

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, APRIL 27, 2021, 10:00 A.M.**

**Public meetings are being held by conference call due to the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, April 27, 2021	9:30 a.m.	*Central PA Behavioral Health (Annual Meeting)
	10:00 a.m.	*Commissioners Work Session
Wednesday, April 28, 2021	3:00 p.m.	Blair HealthChoices Bd. Mtg. (Contact Blair HealthChoices for mtg. info.)
Thursday, April 29, 2021	10:00 a.m.	*Commissioners Business Session
	10:30 a.m.	*Special Salary Board Meeting CANCELLED
Friday, April 30, 2021		
Monday, May 3, 2021		
Tuesday, May 4, 2021	10:00 a.m.	*Commissioners Work Session

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #157-2021:

a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/27/21	210427SS	\$702,775.68
04/27/21	210427WW	\$234,406.03

b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
04/21/21	210421RF	\$ 963.87
04/20/21	210420ML	\$33,695.05
04/20/21	210420ML	\$87,644.14
04/19/21	210419RF	\$ 3,672.73
04/23/21	210423HR	\$19,772.31
04/20/21	210420FS	\$ 3,017.27

- c. Ratification of Total Payroll for the Check Dated 04/22/21, in the total amount of \$836,093.34.
- d. **Budget Transfer 2021:** The charge is for legal fees for an arbitrator used on a grievance matter.

<u>From</u>	\$		<u>To</u>
01101GCO-44080 General County Operations	\$3,452.37		01209PO -44080 Prison
- e. **Budget Transfer 2021:** The charges are legal fees for the month of March received from Campbell Durrant.

<u>From</u>	\$		<u>To</u>
01101GCO-General County Operations	\$1,161.00		01209PO-44080 Prison
01101GCO-General County Operations	\$ 589.00		01209PO-44080 Prison
- f. **Sheriff's Office:** Requesting approval of one-1 Penn State Altoona Student Intern, Tyler Frye, for the period of 05/10/21 through 07/17/21 (120 hours). Internship is for credit only and at no cost to the county.
- g. **Death:** Kerbie J. Fickter, FT, Adult Parole and Probation Officer, APO, \$25,744.42/yr., effective 04/21/21.
- h. **Employment:** Dwayne R. Cox, FT, Seasonal, Groundskeeper, Public Works, \$14.42/hr., effective 04/26/21 and Nathan D. Pitts, FT, Custodian, Public Works, \$14.42/hr., effective 04/25/21.
- i. **Resignations:** Antoinette M. Salyer, T, Caseworker II, CYF, \$34,809.06/yr., effective 04/27/21; Elizabeth L. Matthews, PT, Records Management Archivist, Records Management, \$10.51/hr., effective 04/28/21; and Kendra D. Wheelden, FT, Sheriff's Deputy, Sheriff's Office, \$15.39/hr., effective 04/30/21.
- j. **Retirements:** Timothy A. Crabtree, FT, Operations Manager, 911/E Center, \$56,838.60/yr., effective 04/30/21.

9. **STAFF REPORTS & SPECIAL BUSINESS**

Weekly COVID-19 Update:

- A. **Blair HealthChoices:**
Requesting approval of a Memorandum of Understanding (MOU) between the County of Blair, Department of Social Services, Children, Youth and Families, Juvenile Probation and Central Pennsylvania Behavioral Health Collaborative, Inc., fulfilling the requirements of the System of Care Grant acquired by the Central PA Behavioral Health Collaborative, Inc., to improve the system of care available for children with serious emotional disturbances and their families. Said MOU outlines the responsibilities of all systems or persons on the County's System of Care Leadership Team.
- B. **Blair Senior Services:**
Requesting approval of an Amendment to Contract for the Federal FY 2020/2021 Medical Assistance Transportation Program (MATP) between the County of Blair and Blair Senior Services, Inc., for MATP transportation services for the period of 07/01/20 through 06/30/21, changing the rate per trip from \$24.25 to \$25.00 for the period of 04/01/21 through 06/30/21.
- C. **Register of Wills/Recorder of Deeds:**

Requesting approval of a Software Support Maintenance Renewal Agreement between the County of Blair and Optical Storage Solutions, Inc., for twenty-one (21) full Landex Licenses for the Register of Wills/Recorder of Deeds Office, two (2) licenses for the Assessment Office; and one (1) Hot Site Hosting and Record Alert System, in the total amount of \$25,865.00, for the period of May 1, 2021 through April 30, 2022.

D. **Human Resources:**

Requesting approval of Amendment #2 and Amendment #3 for the County of Blair Employee Benefit Plan, wherein deadlines regarding special enrollment, election of continued coverage, qualifying life events, submission of claims, and filling of appeals are disregarded during the National Emergency period related to COVID-19, effective April 1, 2020 and March 1, 2020 respectively.

