

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM
THURSDAY, OCTOBER 14, 2021, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. PUBLIC COMMENT**

6. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 434-2021: A resolution approving an Agreement for the Sale and Purchase of an Agricultural Conservation Easement to the Commonwealth of Pennsylvania and the County of Blair Jointly in Perpetuity and Kevin and Tonya Brubaker (Rhodes Farm), Huston Township, Blair County, in the total amount of \$152,206.06, with the Commonwealth paying \$97,206.60 and the County of Blair paying \$55,000.00.

Resolution 435-2021: A resolution approving the acceptance of a Pennsylvania Commission on Crime and Delinquency (PCCD) Sub-grant Award #2021-OG-DC-35900, Blair County Drug Testing, in the total award amount of \$125,647.00 for the period of October 1, 2021 through September 29, 2022.

Resolution 436-2021: A resolution approving a Master Service Agreement between the County of Blair and Language Line Services, Inc., for over the phone interpreter services for litigants and court users having business with the Magisterial District Courts and Court of Common Pleas of Blair County, for fees and terms and conditions for each service as identified in a respective Statement of Work. Said agreement becomes effective upon signing and will continue in effect until terminated under Section 12 (termination) of said agreement.

Resolution 437-2021: A resolution approving a Statement of Work Fee Schedule subject to the Master Service Agreement between the County of Blair and Language Line Services, Inc., for over the phone interpreter services for litigants and court users having business with the Magisterial District Courts and Court of Common Pleas of Blair County.

Resolution 438-2021: A resolution approving the Continuity of Care Agreements/Policy Statements between the County of Blair, Blair County Mental Health and Torrance State Hospital, for governing admissions and discharges for the period of July 1, 2020 through June 30, 2021 and July 1, 2021 through June 30, 2022.

Resolution 439-2021: A resolution approving two-2 FY 21/22 Referral, Communication and Transfer Agreements and HIPAA Business Associate Agreements between the County of Blair, Department of Social Services and the following agencies for the period of October 1, 2021 through June 30, 2022:

1. Alternative Community Resource Programs, Inc. (ACRP)
2. LaRocco Counseling, Inc.

Resolution 440-2021: A resolution approving a FY 20/21 Contract Amendment #2 between the County of Blair and United Way of Blair County extending the terms of said contract from June 30, 2020 through September 30, 2021, in the maximum contract amount of \$187,000.00.

Resolution 441-2021: A resolution approving to amend previously approved Sub-Recipient Agreements under the County of Blair's FY 20 (Contract #C000074220) Emergency Solutions (ESG) Grant (Prior Resolution 421-2020) as follows:

Blair County Community Action Agency:

1. Reduce the total amount of the Sub-Recipient Agreement from \$100,500.00 to \$83,260.00 reducing the agreement by \$17,240.00.

Family Services, Inc.:

1. Increase the total amount of the Sub-Recipient Agreement from \$66,000.00 to \$83,240.00 increasing the agreement by \$17,240.00.
2. Extend the term of the agreement December 31, 2021 to January 14, 2022.

Resolution 442-2021: A resolution approving submission of a FY 20 Emergency Solutions Grant (ESG) (Contract #C000074220) Budget Revision #3 to the Commonwealth of Pennsylvania, Department of Community and Economic Development for Blair County Community Action Agency as follows:

1. Decrease existing activity Homeless Prevention/Rental Assistance from \$60,363.00 to \$43,123.00.
2. Increase existing activity Rapid Rehousing/Financial Assistance from \$19,731.00 to \$22,131.00.
3. Increase existing activity Rapid Rehousing/Rental Assistance from \$75,237.00 to \$89,437.00.
4. Increase existing activity Rapid Rehousing/Services from \$3,532.00 to \$3,972.00.
5. Increase existing activity HMIS from \$3,000.00 to \$3,200.00.

Resolution 443-2021: A resolution approving a Resolution approving the storage of County Records in a secure location at the Blair County 911 Center.

Resolution 444-2021: A resolution approving a Resolution approving the following fees for the Blair County Tax Claim Bureau, effective January 1, 2022 (except as listed below), and rescinding all prior Resolutions regarding such fees, effective January 1, 2022 (except as listed below):

Filing Fee (Fee added when taxes are returned to the Tax Claim Bureau as delinquent)	\$15.00 per tax piece delinquent (max per property \$45.00)
Installment Plan Default Letters (Fee added to cover printing & mailing of letters for defaulted payment plans)	\$4.00 per letter
First Class Reminder Notice Fee (Fee added to cover printing & mailing of a tax reminder letter after new taxes have been returned delinquent and in November to remind owners they still have back taxes)	\$4.00 per letter
Return & Claim Notices Mailer Fee (Fee added to cover printing & mailing of a CM, RRR notice of a new tax with the Tax Claim Bureau)	\$15.00 per notice / per property
Upset Sale Notice Mailer Fee (Fee added to cover printing & mailing of CM, RRR, and RD warning notice of pending Upset Sale)	\$16.00 per owner / per property
10 Day Notice of Sale Fee (Fee added to cover printing & mailing 1 st Class Mail, PM additional notices warning of Upset Sale)	\$5.00 per letter
Upset Sale – Preparation of Sale Fee (Fee added to prepare properties eligible for Upset Sale)	\$25.00 per property
Electronic Database Search Fee	\$15.00 per property
Posting Fee (Return & Claim Notices & Upset Sale Notice) (Fee added to cover the creation & deployment of tax notice posting per property)	\$25.00 per posting, per notice type
Personal Service Fee for Upset Sale (Fee to cover the cost of creating & deploying a personal service on all owner-occupied properties scheduled for Upset Sale)	\$30.00 per attempt/per property impacted (max per property \$60.00)
Upset Sale Advertising Fee (Fee added to cover the cost of publishing Upset Sale Notice)	\$150.00 per property
Judicial Sale Ad Fee (Fee added to cover the cost of required Judicial Sale Ad)	\$150.00 per property
Overbid Lien Search/Bringdown Fee*	\$100.00 <u>*Effective October 1, 2021</u>
Judicial Sale Title Search Fee* (Fee added to properties for a Judicial Sale that need a title search)	\$350.00 Standard; \$200.00 Trailers <u>*Effective August 1, 2021</u>
Judicial Sale Personal Service Fee(s) (Fee added to cover cost of the serving all owners, lien holders and judgment holders on properties in the Judicial Sale done by the Sheriff's Office or acting agent)	\$10.00 per service Out-of-State CM, RRR \$50.00 per service within Blair County \$50.00 per service Out-of-County (within PA)

Bidder Registration Fee under 501-A \$25.00 per application **Effective August 1, 2021*
 (Fee collected from anyone one wishing to bid at any tax sale as per section 502-A of (RETSL))

Judicial Sale Writs of Scire Facias Advertising Fee – Calculated by dividing advertising cost by # of properties affected by ad.
 (Fee added to advertise 3 weeks in a row in the Altoona Mirror, Tyrone Daily Herald and Blair County Legal Bulletin any owners or lien holders not able to be located during Judicial Sale Personal Service)

Deed Preparation Fee \$25.00 per Deed/Bill of Sale
 (Fee added to Sale Price to cover the cost of creating a Tax Claim Bureau Deed to Trailer Bill of Sale on properties sold at a tax sale or from the County’s Repository)

Resolution 445-2021: A resolution a resolution authorizing temporary and permanent easements to undertake the bridge project along the eastern and western sides of Bedford Street (County Road 101) for the reconstruction of Bridge #88 located in Greenfield Township.

Resolution 446-2021: A resolution approving to amend the agreement between the County of Blair and Susquehanna Accounting and Consulting Solutions, Inc. (SACS) dated February 25, 2021, for the preparation of the 2020 Indirect Cost Allocation Plan for the County of Blair, extending the due date from September 30, 2021 to October 31, 2021. All other terms and conditions of the original agreement remain unchanged.

7. OLD BUSINESS:

Finance:

Discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers.

Contact Term	9/10/2021	9/28/2021	10/4/2021	10/14/2021	10/21/21
12 months	3.40	3.63	3.58	3.543	
24 months	3.14	3.35	3.36	3.362	
36 months	2.98	3.20	3.23	3.263	
42 months	n/a	n/a	n/a	3.436	
48 months	2.97	3.10	3.15	3.195	

* Current 2.813 blended rate

8. NEW BUSINESS:

Employee Handbook:

a. Review and discussion of the following draft sections of the Employee Handbook:

- Code of Conduct
- Confidentiality and Privacy
- Conflict of Interest
- County Driving

b. Review of outstanding items from Thursday, October 7.

9. ADJOURN: