

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
TUESDAY, MARCH 30, 2021, 10:00 A.M.**

**Public meetings are being held by conference call due to the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, March 31, 2021

Thursday, April 1, 2021

8:30 a.m.	*Park and Recreation Advisory Bd.
10:00 a.m.	*Commissioners Business Session
10:30 a.m.	*Special Salary Board Mtg.
6:30 p.m.	Fort Roberdeau Association (Contact Fort for meeting method)

Friday, April 2, 2021 Good Friday Courthouse Closed

Monday, April 5, 2021

Tuesday, April 6, 2021 10:00 a.m. *Commissioners Work Session

6. **APPROVAL OF MEETING MINUTES – 03/16/21 and 03/18/21**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

Resolution #107-2021:

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/30/2021	210330CY	\$167,218.51
03/30/2021	210330SS	\$817,845.13
03/30/2021	210330WW	\$207,783.26

Which include payments of the following two-2 invoices to McQuaide Blasko in the amounts of \$150.00 each.

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
03/26/2021	210326MW	\$26,176.05
03/26/2021	210326HR	\$9,028.44
03/23/2021	210323FS	\$1,238.18
03/19/2021	210319HR	\$14,329.38
03/16/2021	210316FS	\$1,560.59

- c. Ratification of Total Payroll for the Check Dated March 25, 2021, in the total amount of \$762,793.18.

- d. **2021 Budget Transfer:** An invoice received for deep COVID cleaning.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-41999 Contingency	\$4,002.50	01101GCO-44030 Professional Services

- e. **2021 Budget Transfer:** An invoice received from East Coast Risk Management.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-44080 Legal Services	\$420.00	01105-44080 Human Resources
01101GCO-44080 Legal Services	\$266.00	01160WK-44080 Judge Kagarise
01101GCO-44080 Legal Services	\$322.00	01160ED-44080 Judge Doyle
01101GCO-44080 Legal Services	\$1,120.00	01105-44080 Human Resources

- f. **2021 Budget Transfer:** An invoice received from Justifacts for the month of February.

<u>From</u>	<u>\$</u>	<u>To</u>
01101GCO-42000 General County Operations	\$23.25	01151-42000 Sheriff

- g. **Employment:** Melanie A. Weidich, date of hire change, FT, Department Clerk II, Domestic Relations, \$10.51/hr., effective 03/30/21; Alec C. Bowers, FT, APO Officer, APO, \$25,744.42/yr., effective 03/22/21; Treva Y. DeSimone, From, PT, Clerk Typist I, Prothonotary, \$10.51/hr., to FT, Clerk Typist I, Prothonotary, \$10.51/hr., effective 03/20/21; Teagan D. Molinets, From, FT, Victim Witness Advocate, Victim Witness, \$10.51/hr., to FT, Caseworker I, CYF, \$15.58/hr., effective 03/22/21; Anthony R. Cavazza, FT, Sheriff Deputy, Sheriff's Office, \$15.39/hr., effective 03/29/21; Brooke M. Lafferty, FT, Kitchen Manager, Prison, \$36,709.40/yr., effective 03/29/21; and Tiffany D. Conahy, From, FT, Clerk Typist I-Clerical Stats, CYF, \$10.23/hr., to FT, Clerk Typist II-Court Aide, CYF, \$10.00/hr., effective 03/22/21.

- h. **Resignations:** Paula H. Heaps, PT, Tipstaff, Court Administration, \$12.36/hr., effective 03/10/21; Andrew D. Tyler, Per Diem, Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 03/17/21; Anthony J. DiBona and Cheryl L. Monthony, Per Diem, Deputy Coroner, Coroner's Office, \$80.00 per 8 hr. shift, effective 03/19/21 and 03/23/21 respectively; David A. McGarvey, Per Diem, Fill In, Correction Officer, Prison, \$15.08/hr., effective 03/23/21; William G. Rodgers, FT, Assessor I, Assessment, \$21,428.42/yr., effective 03/24/21; and Megan R. Gates, FT, APO Officer, APO, \$25,839.58/yr., effective 03/26/21.

- i. **Retirements:** Amy P. Wertz, FT, Fiscal Officer I, CYF, \$47,481.98/yr., effective 03/17/21; Beth A. Seidel, FT, Sheriff's Deputy, Sheriff's Office, \$18.30/hr., effective 03/24/21; and Elma J. Cassidy, FT, Telecommunicator, 911/E Center, \$15.09/hr., effective 03/25/21.

10. **STAFF REPORTS & SPECIAL BUSINESS**
Weekly COVID-19 Update:

- A. **Human Resources:**

Requesting approval of a Ratified Collective Bargaining Agreement and two (2) Memoranda of Agreement between the County of Blair and SEIU Local 668 (Highway/Maintenance Unit) effective January 1, 2021 through and including December 31, 2022.

B. Social Services:

Requesting approval for the submission of a FY 2020 Emergency Solutions Grant (ESG) Contract #C000074220 Budget Revision #1 to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as outlined below:

Blair County Community Action Agency:

- Decrease existing activity for Street Outreach Case Management from \$6,000.00 to zero - 0 dollars.
- Decrease existing activity for Street Outreach Essential Services from \$2,500.00 to zero – 0 dollars.
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$5,860.00 to \$7,860.00.
- Increase existing activity for Rapid Rehousing/Services from \$1,032.00 to \$2,032.00.
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$18,108.00 to \$23,608.00.

C. Children, Youth and Families:

Requesting approval for ratification of the submission of a Mini-Grant Application to Daikon Lutheran Social Ministries, in the total amount of \$2,201.00. (Awarded grant funds shall be used to help foster recruitment and awareness activities for Blair County Foster Care Families such as providing family fun day passes to DelGrosso's Park, food and refreshment tickets, certificates of thanks, advertisement with Mirror Moms, Banner Ad in the Altoona Mirror and any postage expenses incurred during National Foster Care Awareness Month 2021.)

D. Maintenance Department:

Requesting approval of a Service Renewal and Repair Order Agreement between the County of Blair and Otis Elevator in the amount of \$2,220.00 for a five-year Safety Load Test.

E. Purdue Pharma, L.P., et al Bankruptcy:

Requesting approval of a Resolution designating Evey Black Attorneys LLC to cast Blair County's vote on the Plan in the Purdue Pharma, L.P., et al Bankruptcy.

F. IT Department:

Requesting approval of a quote received from Bluejeans Inc., for the purchase of twenty-six (26) annual licenses for virtual meeting subscription software, in the total amount of \$5,475.60. (Paid from contingency through the end of 2021, with the potential for reimbursement through American Recovery Plan Funding.)

G. Tax Claim:

Discussion concerning a request from the City of Altoona, Police Department to use the properties located at 1318 N. 4th Avenue and 1902 10th Street, Altoona, PA, which are currently in the county repository, for training purposes. (The City of Altoona has executed a Request for Building Entry Waiver and Release and have provided a Certificate of Insurance listing the County of Blair as an additional insured and noting that the city's policy is primary, noncontributory and not in excess of Blair County's insurance coverage.)

11. OLD BUSINESS

Award of bid:

Requesting approval for the award of bid to the lowest responsible bidder meeting specifications for the Blair County Parking Garage Stair Tower Repairs Project.

12. ADJOURN

WORK SESSION: TUESDAY, MARCH 30, 2021, 10:00 A.M.:

Location: Participation by telephone conference only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present:

Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), AC Stickel (Controller), Mark Taylor (EMA/911E), Katherine Swigart (HR), Christina Stacy (Social Services), Kerrie Baughman (CYF), Jim Pooler (Maintenance), Don Weakland (IT), Brian Wiser (Keller Engineers), Paul Shaffer (Public Works), Kay Stephens (Altoona Mirror), Helen Schmitt (Public), Becky Robinson (Purchasing), and Carol Dannenberg (Hollidaysburg Watchdog Group).

