



COUNTY OF BLAIR

RECORDS IMPROVEMENT COMMITTEE

Minutes – December 16, 2021

Attendance: In Person – Sheriff Ott, Treasurer Carothers, Prothonotary Patton, Register & Recorder Terchanik, Heather Rininger

By Phone – Commissioner Erb, Commissioner Webster, Commissioner Burke, Nicole Hemminger

- I. Call to Order
- II. Pledge of Allegiance
- III. Review and Approval of Minutes from October 21, 2021 and November 18, 2021 – motion to approve by Treasurer Carothers, Seconded by Register & Recorder Terchanik, motion passed.
- IV. Treasurer's Report – Balance is \$58,953.07. A report will be emailed by Treasurer Carothers.
- V. Old Business
(None)
- VI. New Business
 - a. Request from Heather Rininger for \$147.13 for a portable hard drive – the hard drive will help us complete the marriage license project. Motion to approve by Register & Recorder Terchanik, Seconded by Commissioner Webster, motion passed.
 - b. Commissioner Webster asked the group to think about whether they would be willing to assist with the cost of additional work to improve



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the basement room at 911 that will be used for storing microfilm. No action taken.

VII. Adjourn