



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of February 14, 2024 at 9:00 a.m.  
In Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

## AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Reflection
3. Pledge of Allegiance
4. Roll Call
5. Call for Public Comment on Salary Board Items.
6. Approval of Minutes from the January 24, 2024 Meeting.

### Positions:

7.

<b>Department</b>	Court Administration - 01160			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Receptionist				<b>Position #</b>		
<b>Pay Grade</b>	<b>Rate or Range</b>						
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full time			<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$10.50	<b>Per hr.</b>	\$735.00	<b>expected bi-weekly</b>	\$19,110.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	2/12/2024						
<b>Reason</b>	Ryley White is being promoted to judicial secretary in 01160DM effective 02/12/2024.						
<b>Comments</b>							



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8.

<b>Department</b>	Domestic Relations			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Department Clerk II				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at the rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/05/2024						
<b>Reason</b>	Resignation of Michele Altemara.						
<b>Comments</b>	This position is funded 66% by state reimbursement.						

9.

<b>Department</b>	Domestic Relations			<b>Requested By:</b>	President Judge Wade A. Kagarise		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Case Manager				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$15.52	<b>Per hr.</b>	\$1,086.40	<b>expected bi-weekly</b>	\$28,246.40	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/01/2024						
<b>Reason</b>	Resignation of Barbara Frye						
<b>Comments</b>	This position is funded 66% by state reimbursement.						

10.

<b>Department</b>	District Attorney			<b>Requested By:</b>	District Attorney Peter J. Weeks		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Assistant District Attorney				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	SEIU- Professional Unit			<b>FLSA Status</b>	Excluded		
<b>PT/FT Status</b>	Full time				<b>Schedule</b>	35 hours per week	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$1,942.31			<b>bi-weekly</b>	\$50,500.06	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/02/2024						
<b>Reason</b>	Resignation of John Hicks.						
<b>Comments</b>							



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11.

<b>Department</b>	Commissioner – 01101			<b>Requested By:</b>	Chief Clerk Nicole M. Hemminger		
<b>Type</b>	Set rate				<b># of Positions</b>	1	
<b>Position</b>	Administrative Coordinator				<b>Position #</b>		
<b>Pay Grade</b>	H8	<b>Rate or Range</b>	\$14.77- \$16.25				
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$16.25	<b>Per hr.</b>	\$1,137.50	<b>expected bi-weekly</b>	\$29,575.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/26/2024						
<b>Reason</b>							
<b>Comments</b>	Lori Guyer accepted the position of administrative coordinator in the Commissioners' Office with a start date of 02/26/2024. Applying the Pay Policy to her background, she is eligible to receive the top of the H8 hiring range, or \$16.25/hour (\$1137.50 bi-weekly and \$29,575.00 annual).						

12.

<b>Department</b>	Prothonotary			<b>Requested By:</b>	Robin G. Patton, Prothonotary		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Receptionist/Clerk				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$11.03	<b>Per hr.</b>	\$772.10	<b>expected bi-weekly</b>	\$20,074.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/16/2024						
<b>Reason</b>	Resignation of Bonita Yohn.						
<b>Comments</b>							

13.

<b>Department</b>	Sheriff - 01151			<b>Requested By:</b>	Sheriff James E. Ott		
<b>Type</b>	Set Rate				<b># of Positions</b>	1	
<b>Position</b>	Chief Deputy				<b>Position #</b>		
<b>Pay Grade</b>	S9	<b>Rate or Range</b>	\$48,677.26 - \$52,571.45				
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Excluded		
<b>PT/FT Status</b>	Full time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$1,998.78			<b>bi-weekly</b>	\$51,968.28	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	01/06/2024						
<b>Reason</b>	Promotion of Richard ("RJ") Peo.						
<b>Comments</b>	RJ Peo accepted the position of chief deputy eff 01/06/2024. Applying the Pay Policy to his background, he is eligible to receive +9% above the S9 hiring range minimum, or \$1,988.78 bi weekly (\$51,968.28 annual). Increase would be retroactive to date of new title.						



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14.

<b>Department</b>	Sheriff – 01151			<b>Requested By:</b>	Sheriff James E. Ott		
<b>Type</b>	Re-creation				<b># of Positions</b>	3	
<b>Position</b>	Deputy				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	40 hours per week		
<b>Wage</b>	\$15.52	<b>Per hr.</b>	\$1,241.60	<b>expected bi-weekly</b>	\$32,281.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/14/2024						
<b>Reason</b>	Resignation of Hobart Howard (01/12/2024), Brandon Lasure (02/08/2024) , and Brennen Gorbar (02/16/2024).						
<b>Comments</b>	.						

