

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, APRIL 10, 2025, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION** – April 2025 Fair Housing Month
8. **CONSENT AGENDA**

Resolution 165– 2025:

- a. Ratification of the following ten-10 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
3/31/2025	250331FS	\$1,677.22
4/01/2025	250401FN	\$117,027.00
4/02/2025	250402HI	\$592,406.93
4/03/2025	250403HR	\$16,321.60
4/02/2025	250402WC	\$505.53
4/08/2025	250408SS	\$219,294.73
4/08/2025	250408CY	\$292,431.85
4/08/2025	250408TC	\$513,210.20
4/10/2025	250410AA	\$256,798.97
4/08/2025	250408WW	\$364,561.73

Which includes payment of the following invoices:

- Hollidaysburg Borough in the total check amounts of \$105.00 and \$5,867.80.
 - Thomas and Chandra Jandora in the total check amount of \$1,550.00.
- b. Ratification of total Payroll for the paycheck dated 4/4/2025 in the total amount of \$901,703.21.
- c. **2024 Budget Transfer:** To cover the fees for the White Oak Hall Roof Project not completed in 2024:
- | From | \$ | To |
|------------------------------------|--------------|-----------------------------|
| 01103BM-46030 Building Maintenance | \$104,984.70 | 36101-46030 Capital Reserve |
- d. **2025 Budget Transfer:** To cover the fees for the White Oak Hall Roof Project not completed in 2024:
- | From | \$ | To |
|-----------------------------|--------------|------------------------------------|
| 36101-46030 Capital Reserve | \$104,984.70 | 01103BM-46030 Building Maintenance |
- e. **2025 Budget Transfer:** To cover the fees for the disbursement of PCoRP grant funds:
- | From | \$ | To |
|------------------------------|-------------|-------------------------------------|
| 02101901-46030 Commissioners | \$10,131.00 | 02103901-46030 Building Maintenance |
| 02101901-46030 Commissioners | \$3,548.00 | 02121901-46060 Office Services |
| 02101901-46030 Commissioners | \$1,431.00 | 02158901-46030 District Attorney |
- f. **2025 Budget Transfer:** To cover the fees for the disbursement of AOPC grant funds:
- | From | \$ | To |
|------------------|----------|-------------------------------|
| 012011-42020 APO | \$319.71 | 01160195-45060 Veterans Court |
- g. **2025 Budget Transfer:** To cover the fees for maintenance on county vehicles:
- | From | \$ | To |
|-----------------------|----------|------------------------------------|
| 01103HW-44730 Highway | \$27.00 | 012011-44730 APO |
| 01103HW-44730 Highway | \$5.00 | 01103BM-44730 Building Maintenance |
| 01103HW-44730 Highway | \$77.08 | 01151-44830 Sheriff |
| 01103HW-44730 Highway | \$686.19 | 01151-44730 Sheriff |
- h. **Employments:** Fox, Amanda, FT, Clean and Green Specialist, Assessment, \$14.08/hr., effective 4/7/2025.
- i. **Status Changes:** Frye, Kristyn, PT, Telecommunicator, 911 Center, \$16.30/hr., to FT, Telecommunicator, 911 Center, \$16.30/hr., effective 3/27/2025.
- j. **Resignations:** Hamer, Daniel, FT, Deputy, Sheriff, \$15.52/hr., effective 3/31/2025. Yeager, Lynn, Per Unit, Custody Mediation Officer, Court Administration, \$165 per diem, effective 4/3/2025. Parshall, Zachary, FT, Deputy, Sheriff, \$15.52/hr., effective 2/21/2025. Olenick, Olivia, FT, Administrative Support, Juvenile Probation, \$11.58/hr., effective 3/31/2025.

- k. **Retirements:** Steinbugl, Jacqueline, FT, District Court Administrative Support – Dunio, Magisterial District Justices, \$22.40/hr., effective 3/31/2025. Montgomery, Russell, FT, Public Defender, Public Defender, \$3481.80 biweekly, effective 4/4/2025.

9. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Blair County Park and Recreation Advisory Board:**

Requesting approval of an allocation of Park and Recreation Community Outreach Funds in the amount of \$4,500.00 to CBRC to conduct the Summer Playground Program for ages 6-12 years at Valley View Park, Monday through Friday, June 9, 2025 through July 3, 2025, from 9 a.m. to 3 p.m.

b. **Children, Youth, and Families:**

Requesting approval of the FY 2025-2026 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Ashley Passarello, Esquire, Attorney of Grabill Law Offices, PLLC, for the period of July 1, 2025 through June 30, 2026, at the rate of \$90.00/hour.

c. **Fort Roberdeau:**

Requesting approval for the award, rejection or rebidding of the bids received for the Fort Roberdeau Farmland Lease for the period of April 20, 2025 through April 19, 2028.

Vendor	Annual Bid Amount	Comments
Wingert Farms Inc.	\$36,576.25	Highest Bidder – Recommended Award
Kulp Family Dairy LLC.	\$35,000.00	

d. **Public Safety / EMA:**

- i. Requesting approval for the Submission of the FFY 2023-2025, Hazardous Material Emergency Preparedness Grant (HMEP), Year 3, Mid-year Status Report to the Pennsylvania Emergency Management Agency (PEMA), for the period of October 1, 2024 through March 31, 2025.
- ii. Requesting approval of the electronic Submission of the FFY 2025 Emergency Management Performance Grant (EMPG) Application for the performance period of October 1, 2024 to September 30, 2025.

e. **Register/Recorder:**

Requesting approval of the Renewal of the Software Support Agreement between the County of Blair and Optical Storage Solutions, Inc., for 20 Landex full licenses for the Register of Wills & Recorder of Deeds Office, in the amount of \$23,945.00, and two full licenses for the Assessment Office in the amount of \$1,280.00, for a total of \$25,225.00, for the period of May 1, 2025 through April 30, 2026.

f. **Finance:**

Requesting approval of the amendment to the Master Energy Sales Agreement between MP2 Energy LLC, Shell Energy, and the County of Blair to increase payment terms to 30 days and change the interest accrual rate to the statutory rate referenced for governmental entities at no cost.

g. **Commissioners:**

- i. Requesting approval of the DCED Grant Closeout Report for Grant C000083394 to be submitted to the Department of Community and Economic Development.
- ii. Requesting approval to accept the Award for the 2024-2025 PCoRP Loss Prevention Grant Program for the projects listed below in the total amount of \$15,110.00:

1. Johnson Controls – fire system safety NAC sub-panel	\$10,131.00
2. Johnson Controls – fire safety system District Attorney Holding Room	\$ 1,431.00
3. Empire – freight elevator digital video intercom	\$ 3,548.00

- iii. Requesting approval of the Agreement between the County of Blair and TransSystems Corporation Consultants of Pennsylvania for architectural design services for the new Blair County Prison Project in the amount of 4% of the budget for the Cost of the Work.
- iv. Requesting approval of the Agreement between the County of Blair and Mark T. Gingrich for the lease of four (4) parking spaces located at 208 Union Street, Hollidaysburg PA, 16648 in the amount of \$25.00 per space per month effective April 1, 2025 through December 31, 2025.
- v. Requesting approval for the County of Blair to submit an application for the 2024-2025 PCoRP Loss Prevention Grant Program for the project listed below in the amount of \$11,278.55:

- 1. Two (2) Taser 10 Bundles for the Blair County Prison by Axon Enterprise Inc.

10. **OLD BUSINESS:**

None:

11. **ADJOURN**

The next Board of Commissioners' Meeting will be held on Thursday, April 17, at 10:00 a.m. in the Commissioners' Public Meeting Room