E. **Building Maintenance:**

Requesting approval of a quote received from Boyer Refrigeration, in the total amount of \$10,444.50 to:

1. Furnish and install a new water-furnace unit replacing the existing unit due to a faulty coaxial coil after a failed compressor replacement.
2. Furnish and install a new 5-ton water-to-air horizontal unit.
3. Furnish and install a new hose kit to tie into the loop piping.
4. Reconnect to the existing electrical, control wiring and ductwork.
5. Start up and check operation of the unit.

F. **Prison:**

Requesting approval of a Memorandum of Understanding (MOU) between the Blair County Prison and Goodwill of the Southern Alleghenies-ReSTART Re-entry Program (Goodwill), outlining the responsibilities of the collaborative relationship to work together to improve services for offenders being released from the Blair Count Prison. Terms of said MOU are conditional based on available funding for the program during the period of time beginning October 1, 2021 and lasting thirty-six (36) months.

10. **OLD BUSINESS**

11. **ADJOURN**

WORK SESSION: TUESDAY, APRIL 27, 2021, 10:00 A.M.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, and Assistant Solicitor Muriceak.

Members Absent:

Solicitor Karn.

Others Present:

Melissa Harpster (Commissioners Office), Jenn Sleppy (Finance), AC Stickel (Controller), Mark Taylor (EMA/911E), Amy Martin-Shanafelt (Blair HealthChoices), Dennis Wisor (Blair Senior Services), Anita Terchanik (Register and Records Office), Brian Walters (HR), Jim Pooler (Maintenance), Rebecca Robinson (Purchasing), Phil Ray (Altoona Mirror), Helen Schmitt (Public) Jon Frank (JPO), Abbie Tate (Prison), and Carol Dannenberg (Hollidaysburg Watchdog Group).

Upcoming Meetings:

Tuesday, April 27, 2021	9:30 a.m.	*Central PA Behavioral Health (Annual Meeting)
	10:00 a.m.	*Commissioners Work Session
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Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that the Blair County Tea Party would hold a meeting on Tuesday, May 4 beginning at 7 pm at the Bavarian Hall. She stated that Tea Party President Rhonda Holland and some others would talk about the steps that needed in the fight for gun freedom in Blair County. Commissioner Webster encouraged those who are in support of the Second Amendment to attend the meeting, which is free, and open to the public.

Commissioner Burke, on behalf of the county, expressed condolences to the family, friends and co-workers on the passing of Adult Parole and Probation Officer, Kerbie Fickter.

Consent Agenda:

Resolution #157-2021:

a. Payment of the following two-2 Warrant Lists:

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- g. **Death:** Kerbie J. Fickter, FT, Adult Parole and Probation Officer, APO, \$25,744.42/yr., effective 04/21/21.
- h. **Employment:** Dwayne R. Cox, FT, Seasonal, Groundskeeper, Public Works, \$14.42/hr., effective 04/26/21 and Nathan D. Pitts, FT, Custodian, Public Works, \$14.42/hr., effective 04/25/21.
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- j. **Retirements:** Timothy A. Crabtree, FT, Operations Manager, 911/E Center, \$56,838.60/yr., effective 04/30/21.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #157-2021.

Staff Reports & Special Business:

Weekly COVID-19 Update:

Mark Taylor stated that Blair County reported three-hundred-sixty-four (364) positive cases within the last seven (7) days. He stated those numbers reflect an average of fifty-two (52) positive cases per day. The county's positivity rate is in the substantial range at 10.3%. The number of COVID related hospitalizations increased to over fifty (50) admissions with an increase in the number of patients on ventilators.

Mr. Taylor stated that there seems to be an increase in the number of younger people testing positive for COVID. He stated that 41,000 Blair County residents have received at least one (1) vaccine with 31,000 residents fully vaccinated.

Mr. Taylor stated that there is plenty of vaccine available and encouraged everyone to register to receive a vaccine.

Blair HealthChoices:

Amy Martin-Shanafelt requested approval of a Memorandum of Understanding (MOU) between the County of Blair, Department of Social Services, Children, Youth and Families, Juvenile Probation and Central Pennsylvania Behavioral Health Collaborative, Inc., fulfilling the requirements of the System of Care Grant acquired by the Central PA Behavioral Health Collaborative, Inc., to improve the system of care available for children with serious emotional disturbances and their families. Said MOU outlines the responsibilities of all systems or persons on the County's System of Care Leadership Team.

Mrs. Martin-Shanafelt stated that the MOU was reviewed and approved by Solicitor Karn. She stated that there is no cost to the county nor is there a required match due from the county.

