

**BUSINESS SESSION: THURSDAY, FEBRUARY 29, 2024, 1:00 P.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-309-205-3325 or-1-646-876-9923. enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

**Call to Order:**

Commissioner Webster called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Webster called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Webster requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Toll Call:**

**Members Present:**

Commissioner Webster, Commissioner Burke, and Chief Clerk Hemminger.

**Members Absent:**

Commissioner Kessler, Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Kay Stephens (Altoona Mirror), A.C. Stichel IV and Brian McCulley (Controller), Brandon Meck and Lindsay Dempsie (Finance), Allison Senkevich and Lori Guyer (Commissioners Office), Scott Andrews (Social Services), Rebecca Robinson (Purchasing), and Nate Taylor (Public Access Channel).

**Executive Session Announcement:**

Chief Clerk Nicole Hemminger announced an Executive Session was held on Tuesday, February 27<sup>th</sup> at 2:00 p.m. with the three-3 Commissioners to continue on an employee personnel matter.

**Public Comment:**

Commissioner Webster called for public comment. **There were no comments.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution 102-2024:** Approving a contract between the County of Blair on behalf of the Department of Social Services for the renewal of 3-three Adobe Acrobat Sign Solutions licenses in the total amount of \$1,259.64 for 2024.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 102-2024.

**Resolution 103-2024:** Approving an agreement between the County of Blair on behalf of Blair County Tax Claim Bureau and InfoCon for the electronic transfer of unpaid 2023 taxes submitted by up to twenty-five (25) local tax collectors at the rate of \$95.00 per municipality for a maximum amount of \$2,375.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 103-2024.

**Resolution 104-2024:** Approving a FY 2023/2024 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families and Rentokil North America d/b/a Rentokil Steritech d/b/a Ehrlich.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 104-2024.

**Resolution 105-2024:** Approving a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Alternative Living Solutions.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 105-2024.

**Resolution 106-2024:** Approving a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Cornell Abraxas Group, LLC.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 106-2024.

**Resolution 107-2024:** Approving a FY 2023/2024 Contract between the County of Blair, on behalf of Blair County Children, Youth and Families and Impact Counseling Services, LLC.

Chief Clerk Hemminger confirmed this contract does not need to include a HIPAA Business Associate Agreement.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 107-2024.

**Resolution 108-2024:** Approving a FY 2023/2024 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and JusticeWorks YouthCare.

Commissioner Burke commented that Children, Youth, and Family Services has been working on this contract for over a year. She noted her enthusiasm for this contract which provides casework assistance with on-going cases.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 108-2024.

**Resolution 109-2024:** Approving a FY 2023/2024 Renewal Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Bethany Christian Services of Central Pennsylvania.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 109-2024.

**Resolution 110-2024:** Approving the revisions made to the Internet User Application/Licensing Agreement for Government Agencies to pull motor vehicle records (MVRs) at no cost to the County.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 110-2024.

**Resolution 111-2024:** Approving the distribution of a Request for Qualifications for an Architect of Record for Architectural Retainer Services for the Blair County Courthouse and various county projects.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 111-2024.

**Resolution 112-2024:** Approving the Reimbursement Agreement (R24090001) between the County of Blair and the Commonwealth of Pennsylvania, acting through the Department of Transportation, for Bridge 33 and authorizing Nicole Hemminger to electronically sign said agreement.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 112-2024.

**Resolution 113-2024:** Approving a Property Damage Release by and between the County of Blair and Erie Insurance for damages by an Erie insured driver on or about January 27, 2024 for the consideration of \$7,500.00 for repairs.

Chief Clerk Hemminger mentioned that the Release form needs to be revised by Erie Insurance. Commissioner Kessling will need to electronically sign the Release when it is received next week.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 113-2024.

**Old Business:**

None.

**New Business:**

**Commissioners:**

- i. Chief Clerk Hemminger requested approval of an Invitation to Bid for Lease 1.6126 Acres near I-99 for a Billboard and to advertise the Invitation to Bid.

Chief Clerk Hemminger noted this billboard is adjacent to the Lakemont property and was a remnant due to the construction of I-99. The property the current leaseholder erected is not included in the Lakemont lease.

**Resolution 114-2024:** Approving an Invitation to Bid for Lease 1.6126 Acres near I-99 for a Billboard and to advertise the Invitation to Bid.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 114-2024.

- ii. Requesting approval of the Third Addendum to Lease Agreement between the County of Blair and Blair Senior Services for an additional parcel of land for expansion of the Blair Senior Services facilities.

Chief Clerk Hemminger noted that items ii, iii, iv, and v are requirements for the same project and opened the discussion for the Commissioners to make comments and/or ask questions on each item.

She further explained the relationship between each document, specifically mentioning that the land the Blair Senior Services building currently sits on is owned by the County and the building itself is owned by Blair Senior Services. The Third Addendum to their current lease would extend the parcel to include a four-bay structure that would house a wash bay, storage area, and maintenance garage. The addendum also allows Blair County Senior Services take the building with them, should they default on the Lease Agreement or move their services elsewhere.

Discussion continued.

iii. Requesting approval of a Storm Water Facilities Perpetual Maintenance Agreement between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.

Discussion continued.

iv. Requesting approval of a Land Development Plan Developer's Agreement for the Blair County Salt Shed/Blair Senior Services Maintenance Building between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.

Chief Clerk Hemminger said the draft Agreements were reviewed by Blair County conflict council as well as Hollidaysburg Borough conflict council. Hollidaysburg Borough was not amendable to revising the document to include changes suggested by the County; however, it was suggested that some of the requested changes were covered in the Third Addendum to the lease agreement.

Commissioner Burke noted her abstention on commenting on the matter and voting due to her conflicts of interest with both Blair Senior Services and the Hollidaysburg Borough.

Commissioner Webster expressed her disappointment in the Hollidaysburg Borough and felt that the proposed changes to the Agreement were fair and would be advantageous to all parties: the Borough, the County, and Blair Senior Services.

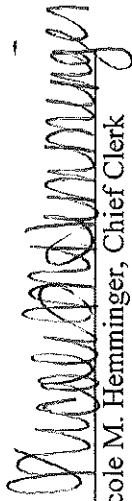
Chief Clerk Hemminger also mentioned that Blair Senior Services included the County's Salt Shed building into their plan documents. Due to the delay in finalizing the agreements, the County's engineer could not continue to gain approvals on the salt shed project because it is on the same storm water plan.

Discussion continued.

v. Requesting approval of the Land Development Plan and signature on the Title Sheet between the County of Blair, Blair Senior Services, Inc., and the Borough of Hollidaysburg.

Chief Clerk Hemminger said this Plan was reviewed by the County Solicitor and is ready for signature once the other project documents are finalized.

**ADJOURN:**  
Meeting Adjourned,



Nicole M. Hemminger, Chief Clerk

