



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of February 2, 2022

10:30 a.m. In Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Laura Burke, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance:

Quorum: Present

Non-Board Members in Attendance:

President Judge Elizabeth Doyle¹, Treasurer James Carothers², Sarah Chuff, Nicole Hemminger, Public Defender Russell Montgomery³, Prothonotary Robin Patton⁴, Wendy Pielmeier, Allison Senkevich, Nicole Smith, Katherine Swigart, District Attorney Peter Weeks⁵, Attorney Richard Consiglio, Cheryl Gonsman-Family Services, Ashley Gay Vocco-Family Services

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:36 a.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments at this time.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the January 19, 2022 meeting be approved. The motion was unanimously carried.

Judge Bernard

Requested by President Judge Elizabeth A. Doyle

Tipstaff-Court Administration Judge Doyle moved to abolish this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time at 29 hours per week (limited to 1500 per benefit plan year) with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.62 estimated annually. This vacancy is due to the resignation of Larry Lochner effective 12/10/2021. Commissioner Burke seconded the motion and it was unanimously carried.

¹ The Judge is a voting member of the Board for items in that office.

⁴ The Prothonotary is a voting member of the Board for items in that office.

² The Treasurer is a voting member of the Board for items in that office.

⁵ The District Attorney is a voting member of the Board for items in that office.

³ The Public Defender is a voting member of the Board for items in that office.

Court Administration

**Requested by Katherine Swigart
Director, Human Resources**

Technical Support Judge Doyle moved to change this vacant position from Full-Time (1820 hours) to Part-Time (1500 hours per benefit plan year, 29 hours a week average). This position is UMWA-Court, Exempt (Hourly) with an hourly rate of \$10.5063, \$609.37 estimated bi-weekly, \$15,843.62 estimated annually. The 320 hours will be transferred to the Full-Time Tipstaff Position for Judge Bernard as approved at the 12/01/2021 Salary Board meeting. The 320 hours will be charged to First Org Code 01160JB instead of 01160. Commissioner Burke seconded the motion and it was unanimously carried.

Judge Doyle

Requested by President Judge Elizabeth A. Doyle

Tipstaff Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Fred Guyer effective 01/28/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Court Administration

Requested by President Judge Elizabeth A. Doyle

Judicial Secretary Judge Doyle moved to set the salary for this position at the top of the grade H4 hiring range (\$12.16 to \$13.37/hour). This position is Non-Union, Excluded (Hourly). Full-Time at 35 hours per week with an hourly rate of \$13.37, \$935.90 estimated bi-weekly, \$24,333.40 estimated annually. Tracy Farabaugh exceeds the base requirements for the position. Commissioner Burke seconded the motion and it was unanimously carried.

Custody

Requested by President Judge Elizabeth A. Doyle

Receptionist/Clerk Judge Doyle moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$10.5063, \$735.44 estimated bi-weekly, \$19,121.47 estimated annually. This vacancy is due to the resignation of Angela Kutyba effective 02/01/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Victim Witness

Requested by District Attorney Peter Weeks

Coordinator District Attorney Weeks moved to re-create this position at the range of \$41,800.00 - \$51,000.00 annually. This is above the top grade H17 hiring range (\$22.92 to \$24.75/hour). This position is Non-Union, Non-Exempt (Hourly). Full-Time at 40 hours per week. This position will be reimbursed by VOCA and RASA Grants, including payroll taxes, retirement and other benefits. This vacancy is due to the resignation of Atle Walter effective 06/25/2021. Commissioner Burke seconded the motion. Board Members had additional questions and agreed to recess and reconvene the meeting at 9:00 a.m. on February 4, 2022.

Public Defender

Requested by Public Defender Russell Montgomery

Administrative Support Public Defender Montgomery moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Part-Time, Non-Benefit Eligible, at approximately 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,380.22 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due the resignation of Christina Fink effective 01/18/2022. Commissioner Burke seconded the motion and it was unanimously carried.

Prothonotary

Requested by Prothonotary Robin Patton

Courtroom Clerk Prothonotary Patton moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly). Part-Time, Non-Benefit Eligible, at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,380.22 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due to Diane Strohm transferring to the Part-Time Receptionist/Clerk at 29 hours/week (limited to 1500 hours per benefit year) effective 01/22/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Treasurer

Requested by Treasurer James Carothers

Second Deputy Treasurer Carothers moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Full-Time at 35 hours per week with an hourly rate of \$11.2002, \$784.01 estimated bi-weekly, \$20,384.36 estimated annually. This vacancy is due to the termination of Christina Weyandt effective 01/28/2022. Commissioner Erb seconded the motion and it was unanimously carried.

Assessment

Requested by DeAnna Heichel, Chief Assessor

Department Clerk I Commissioner Burke moved to re-create this position. This position is UMWA-Residual, Non-Exempt (Hourly). Part-Time, Non-Benefit Eligible at 19 hours per week with an hourly rate of \$10.5063, \$399.24 estimated bi-weekly, \$10,380.22 estimated annually. This position is limited to 999 hours per anniversary year. This vacancy is due the resignation of Jacqueline Dinicola effective 02/11/2022. Commissioner Webster seconded the motion and it was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the January 2022 overtime and additional time report for the information of the board.

Commissioner Erb stated the Salary Board would recess and reconvene Friday, February 4, 2022 at 9:00 a.m. to discuss and vote on the item of Victim Witness Coordinator.

Commissioner Erb recessed the meeting at 11:28 a.m.

The Reconvened Salary Board Meeting will be held on February 4, 2022 @ 900: AM
Location to be determined.

Meeting of February 2, 2022 continued. . .

The next Regular Salary Board Meeting will be held on February 16, 2022 @ 2:30 p.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, with the first name "August" being the most prominent.

August C. Stickel IV
Secretary