Upcoming Meetings:

Wednesday, March 31, 2021

Thursday, April 1, 2021

8:30 a.m.

*Park and Recreation Advisory Bd.

10:00 a.m.

*Commissioners Business Session

10:30 a.m.

*Special Salary Board Mtg.

6:30 p.m.

Fort Roberdeau Association

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Friday, April 2, 2021

Good Friday

Courthouse Closed

Monday, April 5, 2021

Tuesday, April 6, 2021

10:00 a.m.

*Commissioners Work Session

Approval of Meeting Minutes – 03/16/21 and 03/18/21:

Commissioner Erb called for corrections or changes to the meeting minutes of 03/16/21 and 03/18/21. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

Commissioners Comments:

Commissioner Erb called for commissioners comments.

Commissioner Webster announced that the Albert Church of the Brethren, 1245 Bloomfield Road, Roaring Spring, PA is conducting a food drive today, March 30, 2021 from 4 pm to 6 pm to aid former Appvion employees.

Commissioner Webster announced that the PA CareerLink would conduct a job fair just for former Appvion employees on April 20, 2021 from 9 am to 2 pm at the Morrison’s Cove Memorial Park. She stated that preregistration is required.

Commissioner Burke stated that she had no comments for today.

Commissioner Erb stated that the deadline passed for the submission of applications for COVID-19 Hospitality Industry Recovery Program (CHIRP) funds. ABCD Corporation received sixty-60 eligible applications. He stated that all funds would be expended with the first round of applications received.

Commissioner Erb extended thanks to ABCD Corporation for this assistance in administrating the CHIRP application process. He stated that checks should be distributed near the end of April 2021.

Consent Agenda

Resolution #107-2021:

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Commissioner Burke noted her abstention on the payment of invoices to McQuaide Blasko due to a conflict of interest.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #107-2021 with abstention as noted.

Staff Reports & Special Business:

Weekly COVID-19 Update:

Mark Taylor stated that sadly COVID cases are increasing. He stated that there have been sixty-one (61) cases since Friday, March 26, 2021 with Centre County sustaining a substantial increase in positive cases.

Mr. Taylor stated that Blair County has 11,092 positive cases, with approximately 15 patients hospitalized with the number of patients on ventilators being low. He stated that the county's positivity rate is 4.7%; with three-3 deaths since his last report; with no changes in area nursing homes; and a few cases in area schools.

Mr. Taylor stated that Penn State Altoona continues to test with only two-2 positive cases reported recently. He stated that AMI would be conducting testing at Hillside Community Church in Bellwood, PA through April 1, 2021.

Mr. Taylor stated that the state did reduce the number of vaccine providers. He stated that UPMC continues administering approximately two-hundred (200) vaccines per day as well as Community Health in Altoona, PA and Community Pharmacy in Tyrone, PA.

Mr. Taylor encouraged everyone to continue following the recommended mitigation measures.

Human Resources:

Katherine Swigart requested approval of a Ratified Collective Bargaining Agreement and two (2) Memoranda of Agreement between the County of Blair and SEIU Local 668 (Highway/Maintenance Unit) effective January 1, 2021 through and including December 31, 2022.

Miss Swigart stated that the effective date of the agreement is January 1, 2020 not 2021 as stated on the agenda.

Miss Swigart provided the board with a summary of noteworthy changes to the agreement. She stated that both labor and management completed a final review of the agreement and the union's business agent has signed the agreement.

Miss Swigart requested that the board consider approval of the agreement after reviewing a summary of items that changed.

Discussion followed.

Resolution #108-2021: A resolution approving a Ratified Collective Bargaining Agreement and two (2) Memoranda of Agreement between the County of Blair and SEIU Local 668 (Highway/Maintenance Unit) effective January 1, 2020 through and including December 31, 2022.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #108-2021.

