

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, JUNE 20, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL – RECORDING STARTED**
5. **UPCOMING MEETINGS**

Wednesday, June 21, 2023	10:00 a.m.	Board of Assessment Appeals (Conference Room 2B)
	2:30 p.m.	*Salary Board (Commissioners Meeting Room)
Thursday, June 22, 2023	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, June 23, 2023		
Monday, June 26, 2023	6:00 p.m.	Conservation District Board Mtg. (At Nature Works Park)
Tuesday, June 27, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

**Resolution 292-2023:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/20/2023	230620CY	\$302,031.06
06/20/2023	230620SS	\$ 66,194.48
06/20/2023	230620WW	\$550,983.86

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$1,284.40.

- b. Ratification of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/15/2023	230615HR	\$11,633.92
06/12/2023	230612RF	\$ 1,640.96
06/12/2023	230612FS	\$ 6,315.83
06/09/2023	230609RF	\$ 377.15

- c. Ratification of Total Payroll for the Check Dated June 16, 2023, in the total amount of \$856,052.56.

- d. **2023 Budget Transfer:** Charges received from Liberty Fire Solutions.

<b>From</b>	<b>\$</b>	<b>To</b>
01103BM-44710 Building Maintenance	\$60.60	01161MD-44710 MDJ Dunio

- e. **2023 Budget Transfer:** Charges received from McCarl's Preferred Services.

<b>From</b>	<b>\$</b>	<b>To</b>
01103BM-44740 Building Maintenance	\$1,268.00	01103HW-44740 Highway

- f. **2023 Budget Transfer:** PCoRP Grant Revenue and Expenditures.

<b>From</b>	<b>\$</b>	<b>To</b>
011101-37450 Commissioners	\$ 1,443.98	1117-37450 Information Technology
011101-46060 Commissioners	\$ 1,443.98	01117-46060 Information Technology
011101-37450 Commissioners	\$12,072.00	01103BM-37450 Building Maintenance
011101-46060 Commissioners	\$12,072.00	01103BM-46060 Building Maintenance

- g. **2023 Budget Transfer:** Charges received from Fanelli Willet.

<b>From</b>	<b>\$</b>	<b>To</b>
011101GCO-44080 General County Operations	\$145.00	013201-44080 Children, Youth & Families
011101GCO-44080 General County Operations	\$290.00	011038BM-44080 Building Maintenance

- h. **Employment:** Aleah M. Henry, FT, Caseworker I, CYF, \$17.29/hr., effective 06/20/23; Gina C. Licausi-Vaughn, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 06/20/23; and Skyler D. McCaulley, PT, Seasonal Tour Guide, Fort Roberdeau, \$10.00/hr., effective 06/20/23.
- i. **Resignations:** Regina C. Hartman, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 06/01/23; McKenzie L. Dick, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 06/07/23; Rashayle M. Claar, FT, Corrections Officer, Prison, \$21.05/hr., effective 06/14/23; Mario L. Bebbler, FT, Corrections Officer, Prison, \$22.16/hr., effective 06/16/23; and Alyssa R. Klinger, FT, Case Manager Sexual Assault & Domestic Violence, Victim Witness, \$16.54/hr., effective 06/16/23.

9. **STAFF REPORTS & SPECIAL BUSINESS**

**A. Southern Alleghenies Service Management Group:**

- i. Requesting approval of a FY 22/23 thirty-30 day Contract Extension for Early Intervention Services between the County of Blair and Appalachia Intermediate Unit 08, extending the term of the contract from June 30, 2023 to July 31, 2023.
- ii. Requesting approval of the eleven-11 FY 23/24 contract renewals for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2023 through June 30, 2024:
  - Bauer's All About Kids, LLC
  - C&S Contract Speech Language Pathology Services, Inc.
  - Kids First Affiliated Services
  - Milestone Physical Therapy
  - Alyssa Neil
  - North Central Sight Services, Inc.
  - North Star Services, Inc.
  - ProCare PT, LP
  - Kerri Sassano
  - Therapeutic Early Intervention Services d/b/a Teis Early Intervention Provider
  - UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency

**B. Department of Emergency Services/911E:**

Requesting approval for an annual Maintenance Agreement for the Audiology Voice Recorder with SBM Electronics, Inc., in the discounted amount of \$16,588.55, for the period of May 31, 2023 through May 30, 2024.

**C. Children, Youth and Families:**

- i. Requesting approval of an Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and James McGough, Esq., for consultation services to the Family Treatment Court, in the amount of \$500.00 per quarterly installment, for the period of July 1, 2023 through June 30, 2024.
- ii. Requesting approval of a FY 20/22 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and JusticeWorks Youthcare, Inc., for the period of July 1, 2020 through June 30, 2022.

- iii. Requesting approval of a First Amendment to the Memorandum of Understanding (MOU) for SWAN Legal Services Initiative dated December 31, 2022, by and between the County of Blair, Blair County Children, Youth and Families and Diakon-SWAN LLC, and its subcontractor, Voce (formerly known as Family Design Resources, Inc.) for the SWAN Legal Services Initiative Paralegals, at the discretion of the Department of Human Services (DHS), automatically renewing the expiring term of June 30, 2023 for two (2) six-6 month periods from July 1, 2023 to December 31, 2023 and January 1, 2024 to June 30, 2024.

**D. Court Administration:**

Requesting approval for payment of the following two-2 outstanding invoices for services provided at Magisterial District Judge Blattenberger’s Office made outside of the county’s purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
Bettwy Systems	#14383	\$ 89.00
Bettwy Systems	#14459	\$110.00

**E. Prison:**

Requesting approval for payment of the following four-4 outstanding invoices for services provided to the Blair County Prison made outside of the county’s purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
McCoy’s Lawn & Garden LLC	W0110339	\$ 85.30
McCoy’s Lawn & Garden LLC	W0110340	\$157.30
McCoy’s Lawn & Garden LLC	W0110341	\$ 74.25
McCoy’s Lawn & Garden LLC	W0110342	\$ 75.10

**F. Public Works/Building Maintenance:**

- i. Requesting approval of Quote received from Boyer Refrigeration Heating & Air Conditioning, Inc., in the total amount of \$10,322.97, for the removal and disposal of an existing roof top unit at the Blair County 911 Center, and to furnish and install a new Trane 5-ton roof top unit, establish all electrical connections, start up and test for proper operation of system.
- ii. Requesting approval of a Service Agreement between the County of Blair, and Allegheny Supply for Service, at the rate of \$75.00 per hour with services billed at half-hour intervals. All quotes must be approved by a representative of the county in writing (i.e. email) before service or repair is performed.

**G. Employee Parking Garage Stair Tower Project:**

Requesting approval of a second time extension received from Ralph J. Albarano & Sons to extend the substantial completion date of the Stair Tower Project from June 22, 2023 to August 4, 2023.

**10. OLD BUSINESS**

**Adoption of Resolution 290-2023:**

Approving an Application for a Highway Occupancy Permit submitted by Texas Eastern Transmission LP, for a pipeline replacement project along the East Side of County Road 101/Everett Road/Greenfield Township, and along the West Side of Dunning’s Highway/220 SR 3013.

**11. ADJOURN**