

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, FEBRUARY 20, 2024, 1:00PM.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 2/13 AND 2/15**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution 91 – 2024:

- a. Payment of the following 3-three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/20/2024	240220SS	\$45,913.85
02/20/2024	240220CY	\$44.00
02/20/2024	240220WW	\$251,755.23

- b. Ratification of the following 3-three Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/12/2024	240212FS	\$1,003.77
02/13/2024	240213ML	\$27,887.01
02/13/2024	240213WC	\$3,400.00

- c. **2024 Budget Transfer:** To cover maintenance on county vehicles.

From	\$	To
01103HW-44730 Highway	\$1,120.71	44122-44730 911

- d. **2024 Budget Transfer:** To cover maintenance on county vehicles.

From	\$	To
01103HW-44730 Highway	\$1,133.07	113201-44730 CYF

- e. **2024 Budget Transfer:** To cover January 2024 legal fees for the Prison.

From	\$	To
01101GCO-44080 General County Operations	\$18,929.90	01209PO-44080 Prison

- f. **2024 Budget Transfer:** To cover legal fees from McNees Wallace for January 2024.

From	\$	To
01101GCO-44080 General County Operations	\$285.00	01103BM-44080 Building Maintenance
01101GCO-44080 General County Operations	\$3,735.00	01103HW-44080 Highway
01101GCO-44080 General County Operations	\$630.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$450.00	01202-44080 JPO
01101GCO-44080 General County Operations	\$540.00	01209PO-44080 Prison
01101GCO-44080 General County Operations	\$600.00	01103BM-44080 Building Maintenance
01101GCO-44080 General County Operations	\$480.00	01105-44080 Human Resources

- g. **Blair County Bridges 87, 88, 89, & 92/Box Culvert Project:** Requesting approval for the final payment of Application #18 received from Francis J. Palo, in the total amount of \$148,562.93.

- h. **Resignations:** Burkett, Ronald, FT, Corrections Officer, Prison, \$21.53/hr., effective 2/15/24; Zilch, Larry, PT, Historic Site Assistant I, Fort Roberdeau, \$11.22/hr., effective 2/20/24; Branting, Jazlin, FT, Parole and Probation Officer, APO, \$16.95/hr., effective 2/23/24; Bell, Joshua, FT, Corrections Officer, Prison, \$22.65/hr., effective 2/24/24.

- i. **Rescinded Resignation:** Heaton, Jestelynn, FT, Correctional Case Manager, Prison, \$11.87/hr., effective 2/13/24.

- j. **Employments:** Brooks, Genine, PT, Temporary Caseworker II, CYF, \$20.50/hr., effective 2/17/24; McCulley, Brian, FT, Deputy, Controller, \$52,571.48 annual, effective 2/20/24; Parshall, Zachary, FT, Deputy, Sheriff, \$15.52/hr., effective 2/20/24; Smith, Conner, FT, Caseworker I, CYF, \$20.00/hr., effective 2/20/24; Talloni, Riccardo, FT, Deputy, Sheriff, \$15.52/hr., effective 2/20/24; and Redd, Terrence, PT, Temporary Caseworker II, CYF, \$20.50/hr., effective 2/22/24.

- k. **Status Changes:** Peo, Richard, \$41,537.60 annual to \$51,968.28 annual, effective 1/6/24 and Imler, Amanda, FT, Chief, APO, \$64,147.72 annual to FT, Lieutenant, Prison, \$52,571.48 annual, effective 2/19/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Social Services:**

- i. Requesting approval for and authorizing the Blair County Mental Health/Intellectual Disabilities Administrator to submit the FY 24-25 PATH grant Intended Use Plan Attestation form.
- ii. Requesting approval to ratify the submission of the following reports for the CDBG, HOME, LEAD, PHARE and WHRP programs:
 - 1) Report Submitted to: Pa Dept. of Community & Economic Development (DCED)
Community Development Block Grant (CDBG) Program
 - 2023 4th Quarter (Annual) Additional Fund Receipt Report
 - 2023 Applicant Data for Direct Benefit Activities
 - 2023 Beneficiary Report for Low-Mod Area Projects
 - 2023 Beneficiary Report for Urgent Need ProjectsHOME Partnership Program
 - 2023 HOME Applicant Data for Direct Benefit Activities
 - 2023 HOME Annual Performance Report (Revised 1/31)Whole Home Repairs Program
 - 4th Quarter (Annual) Reporting
 - 2) Report Submitted to: Pennsylvania Department of Health
Lead Hazard Reduction Grant
 - January 15th Semi-Annual Reporting
 - 3) Report Submitted to: Pennsylvania Housing Finance Agency (PHFA)
Pennsylvania Housing Rehabilitation & Enhancement
 - 20-21 Lead Hazard Assistance
 - 21-22 Housing Assistance CLOSE-OUT
 - 21-22 Water & Sewer Program CLOSE-OUT
 - 21-22 Re-Entry Housing Assistance
 - 22-23 Housing Assistance Program
 - 22-23 Basic System Repair Program

b. **Tax Claim:**

- i. Requesting approval of the Print Services Agreement between the County of Blair and Infocon in the total annual amount of \$9,609.00 for Tax Claim Return & Claims, sale notices, Property Sold Letter and November Reminder Letters for the period of 01/01/24 through 12/31/25.
- ii. Requesting approval of the Purchase Agreement between the County of Blair and Infocon Corporation in the total estimated annual amount of \$3,499.08 for daily tracking of all certified mail notices including searches of certified mailing by name, control number, parcel number and situs addresses for the period of 01/01/24 through 12/31/25.

c. **Department of Emergency Services:**

- i. Requesting approval for the submission of the DGM-16F Final Financial Status Report to the Pennsylvania Emergency Management Agency (PEMA), for the Federal FY 2023 Emergency Management Performance Grant (EMPG), in the total amount of \$67,946.00 for the period of 10/01/22 through 9/30/23.
- ii. Requesting approval of the Mosquito-borne Disease Control Grant Agreement (C990004352) between the County of Blair and the Commonwealth of Pennsylvania, Department of Environmental Protection, in the total amount of \$57,318, for the period 01/01/24 through 12/31/24.

d. **Fort Roberdeau:**

Requesting approval of a Letter of Engagement from Young, Oakes, Brown & Company (YOBCO) for a financial audit of the Fort Roberdeau Association for year-end December 31, 2023 in the estimated cost of \$2,500.00 to \$3,500.00.

11. **OLD BUSINESS**

12. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, February 22 at 1:00 p.m. in the Commissioners' Public Meeting Room