

WORK SESSION: TUESDAY, JANUARY 16, 2024, 1:00 P.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 988 9066 9264, and enter the meeting passcode 423423.*

CALL TO ORDER:

Commissioner Kessling called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Kessling called for a moment of silent reflection.

LEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Kessling requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

ROLL CALL:

MEMBERS PRESENT:

Commissioner Kessling, Commissioner Burke, Commissioner Webster, Commissioner Hemminger and Solicitor Nathan Karn.

OTHERS PRESENT:

Kay Stephens (Altoona Mirror), Carol Dannenberg (Holidaysburg Watch Dog), Brandon Meck (Finance), Rebecca Robinson (Purchasing), Anita Terchanik (Register and Recorder), Allison Seidel (Victim Witness), A.C. Stichel IV (Controller), Trina Illig (Social Services), Sarah Seymour (Elections), Joe Cox (Juvenile Probation), Mark Taylor (EMA/911), and Nate Taylor (Public Access Channel).

EXECUTIVE SESSION ANNOUNCEMENT:

Chief Clerk Nicole Hemminger announced an Executive Session was held on Thursday, January 11, 2024 at approximately 9:00am with Commissioner Kessling, Commissioner Webster, Commissioner Burke, Conflict Council Patrick Fanelli, and herself to discuss one-1 employee discipline matter.

PUBLIC COMMENT:

Commissioner Kessling called for public comment. **There were no comments.**

COMMISSIONER COMMENTS:

Commissioner Kessling called for commissioner comments.

Commissioner Webster mentioned the importance of recognizing dedicated employees, especially the employees out shoveling the snow during the day.

CONSENT AGENDA:

Resolution 27 – 2024:

a. Payment of the following 2-two Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/09/2024	240109SS	\$20,442.52
01/12/2024	240116WW	\$183,998.70

b. Ratification of the following 8-eight Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/11/2024	240111RA	\$7,445.00
01/08/2024	240108RF	\$3,084.46
01/10/2024	240110TX	\$155,840.68
01/09/2024	240110FP	\$254,859.20
01/11/2024	240111HR	\$23,802.45
01/08/2024	240108HI	\$567,628.64
01/08/2024	240108FS	\$1,398.39
01/05/2024	240104RA	\$58.75

• Which include a payment to Thomas and Chandra Jandora in the total amount of \$1,550.00
c. Ratification of Total Payroll for the check dated 1/12/2024 in the total amount of \$ \$861,903.63

d. **2023 Budget Transfer:** To cover office chairs not ordered in 2023

<u>From</u>	\$	<u>To</u>
01101-46070 Commissioners	\$600.00	36101-46070 Capital Reserve

e. **2023 Budget Transfer:** To cover charges to Community Res & Resident R&B

<u>From</u>	\$	<u>To</u>
01101GCO-41999 General County Operations	\$83,546.72	01202206-44230 Juvenile Probation

f. **2023 Budget Transfer:** To cover insurance deductible fees

<u>From</u>	\$	<u>To</u>
01101GCO-44960 General County Operations	\$1,000.00	013201-44960 CYF

g. **2024 Budget Transfer:** To cover office chairs not ordered in 2023

<u>From</u>	\$	<u>To</u>
36101-46070 Capital Reserve	\$600.00	01101-46070 Commissioners

h. **2024 Budget Transfer:** To cover maintenance on county vehicles

<u>From</u>	\$	<u>To</u>
01103HW-44730 Highway	\$500.00	01103BM-44730 Building Maintenance

- i. **Victim Witness:** Requesting approval of one-1 St. Francis University Student Intern, Alexis Hernandez, for the period of January 22, 2024 through April 1, 2024 (100 hours). Internship is for credit only and at no cost to the county.
 - j. **Children, Youth, and Families:** Requesting approval of one-1 Pennsylvania State University Student Intern, Adeline Baustert, for the period of January 8, 2024 through April 26, 2024 (100 hours). Internship is for credit only and at no cost to the county.
 - k. **Fort Roberdeau Association Board:** Requesting approval for the reappointment of Lisa Wolf for the period of 01/01/24 through 12/31/26.
 - l. **Library Systems Board:** Requesting approval for the appointment of Amy Webster as the Commissioner Representative for the period of 01/01/24 through 12/31/26.
 - m. **Blair Community Action:** Requesting approval for the appointment of Laura Burke as the Commissioner Representative.
 - n. **Terminations:** Geisbrecht, Julie, FT, Corrections Officer, Prison, \$21.52/hr., effective 1/11/24.
 - o. **Resignations:** Lardieri, Kyler, PT, Deputy, Sheriff, \$15.52/hr., effective 1/17/24.
 - p. **Employments:** Frye, Barbara, FT, Case Manager, DRS, \$15.52/hr., effective 1/16/24; Langenbacher, Susan, FT, Caseworker I, Children, Youth, and Families, \$20.00/hr., effective 1/16/24; and Nelson, Gerald, Per Diem, Custody Mediation Officer, \$165.00, effective 1/16/24.
 - q. **Employee Status Changes:** Lang, Hailee, Per Diem, Deputy Coroner, \$80 per 8-hour shift to FT, Chief Deputy, Nonunion, 35 hours/week, \$38,413.44 annual, effective 1/2/24; Peo, Richard, Sergeant, Sheriff, FT, Nonexempt, 40 hours per week, \$19.97/hr., to Chief Deputy, Sheriff, FT nonunion excluded, 35 hours per week, \$48,677.46 annual, effective 1/6/24; Mosel-Miller, Tracy, Administrative Assistant, Controller, FT nonexempt, \$14.06/hr. to FT nonunion excluded, Deputy, Controller, \$48,677.46 annual, effective 1/11/24; Carn, Ethan, FT, UMW-A-C, 40 hours per week, \$15.52/hr. to PT, UMW-A-R, not to exceed 1500 hours per benefit plan year, \$16.30/hr., effective 1/19/24.
- Commissioner Burke noted her abstention to the payment to Thomas and Chandra Jandora due to a conflict of interest.
- Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 27-2024 with the abstention as noted.

STAFF REPORTS & SPECIAL BUSINESS

Department of Emergency Services:

Mark Taylor requested approval for the completion, signature, and submission of the online Tier II forms, Fee Exemption, and Certification documents for chemicals onsite at the Blair County 911E Center for the period of January 1, 2023 through December 31, 2023.

Discussion followed.

Prison:

Chief Clerk Hemminger, on behalf of the Prison, requested approval of a Service Agreement between the County of Blair, on behalf of the Blair County Prison, and William Hoak d/b/a Summit Radiation Safety Services to provide an annual radiation safety evaluation of the TEK84 X-Ray Body Scanner unit, radiation safety audit and annual radiation safety officer training for a total cost of \$775.00.

Discussion followed.

Victim Witness:

Allison Seidel requested approval of a 2024 Renewal of SAVIN Maintenance and Service Agreement between the County of Blair and the PA District Attorneys Institute for the PA SAVING Program within the Victim/Witness Office for the period of January 1, 2024 through December 31, 2024 at no cost to the County.

Discussion followed.

Register of Wills/Recorder of Deeds:

Anita Terchanik requested approval of a quote received from Cummings Trophies & Engraving to make 4, self-inking custom stamps in the amount of total amount of \$30 per stamp.

Discussion followed.

Public Works – Highway:

- i. Chief Clerk Hemminger, on behalf of Paul Shaffer, requested approval of a Proposal between the County of Blair and Pro Active Sports for screen printing staff uniforms for the following prices:

Adult, SAFETY GREEN Tee Shirt	\$6.50
Adult, SAFETY GREEN Coat	\$125.00
Adult, SAFETY GREEN Pull over Hood	\$18.00
Adult, SAFETY GREEN Full zip	\$24.00

Note: Pricing above is for sizes SM-XL, add \$2.00 for XXL and \$3.00 for XXXL

Discussion followed.

- ii. Chief Clerk Hemminger, on behalf of Paul Shaffer, requested approval and signature of the Lobbying Certification Form and the Federal Funding Accountability and Transparency Act Subrecipient Data Sheet to update the change in scope of work, consultant design, and cost for the Bridge 33 Superstructure Replacement project.

Chief Clerk Hemminger stated this bridge was previously programed for PennDot design and replacement. The scope of work has changed and now the County will be responsible for the design of the Bridge. The documents relate to this change in scope.

Discussion followed.

- iii. Chief Clerk Hemminger, on behalf of Paul Shaffer, requested approval of a quote received from Valley Tire Co., Inc. for Passenger/Light Truck and Commercial Truck Tire Service pricing for county vehicles for calendar year 2024 as outlined below:

Passenger/Light Truck services pricing:

\$24.95 Mount/dismount balance/additional \$3.95 tire service related charge that is charged once per tire/per set of tires
\$6.00 scrap/disposal per tire
\$32.95 passenger/light truck flat repair -- additional \$4.95 repair material charge
\$94.95 alignment - with the exception of dual wheeled trucks
\$24.00 TPMS reset
\$64.95 TPMS sensor - \$8.00 per sensor labor to remove and install replacement
\$2.57 rubber valve stem - non-TPMS
\$6.95 TPMS valve stem replacement
\$30.00 PA state inspection
\$9.00 PA state inspection sticker
\$110.00 mechanical rate per hr.

Commercial truck tire services (including 19.5" and up):

\$52.50 mount/dismount/install commercial tire on vehicle - additional \$7.95 tire service related charge that is charged once per tire/per set of tires
\$65.00 flat repair on commercial vehicle - additional \$7.95 repair material charge
\$4.95 brass valve with cap
\$7.95 aluminum valve with cap
\$14.00 commercial tire disposal

**Pricing on labor and material items listed above protected from price increases unless extreme circumstances such as pandemic, recession arise, and Valley Tire is no longer able to offer said products or labor at displayed pricing due to dealership's loss of profitability.*

***Pricing from manufacturers including state agency programs have been changing rapidly and sometimes without much notice. We will always do our best to notify you in advance if there is an active quote for tires that will be changing in the foreseeable future.*

Discussion followed.

Juvenile Probation:

Joe Cox requested approval of an Agreement between the County of Blair, on behalf of the Blair County Juvenile Probation Department, and the Pennsylvania Juvenile Court Judges' Commission (JCJC), for the use of the Youth Level of Service/Case Management Inventory Assessment for the period of January 1, 2024 through December 31, 2024. Assessments will be purchased at a per-use rate of \$3.00.

Discussion followed.

Elections:

Sarah Seymour requested approval and submission of the Election Integrity Grant Program Post-Election Report between the County of Blair and The Commonwealth of Pennsylvania, Department of Community & Economic Development, for the 2023 Municipal Election in the total amount of \$152,086.84.

Discussion followed.

Old Business:

None.

New Business:

None.

Adjourn:

Meeting Adjourned,


Nicole M. Hemminger, Chief Clerk

