



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of April 19, 2023 at 2:30 p.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

## AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the April 5, 2023 Meeting.

### Positions:

**5. Domestic Relations** **Requested by President Judge Elizabeth Doyle**  
Deputy Director Request to re-create this position within the hiring range of the S7 grade (\$45,004.87 to \$48,605.26). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This position is funded at 66% by state reimbursement. This vacancy is due to Marc Seifert transferring to Director effective 04/10/2023.

**6. Adult Parole and Probation** **Requested by Chief Amanda Moore**  
**Presented by President Judge Elizabeth Doyle**  
Probation Officer Aide I Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This vacancy is due to Wendy Myers transferring to Probation Officer Support effective 04/22/2023.

**7. Adult Parole and Probation** **Requested by Chief Amanda Moore**  
**Presented by President Judge Elizabeth Doyle**  
Probation Officer Support Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position is currently being funded by a grant. This vacancy is due to the resignation of Brittany Imler effective 04/06/2023.



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## 8. Prothonotary

**Requested by Prothonotary Robin Patton**

Receptionist/Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This vacancy is due to the resignation of Hannah Bollinger effective 04/14/2023.

## 9. Prothonotary

**Requested by Prothonotary Robin Patton**

Courtroom Clerk Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually. This vacancy is due to the resignation of Barb Hinish effective 04/28/2023.

## 10. Public Works-Building Maintenance

**Requested Manager Jim Pooler**

Maintenance Technician-Carpenter Request to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$16.43, \$1,314.40 estimated bi-weekly, \$34,174.40 estimated annually. This vacancy is due to the resignation of Mike Benton effective 04/25/2023.

## 11. Children, Youth and Families

**Requested by Director, Human Resources  
Katherine Swigart**

Clerk Typist II-Court Aide Documenting the setting of the salary for Christine Pitts. This position is PSSU, Non-Exempt (Hourly), Full-Time at 37.5 hours per week. Christine's tenure in her previous title of Clerk Typist I had earned her \$.09/hour more than the starting wage of \$11.13/hour for her new title of Clerk Typist II-Court Aide. PSSU approved her to continue at her current wage of \$11.22/hour.

## 12. Domestic Relations

**Requested by Director, Human Resources  
Katherine Swigart**

Director Request to set the salary for Marc Seifert. This position is Non-Union, Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Marc's previous experience; he is eligible for \$2,346 bi-weekly, \$61,000.16 annually. This is +3% above the minimum of, but within, the hiring range of pay grade S13 (\$59,223.33 to \$63,961.20). This rate should be effective as of April 10, 2023.

## 13. Social Services

**Requested Director, Human Resources  
Katherine Swigart**

Temporary Department Assistants Request to abolish 2 temporary positions created at the 09/27/2022 Salary Board Meeting. These positions are Non-Union, Non-Exempt (Hourly), Part-Time (for a maximum duration of 5 months 29 days) at 21 hours per week with an hourly rate of \$25.72. These positions remain unfilled.



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## **14. Public Works-Highway**

**Requested by Director, Human Resources  
Katherine Swigart**

Temporary Laborers Request to abolish 1 of 3 seasonal positions created at the 03/16/2022 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 37.5 hours per week (maximum of 13 pay periods) with an hourly rate of \$14.42. This position remains unfilled.

## **15. Public Works-Highway**

**Requested by Director, Human Resources  
Katherine Swigart**

Temporary Laborers Request to abolish 2 of 5 of these positions created at the 06/25/2020 Salary Board Meeting. These positions are as Non-Union, Non-Exempt (Hourly,) Full-time, at 37.5 hours per weekly (up to a maximum of 999 hours and 5 months and 29 days) with an hourly rate of \$14.42. These positions remain unfilled.

## **16. Public Works-Highway**

**Requested by Director, Human Resources  
Katherine Swigart**

Seasonal Employee Request to abolish 4 of 6 summertime positions created at the 03/16/2022 Salary Board Meeting. These positions are Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week (maximum of 6 pay periods) with an hourly rate of \$10.00. These positions remain unfilled.

## **17. Public Works-Highway**

**Requested by Director, Human Resources  
Katherine Swigart**

Summer Employees Request to abolish 1 of 6 positions created at the 03/17/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week with an hourly rate of \$10.00. The position was for the period of 6/1/2021 through 8/31/2021. This position remains unfilled.

## **18. Public Works-Facilities**

**Requested by Director, Human Resources  
Katherine Swigart**

Custodian (Temporary) Request to abolish this position created at the 01/20/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 37.5 hours per week (maximum of 5 months and 29 days) with an hourly rate of \$14.42. This position remains unfilled.

## **19. Human Resources**

**Requested by Director, Human Resources  
Katherine Swigart**

Temporary Department Assistant Request to abolish 1 of 2 positions created at the 12/03/2020 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Part-Time at 19 hours per week (maximum of 999 hours for the maximum duration of 5 months and 29 days) with an hourly rate of \$12.00. This position is unfilled.



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## 20. Public Defender

**Requested by Director, Human Resources  
Katherine Swigart**

Temporary Department Assistant Request to abolish this position created at the 09/24/2020 Salary Board Meeting. This position is Non-Union, Non-Exempt (hourly), Part-Time 29 hours per week (maximum of 5 months and 29 days) with an hourly rate of \$ 10.25. This position is unfilled.

## 21. Tax Claim

**Requested by Director, Human Resources  
Katherine Swigart**

Temporary Department Assistant Request to abolish 1 of 2 positions created at the 09/15/2021 Salary Board Meeting. This position is Non-Union, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$12.00 (maximum of 13 pay periods). This position remains unfilled.

## 22. Adjournment

The next regular Salary Board Meeting will be May 3, 2023 at 10:30 a.m.  
In Commissioners' Public Meeting Room.