Social Services:

Christina Stacy requested approval for the submission of a FY 2020 Emergency Solutions Grant (ESG) Contract #C000074220 Budget Revision #1 to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) as outlined below:

Blair County Community Action Agency:

- Decrease existing activity for Street Outreach Case Management from \$6,000.00 to zero - 0 dollars.
- Decrease existing activity for Street Outreach Essential Services from \$2,500.00 to zero – 0 dollars.
- Increase existing activity for Rapid Rehousing/Financial Assistance from \$5,860.00 to \$7,860.00.
- Increase existing activity for Rapid Rehousing/Services from \$1,032.00 to \$2,032.00.
- Increase existing activity for Rapid Rehousing/Rental Assistance from \$18,108.00 to \$23,608.00.

Discussion followed.

Children, Youth and Families:

Kerrie Baughman requested approval for ratification of the submission of a Mini-Grant Application to Daikon Lutheran Social Ministries, in the total amount of \$2,201.00. (Awarded grant funds shall be used to help foster recruitment and awareness activities for Blair County Foster Care Families such as providing family fun day passes to DelGrosso's Park, food and refreshment tickets, certificates of thanks, advertisement with Mirror Moms, Banner Ad in the Altoona Mirror and any postage expenses incurred during National Foster Care Awareness Month 2021.)

Ms. Baughman stated that Daikon Lutheran Social Ministries has made available mini-grant funding opportunities for National Foster Care Month 2021. She stated that awarded grant funds would be used to plan and execute foster recruitment and awareness activities.

Ms. Baughman stated that awarded grant funds are to be expended between 05/01/2021 and 05/31/2021. CYF would use awarded grant funding to create foster family packets awarding families with day passes to DelGrosso's Park, including food and refreshment tickets, certificates of thanks, advertisements with Mirror Moms, a banner ad in the Altoona Mirror, and any postage expenses incurred.

Ms. Baughman stated if grant funding is not awarded the activities planned will not occur.

Discussion followed.

Resolution 109-2021: A resolution approving ratification of the submission of a Mini-Grant Application to Daikon Lutheran Social Ministries, in the total amount of \$2,201.00.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #109-2021.

Maintenance Department:

Jim Pooler requested approval of a Service and Repair Order Agreement between the County of Blair and Otis Elevator in the amount of \$2,220.00 for a 5-year Safety Load Test.

Mr. Pooler stated that Otis Elevator has provided an agreement to perform the required 5-year full load test to the courthouse service elevator. He stated that the safety load test consists of Otis bringing in weights to perform a full capacity load test. The county's risk management service provider must witness the performance of the safety load test. The county is responsible to pay for the 5-year safety load test in the amount of \$2,220.00 while PCoRP is responsible to pay any witness fees that may be incurred.

Commissioner Erb asked if the agreement was just for the courthouse service elevator or if it included testing of the other elevators as well as the prison elevator. Chief Clerk Hemminger stated that she was not certain about testing of the other elevators, but assumed they are on a different testing cycles.

Discussion followed.

Purdue Pharma, L.P., et al Bankruptcy:

Solicitor Karn requested approval of a Resolution designating Evey Black Attorneys LLC to cast Blair County's vote on the Plan in the Purdue Pharma, L.P., et al Bankruptcy.

Solicitor Karn stated that the county has filed a claim in the Purdue Pharma, L.P., et al bankruptcy case with respect to damages being sought because of the promotion of the use of opioids by the bankruptcy debtors and the costly effects upon governments from the abuse of opioids by the public.

Solicitor Karn stated that there are procedures in place to consolidate the voting for the plan under attorneys who represent multiple clients, and that Evey Black Attorneys is representing four-4 other Blair County municipalities that have submitted claims. He stated that Evey Black Attorneys are willing to include Blair County in its consolidation of voting at no charge for legal fees to the county and that he, as the county solicitor, will act on behalf of all five-5 Blair County municipalities having claims in the bankruptcy case.

Discussion followed.