Discussion followed.

Blair Senior Services:

Dennis Wisor requested approval of an Amendment to Contract for the Federal FY 2020/2021 Medical Assistance Transportation Program (MATP) between the County of Blair and Blair Senior Services, Inc., for MATP transportation services for the period of 07/01/20 through 06/30/21, changing the rate per trip from \$24.25 to \$25.00 for the period of 04/01/21 through 06/30/21.

Mr. Wisor stated that due to a significant decrease in the number of trips due to the COVID-19 pandemic Blair Senior Services has experienced a decrease in income to cover program expenditures. Therefore, he is requesting to increase the rate per trip from \$24.25 to \$25.00 for the period of 04/01/21 through 06/30/21. The increased revenue amount would still fall under the county's allocation received from the Department of Human Services (DHS) for the MATP program with any surplus needing to be returned to DHS.

Discussion followed.

Register of Wills/Recorder of Deeds:

Anita Terchanik requested approval of a Software Support Maintenance Renewal Agreement between the County of Blair and Optical Storage Solutions, Inc., for twenty-one (21) full Landex Licenses for the Register of Wills/Recorder of Deeds Office, two (2) licenses for the Assessment Office; and one (1) Hot Site Hosting and Record Alert System, in the total amount of \$25,865.00, for the period of May 1, 2021 through April 30, 2022.

Mrs. Terchanik stated that Solicitor Karn reviewed the agreement. She stated that the amount of the renewal agreement remains the same as last year.

Mrs. Terchanik stated that use of the Landex system during 2020 generated \$37,754.73 in online transactions. She stated that if you subtract the amount paid for the renewal agreement of \$25,865.00 from the \$37,754.73 generated, the county netted a profit of \$11,889.73 for 2020. The profit netted for 2019 was \$6,000.00.

Discussion followed.

Human Resources:

Brian Walters requested approval of Amendment #2 and Amendment #3 for the County of Blair Employee Benefit Plan, wherein deadlines regarding special enrollment, election of continued coverage, qualifying life events, submission of claims, and filling of appeals are disregarded during the National Emergency period related to COVID-19, effective April 1, 2020 and March 1, 2020 respectively.

Mr. Walters stated that Solicitor Muriceak reviewed both Amendments. He stated that the Amendments are strictly basic "housekeeping" matters. The effective dates are set to coincide with the plan year.

Discussion followed.

Building Maintenance:

Jim Pooler requested approval of a quote received from Boyer Refrigeration, in the total amount of \$10,444.50 to:

1. Furnish and install a new water-furnace unit replacing the existing unit due to a faulty coaxial coil after a failed compressor replacement.
2. Furnish and install a new 5-ton water-to-air horizontal unit.
3. Furnish and install a new hose kit to tie into the loop piping.
4. Reconnect to the existing electrical, control wiring and ductwork.
5. Start up and check operation of the unit.

Mr. Pooler stated that this unit services the Courtroom #3 area.

Discussion followed.

Resolution 158-2021: A resolution approving a quote received from Boyer Refrigeration, in the total amount of \$10,444.50 to:

1. Furnish and install a new water-furnace unit replacing the existing unit due to a faulty coaxial coil after a failed compressor replacement.
2. Furnish and install a new 5-ton water-to-air horizontal unit.
3. Furnish and install a new hose kit to tie into the loop piping.
4. Reconnect to the existing electrical, control wiring and ductwork.
5. Start up and check operation of the unit.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #158-2021.

Prison:

Commissioner Erb requested approval of a Memorandum of Understanding (MOU) between the Blair County Prison and Goodwill of the Southern Alleghenies-ReSTART Re-entry Program (Goodwill), outlining the responsibilities of the collaborative relationship to work together to improve services for offenders being released from the Blair Count Prison. Terms of said MOU are conditional based on available funding for the program during the period of time beginning October 1, 2021 and lasting thirty-six (36) months.

Commissioner Erb stated that Solicitor Karn reviewed the MOU. He stated that the MOU is a required part of the application process.

Commissioner Erb stated that available funding over the three-3 year grant period beginning on October 1, 2021 could provide \$300,000.00 to the county's program.

Discussion followed.

Resolution #159-2021: A resolution approving a Memorandum of Understanding (MOU) between the Blair County Prison and Goodwill of the Southern Alleghenies-ReSTART Re-entry Program (Goodwill), outlining the responsibilities of the collaborative relationship to work together to improve services for offenders being released from the Blair Count Prison. Terms of said MOU are conditional based on available funding for the program during the period of time beginning October 1, 2021 and lasting thirty-six (36) months.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #159-2021.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk