



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 27, 2024

9:00 a.m. in the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Non-Board Members in Attendance:

President Judge Wade Kagarise¹, District Attorney Peter Weeks², Scott Bailey, Lindsay Dempsie, Sam Dunkle, Nicole Hemminger, Melena Kogler, Tracey Rocus, Abbie Tate, Allison Senkevich, Katherine Swigart.

Board Members not in Attendance:

Commissioner David Kessler

Quorum: Present

Media in Attendance: Kay Stephens

Call to Order: Commissioner Webster called the meeting to order at 9:03 a.m.

Roll Call: The roll was called by Commissioner Webster.

Moment of Silent Refection: Led by Commissioner Webster.

Pledge of Allegiance to the Flag: Led by Commissioner Webster.

Call for Public Comment: Commissioner Webster called for public comment on Salary Board items. There was no public comment.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Burke that the minutes from the March 13, 2024, meeting be approved. The motion was unanimously carried.

Positions:

7.

Department	Adult Parole and Probation - 012011			Presented By:	President Judge Wade A. Kagarise	
Type	Re-creation				# of Positions	1
Position	Probation Officer Aide				Position #	
Pay Grade		Rate or Range				
Union	UMWA-Court Related			FLSA Status	Nonexempt	
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60	expected annually
Salary	\$			bi-weekly	\$	annually
Funding Source	General Fund – budgeted at this rate				Primary Org Code	
Effective Date	3/20/2024					
Reason	Resignation of Adam Karichner.					
Comments						

A motion was made by Judge Kagarise and seconded by Commissioner Burke to re-create the position as stated. The motion was unanimously carried.

¹ The Judge is a voting member for Court-related offices' items.

² The District Attorney is a voting member for related items.

8.

Department	Adult Parole and Probation - 012012		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Probation Officer Support			Position #		
Pay Grade		Rate or Range				
Union	UMWA-Court Related		FLSA Status	Nonexempt		
PT/FT Status	Part-time (max 999 hours per anniversary year)			Schedule	19 hours per week	
Wage	\$11.58	Per hr.	\$312.66	expected bi-weekly	\$8,129.16	expected annually
Salary	\$			bi-weekly	\$	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	03/04/2024					
Reason	Promotion of Adam Karichner to full-time probation officer aide.					
Comments						

A motion was made by Judge Kagarise and seconded by Commissioner Burke to re-create the position as stated. The motion was unanimously carried.

9.

Department	Adult Parole and Probation - 012011		Presented By:	President Judge Wade A. Kagarise		
Type	Set Rate			# of Positions	1	
Position	Administrative Assistant - Courthouse			Position #		
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74			
Union	Nonunion		FLSA Status	Nonexempt		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$14.74	Per hr.	\$1,031.80	expected bi-weekly	\$26,826.80	expected annually
Salary	\$			bi-weekly	\$	annually
Funding Source	General Fund – budgeted at this rate.			Primary Org Code		
Effective Date	3/25/2024					
Reason	Transfer of Tracy Mosel-Miller					
Comments						

A motion was made by Judge Kagarise and seconded by Controller Stickel to set the rate of this position as stated. The motion was unanimously carried.

10.

Department	Court Administration – 01160		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Tipstaff			Position #		
Pay Grade		Rate or Range				
Union	UMWA-Court Related		FLSA Status	Nonexempt		
PT/FT Status	Part-time nonexempt			Schedule	19 hours per week	
Wage	\$11.58	Per hr.	\$440.04	expected bi-weekly	\$11,441.04	expected annually
Salary	\$			bi-weekly	\$	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	03/06/2024					
Reason	Resignation of Kathleen Heinlein.					
Comments						

A motion was made by Judge Kagarise and seconded by Commissioner Burke to re-create the position as stated. The motion was unanimously carried.

11.

Department	MDJ Jones – 01161BJ		Presented By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	District Court Administrative Support			Position #		
Pay Grade		Rate or Range				
Union	UMWA-Court Related		FLSA Status	Nonexempt		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60	expected annually
Salary	\$			bi-weekly	\$	annually
Funding Source	General Fund – budgeted at this rate			Primary Org Code		
Effective Date	3/25/2024					
Reason	Transfer of Francine Burk to Domestic Relations.					
Comments						

A motion was made by Judge Kagarise and seconded by Commissioner Burke to re-create the position as stated. The motion was unanimously carried.

12.

Department	Domestic Relations - 34156		Presented By:	President Judge Wade A. Kagarise	
Type	Re-creation			# of Positions	1
Position	Case Manager			Position #	
Pay Grade	Rate or Range				
Union	UMWA-Court Related		FLSA Status	Nonexempt	
PT/FT Status	Full-time nonexempt		Schedule	35 hours per week	
Wage	\$15.52	Per hr.	\$1,086.40	expected bi-weekly	\$28,246.40
Salary	\$			bi-weekly	\$
Funding Source	66% State Reimbursement, 34% General fund.			Primary Org Code	
Effective Date	3/28/2024				
Reason	Resignation of Chloe Duraso.				
Comments					

A motion was made by Judge Kagarise and seconded by Commissioner Burke to re-create the position as stated. The motion was unanimously carried.

13. and 14.

