



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 15, 2023 at 2:30 p.m.

In Commissioners' Public Meeting Room

Call-in information is (408) 419-1715 Meeting ID 246 809 768 3

AGENDA

1. Call to Order Commissioner Bruce Erb
2. Roll Call
3. Call for Public Comment on Salary Board Items.
4. Approval of Minutes from the March 1, 2023 Meeting.

Positions:

5. Court Administration **Requested by President Judge Elizabeth Doyle**
Tipstaff Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$11.58, \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This vacancy is due to the resignation of Constance Curfman effective 03/06/2023.

6. Judge Bernard **Requested by President Judge Elizabeth Doyle**
Tipstaff Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60. This vacancy is due to the resignation of Diane Strohm effective 03/06/2023.

7. Domestic Relations **Requested by President Judge Elizabeth Doyle**
Case Manager-Enforcement Specialist Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$15.52, \$1,086.40 estimated bi-weekly, \$28,246.40 estimated annually. This position is funded by 66% by state reimbursement. This vacancy is due to the resignation of Tonya Holder effective 02/15/2023.



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8. Domestic Relations

Requested by President Judge Elizabeth Doyle

Unit Supervisor Request to set the salary for Tracey Rocus. This position is Non-Union, Non-Exempt (Hourly), Full-Time at 35 hours per week. Applying the Pay Policy to Tracey's previous experience; she is eligible for \$17.29/hour; the maximum of the hiring range of the H10 pay grade (\$16.29/hour to \$17.29/hour). This position is funded 66% by state reimbursement. Tracey will be promoted to this position effective 03/27/2023.

9. Prothonotary

Requested by Prothonotary Robin Patton

Receptionist/Clerk Request to abolish this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 29 hours per week (limited to 1500 hours per benefit plan year) with an hourly rate of \$11.03, \$639.74 estimated bi-weekly, \$16,633.24 estimated annually. This vacancy is due to the resignation of Renee Mahalko effective 12/27/2022.

10. Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Request to create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time at 19 hours per week (limited to 999 hours per anniversary year) with an hourly rate of \$12.16, \$462.08 estimated bi-weekly, \$12,014.08 estimated annually.

11. Assessment

Requested by Chief Assessor DeAnna Heichel

Board of Assessment Appeals Members Request to re-create this position. This position is Per-Diem with a Full-Day (7 hours) rate of \$150.00 and Half-Day (3.5 hours) rate of \$75.00. This position is limited to 999 hours per anniversary year. This vacancy is due the resignation of Jan Andrews effective 03/06/2023.

12. Fort Roberdeau

Requested by Director Glenn Nelson

Historic Site Assistant I Request to set the salary for Noah Plank. This position is Non-Union, Non-Exempt (Hourly), Part-Time at 19 hours per week. Applying the Pay Policy to Noah's previous experience; he is eligible for \$10.61/hour. This is +1% above the minimum of, but within the hiring range of pay grade H1 (\$10.50/hour to \$11.55/hour).

13. Children, Youth and Families

**Requested by Director-Human Resources
Katherine Swigart**

Fiscal Technician Request to set/correct the hours for this position at 35 hours per week (7 hours per day). This position is Non-Union, Non-Exempt (Hourly), Full-Time.

14. Domestic Relations

**Requested by Director-Human Resources
Katherine Swigart**

Deputy Director Request to set temporary rate for out-of-class duties for Marc Seifert. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Per the Pay Policy, Marc's wages should increase +5% (\$89.14 bi-weekly) for assuming responsibilities out of his job classification. This is due to the vacancy of the Director in Domestic Relations. This increase would be effective 03/11/2023 for a maximum of 13 pay periods.



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15. Prison

**Requested by Director-Human Resources
Katherine Swigart**

Lieutenant Request to set the salary for Brian Sheesley. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the Pay Policy to Brian's previous experience; he is eligible for \$52,571.45; the maximum of the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45).

16. Prison

**Requested by Director-Human Resources
Katherine Swigart**

Lieutenant Discuss pay equity within the job title.

17. Discussion of adjusting Seasonal Employee Pay Rates.

18. Adjournment

The next regular Salary Board Meeting will be April 5, 2023 at 10:30 a.m.
In Commissioners' Public Meeting Room.