IT Department:

Don Weakland requested approval of a quote received from Bluejeans Inc., for the purchase of twenty-six (26) annual licenses for virtual meeting subscription software, in the total amount of \$5,475.60.

Mr. Weakland stated that the quote received from Bluejeans Inc., would replace the county's existing Bluejeans licensing with twenty-six (26) new licenses for virtual meeting subscription software that would include Enterprise features. He stated that the licensing would allow for additional use cases such as connecting the county's Polycom Equipment to Bluejean calls.

Mr. Weakland stated that currently the county pays month-to-month in the amount of \$13.99 (approximately \$4,500.00 annually) but the quote received for the new licenses is in the annual amount of \$5,475.60.

Discussion followed.

Resolution #110-2021: A resolution approving a quote received from Bluejeans Inc., for the purchase of twenty-six (26) annual licenses for virtual meeting subscription software, in the total amount of \$5,475.60.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution #110-2021.

Tax Claim:

Chief Clerk Hemminger presented discussion concerning a request from the City of Altoona, Police Department to use the properties located at 1318 N. 4th Avenue and 1902 10th Street, Altoona, PA, which are currently in the county repository, for training purposes.

Chief Clerk Hemminger stated that the two-2 repository properties that the City has requested to use for training purposes are slated for demolition. She stated that the City has executed a Request for Building Entry Waiver and Release and have provided a Certificate of Insurance listing the County of Blair as an additional insured.

Chief Clerk Hemminger stated that there is no action needed by the County.

Old Business:

Award of bid:

Brian Wisner requested approval for the award of bid to the lowest responsible bidder meeting specifications for the Blair County Parking Garage Stair Tower Repairs Project.

Mr. Wisner stated that after thorough review of the bids received, none of the bids received were conforming to bid specifications.

Mr. Wisner requested that the board consider rejecting all bids received and requested approval for authorization to re-advertise for bids for the Blair County Parking Garage Stair Tower Repairs Project.

Discussion followed.

Resolution #111-2021: A resolution approving to reject the following bids received for the Blair County Parking Garage Stair Tower Repairs Project due to non-conformance of bid specifications:

Contractor	City	ST	Bid (Y or N)	Bid Bond (Y or N)	Bid Amount	Comment
Antares - Mark Reed	Alexandria	PA	N	-	-	
C.E. Wood Construction, Inc.	Duncansville	PA	Y	Y	\$289,982.00	Apparent Low Bid
Carl Walker Construction	Pittsburgh	PA	Y	Y	\$297,000.00	
Patterson-Stevens, Inc.	Tonawanda	NY	N	-	-	
Mid-State Construction, Inc.	Altoona	PA	Y	Y	\$394,760.00	
SP & A	Pittsburgh	PA	N	-	-	
BCS Construction, Inc. - Kim McConnell	Altoona	PA	Y	Y	\$362,275.00	
Gordon L. DeLozier - Jacob DeLozier	Hollidaysburg	PA	N	-	-	
Ralph J. Albarano & Sons - Bill Longo	Duncansville	PA	Y	Y	\$377,500.00	
John Claar Excavating, Inc. - Chad Homan	Woodward	PA	Y	Y	\$306,900.00	
Allegheny Restoration - Bryan Yarnell	Greensburg	PA	N	-	-	
American Ornamental - Russell Pratt	Saltsburg	PA	N	-	-	
Swanson's Excavation & Fabrication	Bradford	PA	Y	Y	\$363,750.00	
Caliber Contracting Services, Inc.	Pittsburgh	PA	Y	Y	\$382,300.00	
Lawruk Building, Inc.	Altoona	PA	Y	Y	\$334,800.00	
Krena Leberfinger Commercial Builders	Altoona	PA	N	-	-	

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #111-2021.

Resolution #112-2021: A resolution approving authorization for Keller Engineers, Inc., to re-advertise for bids for the Blair County Parking Garage Stair Tower Repairs Project.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #112-2021.

Adjourn:

Meeting Adjourned,

