



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 18, 2025, at 1:00 p.m.
in the Commissioner's Public Meeting Room.

AGENDA

1. Call to Order.....Commissioner David Kessling
2. Moment of Silent Reflection.
3. Pledge of Allegiance.
4. Call for Public Comment on Salary Board Items.
5. Approval of Minutes from the August 21, 2025 meeting.

Positions:

6.

Department	Prison	Requested By:	Acting Warden Shaun Edmundson	
Type	Abolishment		# of Positions	1
Position	Kitchen Manager		Position #	128207
Union	Non-Union	Exempt Status		Exempt
PT/FT Status	Full-time		Schedule	35 hours per week
Salary	\$1,730.96	bi-weekly	\$45,004.96	annually
Funding Source	General Fund		Budget	Included in Budget
Effective Date	9/18/2025			
Request	Removal of Position			
Reason/Justification	Kitchen service provided by Aramark.			

7.

Department	Highway				Requested By:	Manager Paul Shaffer		
Type	Set Rate					# of Positions		1
Position	Administrative Coordinator					Position #		201806
Pay Grade	H-8	Step		Step 3				
Union	Non-Union				Exempt Status		Non-Exempt	
PT/FT Status	Full-time				Schedule		35 hours per week	
Wage	\$18.08	Per hr.	\$1,265.60	expected bi-weekly		\$32,905.60	expected annually	
Funding Source	General Fund					Budget		Included in Budget
Effective Date	09/02/2025							
Request	Pay Policy Application							
Reason/Justification	Hire of Lisa Auty.							



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8.

Department	Social Services		Requested By:	Director Tricia Johnson	
Type	Set Rate			# of Positions	1
Position	Fiscal Operations Officer			Position #	137202
Pay Grade	S-8	Step	Step 4		
Union	Non-Union		Exempt Status		Exempt
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$2,305.30	bi-weekly		\$59,937.80	annually
Funding Source	Social Services Fund			Budget	Included in Budget
Effective Date	6/30/2025				
Request	Pay policy application				
Reason/Justification	Setting rate for new hire Patricia Muriceak.				

9. Approval of revised job description for Warden as requested by Prison Board.

10.

Department	Prison		Requested By:	Prison Board	
Type	Set Rate			# of Positions	1
Position	Warden			Position #	141801
Pay Grade	S-15	Step	Step 5		
Union	Non-Union		Exempt Status		Exempt
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$3,184.25	bi-weekly		\$82,790.50	annually
Funding Source	General Fund			Budget	Included in Budget
Effective Date	10/06/2025				
Request	Pay Policy review				
Reason/Justification	Pay Policy Application for tentative Warden Matthew Hale.				

11.

Department	Public Defender		Requested By:	Commissioners	
Type	Set Rate			# of Positions	1
Position	Public Defender			Position #	129001
Pay Grade	S-15	Step	Step 6		
Union	Non-Union		Exempt Status		Excluded
PT/FT Status	Full-time		Schedule	35 hours per week	
Salary	\$3,232.01	bi-weekly		\$84,032.26	annually
Funding Source	General Fund			Budget	Included in Budget
Effective Date	08/16/2025				
Request	Pay Policy review				
Reason/Justification	Promotion of Julia Burke.				



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12.

Department	911 Center		Requested By:	Commissioners	
Type	Set Temporary Rate			# of Positions	1
Position	Operations Manager			Position #	128209
Pay Grade	H-17	Step	Step 4		
Union	Non-Union		Exempt Status	Non-Exempt	
PT/FT Status	Full-time		Schedule	35 hours per week	
Funding Source	Fund 44			Budget	Included in Budget
Effective Date	08/16/2025				
Request	Out of Class Pay for Emily States of \$1.42 per hour, \$99.61 bi-weekly, \$2,589.86 annually.				
Reason/Justification	Termination of prior 911 Operations Manager.				

13. Additional and Overtime Report.

14. Vacancy Report.

15. Adjournment.

The next regular Salary Board Meeting will be on October 16, 2025, at 1:00 p.m.
in the Commissioner's Public Meeting Room.