Department	District Attorney – 01158		Requested By:	District Attorney Peter J. Weeks	
Type	Creation			# of Positions	1
Position	Paid Intern			Position #	
Pay Grade	Rate or Range				
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time temporary (max 5 mos and 29 days)		Schedule	35 hours per week	
Wage	\$11.00	Per hr.	\$770.00	expected bi-weekly	\$12,320.00
Salary	\$			bi-weekly	\$
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	5/27/2024				
Reason	Abigail Gilman does not require credits. Due to the office being short staffed by two ADAs and the pre-sentencing guidelines position, this internship can be paid from the general fund. Ms. Gilman's paid internship would be from May 28, 2024, to on or about October 4, 2024.				
Comments	Finance confirmed the office's math, and money is available for a paid internship to occur.				

Department	District Attorney – 01158		Requested By:	District Attorney Peter J. Weeks	
Type	Creation			# of Positions	1
Position	Paid Intern			Position #	
Pay Grade	Rate or Range				
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Part-time temporary (max 5 mos and 29 days)		Schedule	35 hours per week	
Wage	\$11.00	Per hr.	\$418.00	expected bi-weekly	\$4,180.00
Salary	\$			bi-weekly	\$
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	5/28/2024				
Reason	Laura Landino does not require credits. Due to the office being short staffed by two ADAs and the pre-sentencing guidelines position, this internship can be paid from the general fund. Ms. Landino's part-time paid internship would be from May 28, 2024, to on or about August 5, 2024.				
Comments	Finance confirmed the office's math, and money is available for a paid internship to occur.				

District Attorney Weeks asked these be moved to the next Salary Board meeting so he has time to discuss with the Commissioners.

15.

Department	Prison – 01209PO		Presented By:	Warden Abbie Tate	
Type	Set Rate			# of Positions	1
Position	Lieutenant			Position #	
Pay Grade	S9	Rate or Range	\$48,677.26 - \$52,571.45		
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time exempt			Schedule	35 hours per week
Wage	\$	Per hr.	\$	expected bi-weekly	expected annually
Salary	\$1,956.10		bi-weekly	\$50,858.60	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	3/30/2024				
Reason	Promotion of Cory Yedlosky.				
Comments					

Department	Prison – 01209PO		Presented By:	Warden Abbie Tate	
Type	Set Rate			# of Positions	1
Position	Lieutenant			Position #	
Pay Grade	S9	Rate or Range	\$48,677.26 - \$52,571.45		
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time exempt			Schedule	35 hours per week
Wage	\$	Per hr.	\$	expected bi-weekly	expected annually
Salary	\$2,021.98		bi-weekly	\$52,571.45	annually
Funding Source	General Fund - budgeted at this rate.			Primary Org Code	
Effective Date	3/30/2024				
Reason	Promotion of Cory Yedlosky.				
Comments					

A motion was made by Controller Stickel and seconded by Commissioner Burke to set the rate of this position at \$52,571.45 instead of \$50,858.60 as submitted. The motion was unanimously carried.

16.

Department	Prison – 01209PO		Presented By:	Warden Abbie Tate	
Type	Abolishment			# of Positions	
Position	Deputy Warden – Operations			Position #	
Pay Grade	S12	Rate or Range			
Union	Nonunion		FLSA Status	Exempt	
PT/FT Status	Full-time exempt			Schedule	35 hours
Wage	\$	Per hr.	\$	expected bi-weekly	expected annually
Salary	\$		bi-weekly	\$	annually
Funding Source	General Fund			Primary Org Code	
Effective Date	3/1/2024				
Reason	Retirement of Jay Whitesel				
Comments					

A motion was made by Controller Stickel and seconded by Commissioner Burke to abolish the position as stated. The motion was unanimously carried.

17.

Department	Fort Roberdeau – 08607		Presented By:	Human Resources Director Katherine Swigart	
Type	Abolishment			# of Positions	1
Position	Temporary Department Assistant			Position #	
Pay Grade	N/A – temp	Rate or Range			
Union	Nonunion		FLSA Status	Nonexempt	
PT/FT Status	Full-time temporary (max 5 mos and 29 days)			Schedule	
Wage	\$	Per hr.	\$	expected bi-weekly	expected annually
Salary	\$11.00		bi-weekly	\$	annually
Funding Source				Primary Org Code	
Effective Date	5/25/2023				
Reason	This position was re-created at the May 25, 2023, meeting of Salary Board, so subsequent requests for the temps who work as seasonal tour guides needed to have been for just one more hire.				
Comments					

A motion was made by Commissioner Burke and seconded by Controller Stickel to abolish the position as stated. The motion was unanimously carried.

18.

Department	Solicitor – 01102		Presented By:	Human Resources Director Katherine Swigart	
Type	Abolishment			# of Positions	2
Position	Solicitor (grade S15) and Assistant Solicitor (grade S13)			Position #	
Pay Grade		Rate or Range			
Union	Nonunion			FLSA Status	Excluded
PT/FT Status			Schedule		
Wage		Per hr.	expected bi-weekly		expected annually
Salary	\$		bi-weekly	\$	annually
Funding Source			Primary Org Code		
Effective Date	3/29/2024				
Reason					
Comments					

A motion was made by Commissioner Webster and seconded by Controller Stickel to abolish the positions as stated. The motion was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 9:21a.m.

The next regular Salary Board meeting will be Wednesday, April 10, 2024, at 9:00 a.m. in the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary