

**BUSINESS SESSION: THURSDAY, JUNE 24, 2021, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**Call to Order:**

Commissioner Erb called the meeting to order.

**Moment of Silent Reflection:**

Commissioner Erb called for a moment of silent reflection.

**Pledge of Allegiance to the Flag:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**Roll Call:**

**Members Present:**

Commissioner Erb, Commissioner Burke and Commissioner Webster.

**Members Absent:**

Chief Clerk Hemminger, Solicitor Karn and Assistant Solicitor Muriceak.

**Others Present:**

Melissa Harpster (Commissioners Office), Sarah Chuff (Finance), Jim Pooler (Maintenance), Brian Wiser (Keller Engineers), AC Stickel (Controller), Kay Stephens (Altoona Mirror) and Jim Ott (Sheriff).

**Public Comments:**

Commissioner Erb called for public comment. **There were no comments noted.**

**Unfinished Business:**

**Adoption of Resolutions:**

**Resolution #248-2021:** A resolution approving a Proposal of Service Contract between the County of Blair and Keller Engineers for permitting service for roadway embankment repair, Blair County Bridge #74/Maple Hollow, Allegheny Township, in the total lump sum total plus estimated costs of \$2,580.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #248-2021.

**Resolution #249-2021:** A resolution approving two-2 FY 2021/2022 renewal contracts for Early Intervention services between the County of Blair and the agencies listed below for the period of July 1, 2021 through June 30, 2022:

- Kids First Affiliated Services
- North Star Services, Inc.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #249-2021.

**Resolution #250-2021:** A resolution approving five-5 FY 2021/2022 renewal contracts for Intellectual Disability Services between the County of Blair and the agencies listed below for the period of July 1, 2021 through June 30, 2022:

- Allegheny Lutheran Social Services
- Empowering Lives Foundation
- North Star Services, Inc.
- Saint Francis University
- Juanita Seely

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #250-2021.

**Resolution #251-2021:** A resolution approving an Amendment to the License Agreement with an effective date of June 1, 2012 and amended on April 8, 2021 between the County of Blair, Department of Emergency Services and Tyler Technologies, Inc., amending the April 8, 2021 Amendment, under the paragraph titled, “1. Payment Terms”, subparagraph (b) relating to maintenance and support fees is hereby stricken in its entirety replacing with additional language as outlined within said Amendment to the License Agreement with all other terms and conditions of the license agreement remaining in full force and effect.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #251-2021.

**Resolution #252-2021:** A resolution approving a no-cost period of performance extension on the FY 2018 State Homeland Security Grant Program (SHSGP) award number EMW-2018-SS-00046, from September 1, 2018 through August 31, 2021, to September 1, 2018 through August 31, 2022. Said performance extension in no way varies or supersedes the terms and conditions of the existing 2018 SHSGP Grant Agreement.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #252-2021.

**Resolution #253-2021:** A resolution approving Service Agreement No. CS006205, between the County of Blair and Rapiscan Systems, for the security screening equipment, in the total amount of \$4,620.00, for the period of April 1, 2021 through March 31, 2022.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #253-2021.

**Resolution #254-2021:** A resolution approving authorization to advertise for bids for alterations to the Magisterial District Justice Office 24-3-03, located at 311 Union Street, Hollidaysburg, PA.

Commissioner Burke asked Mr. Pooler is anything associated with the alterations project has been completed. Mr. Pooler responded no.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #254-2021.

**Old Business:**

None

**New Business:**

**Blair County Prison:**

- a. Brian Wisner requested approval of a Proposal of Service Contract (Supplement A) between the County of Blair and Keller Engineers for required supplemental work for leak testing and repair associated with the Blair County Prison HVAC Coil Replacement Project. All technical design/construction support services will be completed by sub-consultant, Pyramid Engineering, PC for a cost not to exceed \$2,320.00.

Mr. Wisner stated that the proposal of service contract is for supplemental construction oversight services for the Prison’s HVAC Coil Replacement Project. He stated that the supplemental work is required due to leak testing and repair that is being added to the project. He stated that all technical design and construction support listed in the proposal will be completed by Keller’s sub-consultant Pyramid Engineers, in an amount not to exceed \$2,320.00.

Discussion followed.

**Resolution #255-2021:** A resolution approving a Proposal of Service Contract (Supplement A) between the County of Blair and Keller Engineers for required supplemental work for leak testing and repair associated with the Blair County Prison

HVAC Coil Replacement Project. All technical design/construction support services will be completed by sub-consultant, Pyramid Engineering, PC for a cost not to exceed \$2,320.00.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #255-2021.

- b. Brian Wisner requested approval of a Change Order received from Siemens Industry, Inc., to perform an additional task to pressurize the existing HVAC system with nitrogen for refrigerant leak testing and subsequent repair/fix of leaking components prior to coil replacement, in the amount of \$11,913.37.

Discussion followed.

**Resolution #256-2021:** A resolution approving a Change Order received from Siemens Industry, Inc., to perform an additional task to pressurize the existing HVAC system with nitrogen for refrigerant leak testing and subsequent repair/fix of leaking components prior to coil replacement, in the amount of \$11,913.37.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #256-2021.

- c. Commissioner Erb requested approval of a 2021 Budget Transfer for the Blair County Prison HVAC Coil Replacement Project as follows:

From: 01101GCO – 49999 – Contingency To: 01209PO – 46030 – Prison \$14,233.37

Commissioner Erb stated that the costs associated with the HVAC Coil Replacement Project, the supplemental work and the change order costs were not budgeted items, therefore, a budget transfer request is needed in order to transfer funds from contingency to the prison, in order to pay the project expenses.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #257-2021.

**Adjourn:**  
Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk