

**BUSINESS SESSION: THURSDAY, JUNE 22, 2023, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

**ROLL CALL:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster and Chief Clerk Hemminger.

**Members Absent:**

Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Allison Senkevich and Melissa Harpster (Commissioner's Office), Paul Shaffer (Public Works/Highway), Rebecca Robinson (Purchasing), Rachel Foor (Altoona Mirror) and Lindsay Dempsey (Finance).

**APPROVAL OF MEETING MINUTES – 06/13/23 and 06/15/23:**

Commissioner Erb called for corrections or changes to the meeting minutes of 06/13/23 and 06/15/23.

**There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment. **There were no comments noted.**

**UNFINISHED BUSINESS:**

**Adoption of Resolutions:**

**Resolution 295-2023:** Approving a FY 22/23 thirty-30 day Contract Extension for Early Intervention Services between the County of Blair and Appalachia Intermediate Unit 08, extending the term of the contract from June 30, 2023 to July 31, 2023.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 295-2023.

**Resolution 296-2023:** Approving eleven-11 FY 23/24 contract renewals for Early Intervention Services between the County of Blair and the agencies listed below for the period of July 1, 2023 through June 30, 2024:

- Bauer's All About Kids, LLC
- C&S Contract Speech Language Pathology Services, Inc.
- Kids First Affiliated Services
- Milestone Physical Therapy
- Alyssa Neil
- North Central Sight Services, Inc.
- North Star Services, Inc.
- ProCare PT, LP
- Kerri Sassano
- Therapeutic Early Intervention Services d/b/a Teis Early Intervention Provider
- UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency

Commissioner Erb noted his abstention on voting for the approval of the contract renewal with UPMC Home Healthcare of Central PA d/b/a Home Nursing Agency due to a conflict of interest.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 296-2023 with the abstention as noted.

**Resolution 297-2023:** Approving the annual Maintenance Agreement for the Audiology Voice Recorder with SBM Electronics, Inc., in the discounted amount of \$16,588.55, for the period of May 31, 2023 through May 30, 2024.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 297-2023.

**Resolution 298-2023:** Approving an Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and James McGough, Esq., for consultation services to the Family Treatment Court, in the amount of \$500.00 per quarterly installment, for the period of July 1, 2023 through June 30, 2024.

Commissioner Burke stated that at present, there is no need for this contract for services; therefore, she requested that the item be removed from the agenda.

Item removed with no action taken.

**Resolution 299-2023:** Approving a FY 20/22 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and JusticeWorks Youthcare, Inc., for the period of July 1, 2020 through June 30, 2022.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 299-2023.

**Resolution 300-2023:** Approving a First Amendment to the Memorandum of Understanding (MOU) for SWAN Legal Services Initiative dated December 31, 2022, by and between the County of Blair, Blair County Children, Youth and Families and Diakon-SWAN LLC, and its subcontractor, Voce (formerly known as Family Design Resources, Inc.) for the SWAN Legal Services Initiative Paralegals, at the discretion of the Department of Human Services (DHS), automatically renewing the expiring term of June 30, 2023 for two (2) six-6 month periods from July 1, 2023 to December 31, 2023 and January 1, 2024 to June 30, 2024.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 300-2023.

**Resolution 301-2023:** Approving for payment of the following two-2 outstanding invoices for services provided at Magisterial District Judge Blattenberger's Office made outside of the county's purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
Bettwy Systems	#14383	\$ 89.00
Bettwy Systems	#14459	\$110.00

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 301-2023.

**Resolution 302-2023:** Approving for payment of the following four-4 outstanding invoices for services provided to the Blair County Prison made outside of the county's purchasing policy:

Vendor	Invoice Number	Outstanding Amount Due
McCoy's Lawn & Garden LLC	W0110339	\$ 85.30
McCoy's Lawn & Garden LLC	W0110340	\$157.30
McCoy's Lawn & Garden LLC	W0110341	\$ 74.25
McCoy's Lawn & Garden LLC	W0110342	\$ 75.10

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 302-2023.

**Resolution 303-2023:** Approving a Service Agreement between the County of Blair, and Allegheny Supply for Service, at the rate of \$75.00 per hour with services billed at half-hour intervals. All quotes must be approved by a representative of the county in writing (i.e. email) before service or repair is performed.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 303-2023.

**OLD BUSINESS:**

**Employee Parking Garage Stair Tower Project:**

Chief Clerk Hemminger presented discussion concerning approval of a third time extension received from Ralph J. Albarano & Sons to extend the substantial completion date of the Stair Tower Project from June 22, 2023 to August 4, 2023.

Chief Clerk Hemminger stated that Ralph J. Albarano & Sons did provide an updated project timeline; however, after reviewing it and after discussion with Keller Engineers, she still cannot justify their need for a third time extension. Keller Engineers stated there are no engineering, supply or fabrication issues to warrant the need for the third time extension.

Chief Clerk recommended that the Board not approve the third time extension request.

Discussion followed.

**Resolution 304-2023:** Approving not to accept a third time extension request received from Ralph J. Albarano & Sons to extend the substantial completion date of the Stair Tower Project from June 22, 2023 to August 4, 2023.

Commissioner Burke noted her abstention on voting for the adoption of Resolution 304-2023 because she did not have an opportunity to review the documents Ralph J. Albarano & Sons submitted to the Commissioner's Office prior to today's meeting.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 304-2023 with abstention as noted.

**NEW BUSINESS:**

**Bridge #70/South Poplar Run/Greenfield Township Rehabilitation Project:**

Chief Clerk Hemminger requested approval of the pending submission of an Application for a Highway Occupancy Permit and project drawings by Peoples Natural Gas (PNG) for the relocation of gas line due to the Bridge #70/South Poplar Run/Greenfield Township Rehabilitation Project.

Chief Clerk Hemminger stated that the county has provided PNG with the Highway Occupancy Permit Application to complete. She stated that since the permit is needed for the relocation of gas line due to the county's Bridge #70/South Poplar Run/Greenfield Township Rehabilitation Project, PNG would not be required to pay the \$600.00 Highway Occupancy Permit fee.

Chief Clerk Hemminger stated in order to not cause a delay in the project, that as soon as the completed application is received from PNG, the application would be provided to the Commissioner's Office for Commissioner Erb's signature. She stated that the signing of the application would be ratified at the next Commissioner's Meeting.

Discussion followed.

**ADJOURN:**

Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk