Grant Program Post-Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the April 23, 2024 Election, in the amount of \$247,297.08.

Resolution 343-2024: Approving the submission of the Election Integrity Grant Program Post-Election Report to the Commonwealth of Pennsylvania, Department of Community and Economic Development, for the April 23, 2024 Election, in the amount of \$247,297.08.

Motioned by Commissioner Kessling, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 343-2024.

OLD BUSINESS:

None.

Adjourn:

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adjourn today's meeting.


Lindsey Dempsey, Chief Clerk