15.

<b>Department</b>	Sheriff's Office			<b>Requested By:</b>	Sheriff James E. Ott		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Warrant Clerk				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Court Related			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 Hours per week.		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/06/2024						
<b>Reason</b>	Susan Makosky transferred to administrative support for JPO effective 02/06/2024.						
<b>Comments</b>							

16.

<b>Department</b>	Prison			<b>Requested By:</b>	Warden Abbie L. Tate		
<b>Type</b>	Set Rate				<b># of Positions</b>	1	
<b>Position</b>	Lieutenant				<b>Position #</b>		
<b>Pay Grade</b>	S9	<b>Rate or Range</b>		\$48,677.26 - \$52,571.45			
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Exempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$2,021.98			<b>bi-weekly</b>	\$52,571.48	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/19/2024						
<b>Reason</b>	Transfer of Amanda Imler.						
<b>Comments</b>	Amanda Imler has accepted the offer for lieutenant in the Prison. She will transfer into the position effective 02/19/2024, moving to an S9 from her current S13. The Pay Policy indicated that "Employees who transfer to a position at a lower pay grade than their current one will be placed at the grade of the new position, and their current pay rate will decrease to the minimum figure of the moved-to pay grade. Adjustments within the pay range will be evaluated on a case-by- case basis." Warden Tate and Human Resources ask for consideration of Mandy receiving recognition for her holding more education and years of relevant experience than required for the position, such that she would be paid at the top of the S9 hiring range, or \$2,021.98 bi-weekly (\$52,571.48 annual).						



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17.

<b>Department</b>	Prison			<b>Requested By:</b>	Warden Abbie L. Tate		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Lieutenant				<b>Position #</b>		
<b>Pay Grade</b>	S9	<b>Rate or Range</b>	\$48,677.26 - \$52,571.45				
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Exempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	01/06/2024						
<b>Reason</b>	Promotion of Cory Yedlosky.						
<b>Comments</b>							

18.

<b>Department</b>	Prison			<b>Requested By:</b>	Deputy Shaun Edmundson		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Correctional Case Manager				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Residual			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$11.58	<b>Per hr.</b>	\$810.60	<b>expected bi-weekly</b>	\$21,075.60	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/07/2024						
<b>Reason</b>	Resignation of Kathryn Descavish.						
<b>Comments</b>							

19.

<b>Department</b>	Public Safety-911			<b>Requested By:</b>	Coordinator Susan R. Ammerman		
<b>Type</b>	Re-creation				<b># of Positions</b>	4	
<b>Position</b>	Telecommunicator				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	UMWA-Residual			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	40 hours per week.		
<b>Wage</b>	\$16.30	<b>Per hr.</b>	\$1,304.00	<b>expected bi-weekly</b>	\$33,904.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>					<b>Primary Org Code</b>		
<b>Effective Date</b>							
<b>Reason</b>							
<b>Comments</b>	Seeking re-creation of telecommunicator positions (full-time and part-time) for the following employee changes: 1. FT – Phillip Sullivan promoted to lead telecommunicator effective 05/13/2023. 2. FT – Justin McKinney resigned from telecommunicator effective 09/29/2023. 3. PT – (limited to 999 hours per anniversary year) Nicole Halerz resigned from PT title effective 08/30/2023. 4. PT (Limited to 999 hours per anniversary year.) Matt Shiffler moved to FT status effective May 2023.						



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20.

<b>Department</b>	Children, Youth, And Families - 113201			<b>Requested By:</b>	Director Tiffany N. Treese		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Program Manager				<b>Position #</b>		
<b>Pay Grade</b>	S13	<b>Rate or Range</b>	\$59,223.33 - \$63,961.20				
<b>Union</b>				<b>FLSA Status</b>	Exempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hours per week.		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	80% State reimbursement and 20% General Fund.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/02/2024						
<b>Reason</b>	Resignation of Angie Best, Program Manager at CYF.						
<b>Comments</b>							

21.

<b>Department</b>	Children, Youth, And Families - 113201			<b>Requested By:</b>	Director Tiffany N. Treese		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Program Specialist				<b>Position #</b>		
<b>Pay Grade</b>	S7	<b>Rate or Range</b>	\$45,004.87 - \$48,605.26				
<b>Union</b>				<b>FLSA Status</b>	Exempt		
<b>PT/FT Status</b>	Full time			<b>Schedule</b>	35 hours per week		
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	80% State Reimbursement and 20% General Fund.				<b>Primary Org Code</b>		
<b>Effective Date</b>	02/05/2024						
<b>Reason</b>	Allison Morgan is making a lateral transfer from Program Specialist, S7, to Supervisor-Casework, also S7, which created a vacancy.						
<b>Comments</b>							

22.

<b>Department</b>	Children, Youth, And Families - 113201			<b>Requested By:</b>	Director Tiffany N. Treese		
<b>Type</b>	Re-creation				<b># of Positions</b>	1	
<b>Position</b>	Clerk Typist I – Receptionist				<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>					
<b>Union</b>	PSSU, SEIU, Local 668			<b>FLSA Status</b>	Nonexempt		
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	37.5 hours a week		
<b>Wage</b>	\$13.00	<b>Per hr.</b>	\$975.00	<b>expected bi-weekly</b>	\$25,350.00	<b>expected annually</b>	
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>	
<b>Funding Source</b>	80% State Reimbursement and 20% General Fund.				<b>Primary Org Code</b>		
<b>Effective Date</b>	01/25/2024						
<b>Reason</b>	Resignation of Madison Riley						
<b>Comments</b>							



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23.

<b>Department</b>	Parks and Recreation – 35101		<b>Requested By:</b>	Manager, Public Works-Highway Paul E. Shaffer		
<b>Type</b>	Re-creation			<b># of Positions</b>	1	
<b>Position</b>	Groundskeeper			<b>Position #</b>		
<b>Pay Grade</b>	H6	<b>Rate or Range</b>	\$13.40- \$14.74			
<b>Union</b>				<b>FLSA Status</b>	Nonexempt	
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	37.5 hours per week.	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>	
<b>Effective Date</b>	02/14/2024					
<b>Reason</b>	Connor Coleman was discharged effective 08/11/2023. Need to re-create the position for the Valley View Park schedule.					
<b>Comments</b>	Position in non-benefits eligible and limited to 880 hours per anniversary year.					

24.

<b>Department</b>	Parks and Recreation – 35101.		<b>Requested By:</b>	Manager, Public Works- Highway Paul E. Shaffer		
<b>Type</b>	Re-creation			<b># of Positions</b>	4	
<b>Position</b>	Summer Hire			<b>Position #</b>		
<b>Pay Grade</b>		<b>Rate or Range</b>				
<b>Union</b>				<b>FLSA Status</b>	Nonexempt	
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	37.5 hours per week.	
<b>Wage</b>	\$12.50	<b>Per hr.</b>	\$937.50	<b>expected bi-weekly</b>	\$5,625.00	<b>expected annually</b>
<b>Salary</b>	\$			<b>bi-weekly</b>	\$	<b>annually</b>
<b>Funding Source</b>	General Fund - budgeted at this rate..				<b>Primary Org Code</b>	
<b>Effective Date</b>	02/14/2024					
<b>Reason</b>	Annual 12-week program for summer help.					
<b>Comments</b>	Funding will come out of Public Works General and Bridge Fund. This is a request for approval of 6 positions for 6 pays in the total amount of \$33,750. Six openings were re-created at the 03/01/2023 Salary Board, but 2 spots remained unfilled in 2023. This is a request to re-create 4 additional spots for a total of 6 hires in 2024.					

25.

<b>Department</b>	Controller		<b>Requested By:</b>	Controller A.C. Stickel		
<b>Type</b>	Set rate			<b># of Positions</b>	1	
<b>Position</b>	Deputy			<b>Position #</b>		
<b>Pay Grade</b>	S9	<b>Rate or Range</b>	\$48,677.26 - \$52,571.45			
<b>Union</b>	Nonunion			<b>FLSA Status</b>	Excluded	
<b>PT/FT Status</b>	Full Time			<b>Schedule</b>	35 hour per week.	
<b>Wage</b>	\$	<b>Per hr.</b>	\$	<b>expected bi-weekly</b>	\$	<b>expected annually</b>
<b>Salary</b>	\$2,021.98			<b>bi-weekly</b>	\$52,571.48	<b>annually</b>
<b>Funding Source</b>	General Fund - budgeted at this rate.				<b>Primary Org Code</b>	
<b>Effective Date</b>	02/20/2024					
<b>Reason</b>						
<b>Comments</b>	Brian McCulley accepted the position of deputy in the Controller's Office with a start date of 02/20/2024. Applying the Pay Policy to his background, he is eligible to receive the top of the S9 hiring range, or \$2,021.98 bi weekly (\$52,571.48 annual).					



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26.Overtime and Additional Time Report

Controller Stickel

27.Adjournment

The next regular Salary Board Meeting will be February 28, 2024 at 9:00 a.m.  
In Commissioners' Public Meeting Room.