



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of September 9, 2020

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

Nicole Hemminger, Amanda Moore, Jennifer Sleppy, Sarah Chuff, Katherine Swigart, Janice Meadows, Deanna Heichel

Board Members not in Attendance: NONE

Media in Attendance: Kay Stevens – Altoona Mirror

Quorum: Present

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Controller Stickel.

Call for Public Comment: There was no public comment.

Approval of Minutes: A motion was made by Commissioner Webster and seconded by Commissioner Burke that the minutes from the August 27, 2020 meeting be approved. The motion was unanimously carried.

Positions:**Adult Parole and Probation Office****Requested by Judge Doyle**

Probation Officer Aide (2): Commissioner Burke moved to re-create these positions as UMWA-Court, Non-Exempt (hourly), Full-Time at 35 hours per week with an hourly rate of \$10.25, \$717.50 estimated bi-weekly and \$18655.00 estimated annually. The vacancies are due to the resignation of Olivia Chamberlain effective 4/1/2020 and the transfer of Jennifer White effective 8/17/2020. Controller Stickel seconded the motion and it was unanimously carried.

Coroner

Requested by Katherine Swigart

Chief Deputy Coroner: Commissioner Webster moved to codify this position as Non-Union Excluded, Per Diem. This position is eligible for medical insurance and retirement. The position is not eligible for accrued leave time or holiday pay. Commissioner Burke seconded the motion and it was unanimously carried.

Coroner

Requested by Katherine Swigart

Office Manager: Commissioner Webster moved to codify this position as Non-Union Non-Exempt (hourly) Full-time at 35 hours per week. This position is eligible for retirement, medical insurance, short term life/AD&D/EAP as well as accrued leave time and holiday pay. Commissioner Burke seconded the motion and it was unanimously carried.

Human Resources

Requested by Katherine Swigart

Human Resources Manager: Commissioner Erb moved to set the salary for Heather Meck as Non-Union, Exempt (salary), Full-Time at 35 hours per week with bi-weekly salary of \$ 1,877.26 and an annual salary of \$ 47,508.76. The position was re-created on August 13 at a range of \$45,000.02 - \$47,508.76. The applicant comes to the job with qualifications, education and experience exceeding the requirements of this position. Commissioner Burke seconded the motion and it was unanimously carried.

Assessment

Requested by DeAnna Heichel

Administrative Assistant: Commissioner Burke moved to re-create this position as UMWA-Residual Unit, Non-Exempt (hourly) Full-Time at 35 hours per week with a wage of \$10.25 per hour, \$358.75 estimated bi-weekly and \$18,655.00 expected annually. This vacancy is due to the transfer of Christina Gunsallus effective 9/18/2020 Controller Stickel seconded the motion and it was unanimously carried.

Controller Stickel indicated that the Overtime report had not be provided, but would be sent to members by 9/11/2020

There being no further business to discuss, the meeting was adjourned at 11:49 am

The next regular Salary Board Meeting will be held on September 24, 2020
at 10:30AM by conference call.

Respectfully Submitted,



August C. Stickel IV
Secretary