

WORK SESSION: TUESDAY, FEBRUARY 28, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting to please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Sue Ammerman (911E Center), Jim Ott (Sheriff), Melissa Harpster and Allison Senkevich (Commissioners Office), Melissa Gillin and Tricia Maceno (Social Services), Jay Whitesel (Prison), Harry Houck, Justin Jones, Doug Jones, Scott Durbin and Brian Durbin (TEAM Effort), Nate Taylor (Altoona Public Access), Kay Stephens (Altoona Mirror), Jim Pooler (Public Works/Building Maintenance), Rebecca Robinson (Purchasing), Lindsay Dempsie (Finance), AC Stickel (Controller), Pastor Tim McGarvey (Public), Pastor John Collin (Public), and Pastor Jonathon Gray (Public).

Upcoming Meetings:

Wednesday, March 1, 2023	9:00 a.m.	*Retirement Board Meeting (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board Meeting (Commissioners Meeting Room)
Thursday, March 2, 2023	8:30 a.m.	*Park & Recreation Adv. Bd. Mtg. (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, March 3, 2023	9:00 a.m.	*Solid Waste Authority Meeting (Conference Room 2B)
Monday, March 7, 2023		
Tuesday, March 8, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

Executive Session Announcement:

Chief Clerk Hemminger stated that she, Assistant County Administrator Senkevich, and the three-3 Commissioners met in executive session beginning at 9:15 a.m. on Tuesday, February 28, 2023 to discuss one-1 real estate lease matter.

Approval of Meeting Minutes – 02/14/23 and 02/16/23:

Commissioner Erb called for corrections or changes to the meeting minutes of 02/14/23 and 02/16/23. **There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioner Comments:

Commissioner Erb called for commissioner comments.

Commissioner Webster announced the County of Blair celebrated its 177th anniversary this past Sunday, February 26, 2023.

Commissioner Burke had no comments for today.

Commissioner Erb announced that Reliance Bank has become the first tenant of The Mill located near the former Bon Secours Hospital now Graystone. Reliance Bank will move its

headquarters from 1119 12th Street to The Mill in early 2024. He stated that Reliance Bank will partner with ABCD Corporation to secure a use for the bank's current 12th street property.

Consent Agenda

Resolution 100-2023:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/28/2023	230228TC	\$ 3,213.00
02/28/2023	230228SS	\$513,544.80
02/28/2023	230228CY	\$ 260.33
02/28/2023	230228WW	\$421,962.41

Which include payment of the following invoices:

- Blair County Community Action Agency, in the total amount of \$15,851.28.

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/23/2023	230223HR	\$11,799.09
02/21/2023	230221RF	\$ 599.74
02/21/2023	230221FS	\$ 1,148.50

- c. Ratification of Total Payroll for the Check Dated 02/24/23, in the total amount of \$801,474.28.

- d. **2022 Budget Transfer:** Fort Roberdeau legal expenses.

From	\$	To
01101GCO-44080 General County Operations	\$351.00	08607-44080 Fort Roberdeau

- e. **2023 Budget Transfer:** Conflict counsel.

From	\$	To
01101GCO-44080 General County Operations	\$256.50	01101-44080 Commissioners

- f. **2022 Budget Transfer:** For sheriff vehicle not received in 2022.

From	\$	To
01151-46060 Sheriff	\$32,768.89	36101-46060 Capital Reserve

2023 Budget Transfer: For sheriff vehicle not received in 2022.

From	\$	To
36101-46060 Capital Reserve	\$32,768.89	01151-46060 Sheriff

- g. **Employment:** Sara M. Beers, Julie L. Geisbrecht, Jacob L. Lancaster, and Ronald C. Snyder, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 02/27/23; Evan R. Sutton and Seth M. Yednak, FT, Corrections Officer, Prison, \$21.05/hr., effective 02/27/23; Evan L. Cottle, FT, Victim Witness Advocate, Victim Witness, \$13.40/hr., effective 02/27/23; Regina C. Hartman, Abigail M. Pearce, and Robert H. Shirk, FT, Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 02/27/23; Martin J. Kolarczyk, FT, Auto Mechanic, Public Works/Highway, \$17.20/hr., effective 02/27/23; Nicole C. Halerz, From, FT, Telecommunicator, 911 Center, \$16.54/hr., To, PT, Telecommunicator, 911 Center, \$16.54/hr., effective 03/01/23; Scott D. Andrews, From, FT, Criminal Case Manager, Court Administration, \$14.46/hr., To, FT, Fiscal Operations Officer, Social Services, \$46,805.06/annually, effective 03/06/23; Kelli A. Bouffard, From, FT, Receptionist/Clerk, Prothonotary, \$11.43/hr., To, FT, First Deputy/Clerk of Courts, Prothonotary, \$13.40/hr., effective 03/06/23;
- h. **Resignations:** Terry M. Stahl, FT, Corrections Officer, Prison, \$21.05/hr., effective 02/22/23; and Jared T. Gabert, FT, Corrections Officer, Prison, \$22.16/hr., effective 02/24/23.
- i. **Retirements:** Susie J. Gutshall, FT, First Deputy/Clerk of Courts, Prothonotary, \$15.05/hr., effective 03/01/23.
- j. **Rescinded Move:** Denise L. Wyant rescinded the following move from, PT, Tipstaff, Court Administration, \$12.40/hr., To, PT, Administrative Support, Public Defender's Office, \$12.16/hr., effective 02/20/23.

Commissioner Erb noted his abstention on the payment of invoices to Blair County Community Action Agency due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 100-2023.

Staff Reports & Special Business:

Presentation:

TEAMeffort

Scott Durbin of TEAMeffort stated that TEAMeffort is a 501(c) 3 non-profit youth mission organization that has brought over 150,000 students and leaders from thousands of churches of different denominations together to work side-by-side on life changing mission experiences.

Mr. Durbin stated that TEAMeffort provides opportunities for youth to put their faith into action through mission projects such as repairing and renovating homes for families in need, building mission and ministry facilities, leading children's programs, working at homeless shelters, responding to natural disasters, and reaching out to individuals and communities through Christian service.

Mr. Durbin stated that TEAMEffort supplies the projects, tools, materials, site-leadership, meals, music, programs and housing and have been servicing the Altoona/Blair County community for over ten-10 years.

Mr. Durbin stated the TEAMEffort groups operate for eight-8 weeks during the months of June and July with groups participating for one-1 week at a time. Groups are housed and provided breakfast and dinner. In addition to work, groups will engage with other groups and gather each night for worship, games and a time for response. Work will be completed on Thursday and the groups are given time to explore the Altoona area and enjoy its local activities and restaurants.

Mr. Durbin stated that the funds received from Blair County allow TEAMEffort to engage more deeply in providing services to the county. He expressed on behalf of TEAMEffort their sincere thanks and appreciation for the fund disbursement.

Justin Jones and Harry Houck expressed their sincere thanks and appreciation for the fund disbursement.

Social Services:

Melissa Gillin requested approval of an Affordable Housing Trust Fund Program Disbursement to TEAMEffort, in an amount not to exceed \$15,000.00, for renovation to low and moderate income homes within Blair County for the summer of 2023.

Ms. Gillin stated that the AHTF Advisory Board approved a motion on Nov. 9, 2022 to provide the match of funds.

Discussion followed.

Department of Emergency Services/911E:

Sue Ammerman requested approval of the Commercial Alarm Article of Agreement between the County of Blair, Department of Emergency Services/911E and the various agencies, companies, and residential alarm monitoring customers, in the annual amount of \$300.00, for the period of 07/01/23 through 06/30/24.

Discussion followed.

Commissioners:

Requesting approval of an extension of Terms to the Lease between the County of Blair and Courtyard Realty LLC, for a ten (10) year term beginning 03/25/23.

No discussion or action taken.

Prison:

Jay Whitesel requested approval to advertise for an Invitation to Bid for food items for the Blair County Prison.

Mr. Whitesel stated that the Invitation to Bid for food items for the Blair County Prison would be advertised in the Altoona Mirror on 03/02/23 and 03/06/23. He stated that Solicitor Karn reviewed the invitation and the bid documents.

Discussion followed.

Resolution 101-2023: Approving authorization to advertise for an Invitation to Bid for food items for the Blair County Prison.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 101-2023.

Old Business:

None

Adjourn:

Meeting Adjourned,