

**BUSINESS SESSION: TUESDAY, MARCH 10, 2020, 10:00 A.M.:**

Location: Commissioners Meeting Room, Basement, New Addition.

Members Present: Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

Others Present: Joseph A. Zolna (Public), Ken Dean, Jim Hudack and Trina Illig (Social Services), Erin Franks and Kerrie Baughman (CYF), David Snyder (Tyrone Borough), Michael Barone (Public), Jennifer Sleppy and Sarah Chuff (Finance), Ed Wojcik (Public), Kay Stephens (Altoona Mirror), James Ott (Sheriff), A. C. Stickel (Controller), Rocky Greenland (Public Works), Brian Wisner (Keller Engineers), Amy Martin-Shanafelt (BlairHealth Choices), Jim Carothers (Treasurer), DeAnna Heichel (Assessment) and Melissa Harpster (Commissioners Office).

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that all present stand and recite the Pledge of Allegiance to the Flag.

**APPROVAL OF MINUTES – TUESDAY, MARCH 3, 2020:**

Commissioner Erb called for corrections or changes to the minutes of Tuesday, March 3, 2020. **There were no corrections or changes noted.**

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

**PUBLIC COMMENT:**

Commissioner Erb called for public comment.

Kay Stephens stated that she thought the Solid Waste Authority was dissolved whenever the Intermunicipal Relations Committee (IRC) undertook the municipal matters pertaining to solid waste. Solicitor Karn stated that he would be glad to discuss the Solid Waste Authority with Ms. Stephens after today's meeting if she would like him to do so.

**UPCOMING MEETINGS:**

Tuesday, March 10, 2020	1:00 p.m.	Solid Waste Authority Mtg. (Conference Rm. 4B, 4 <sup>th</sup> Fl. Courthouse)
Wednesday, March 11, 2020		
Thursday, March 12, 2020	9:30 a.m.	Retirement Board (Commissioners Mtg. Rm., Basement)
	10:30 a.m.	Salary Board (Commissioners Mtg. Rm., Basement)
Friday, March 13, 2020		
Monday, March 16, 2020	7:30 p.m.	Conservation District Mtg. (Conservation District Office)
Tuesday, March 17, 2020	10:00 a.m.	Commissioners Work Session (Commissioners Mtg. Rm., Basement)
	6:00 p.m.	Blair County Library System Mtg. (Altoona Public Library)
Wednesday, March 18, 2020	10:00 a.m.	Southern Alleghenies Planning & Development Commission Meeting (Commission's Office)
Thursday, March 19, 2020	8:30 a.m.	Prison Board (Commissioners Mtg. Rm., Basement)
	10:00 a.m.	Records Improvement Mtg. (Commissioners Mtg. Rm., Basement)
Friday, March 20, 2020	10:00 a.m.	Commissioners Business Mtg. (Commissioners Mtg. Rm., Basement)
Monday, March 23, 2020		
Tuesday, March 24, 2020		
Wednesday, March 25, 2020	7:30 a.m.	Commissioners Meeting Cancelled/CCAP Conference Convention & Sports Facilities Authority (Blair County Convention Center)

## **COMMISSIONERS COMMENTS:**

Commissioner Erb called for commissioner comments.

Commissioner Webster announced that she would like to take a moment to recognize the police throughout the County of Blair, the Commonwealth of Pennsylvania and the United States for the most difficult, stressful, dangerous and selfless jobs they perform and to offer our thanks to them for the protection that they provide to each and every one of us and encouraged everyone to keep the police forces in our daily prayers.

Commissioner Burke stated that Governor Wolf announced this past February a \$297,000.00 investment primarily for carpenter pre-apprentice and apprentice grant programs in Allegheny, Blair and Lebanon Counties. She stated that Blair County was selected to receive grant funding because they are one of three training centers within the State of Pennsylvania with such a high demand for the carpenter program. The funding will provide the apprentices with four-year on the job paid training and classroom instruction at no cost to the apprentices.

## **SPECIAL ANNOUNCEMENTS: - 2020 Census Assistance Centers**

Commissioner Erb announced that beginning this Thursday, March 12 households within Blair County will begin receiving letters with an invitation to respond to the 2020 Census and will contain instructions on how to do so. He stated that the average estimated time to complete the Census process is twelve-12 minutes.

Commissioner Erb stated that completion of the Census is strictly confidential and that participation in the Census is extremely important to ensure that maximum funding amounts are received by county and local community agencies.

## **Stormwater Management for Property Owners**

Commissioner Erb stated that due to the absence of Donna Fisher and Chelsea Ergler at today's meeting, the announcement pertaining to Stormwater Management for Property Owners will be moved to a future agenda.

## **CONSENT AGENDA:**

### **Resolution 104-2020:**

- a. Payment of four (4) Warrant Lists dated 03/09/2020, #200310CY, in the total amount of \$28,771.05; #200310FC, in the total amount of \$277,141.02; #200310MW, in the total amount of \$1,080,326.97; and #200310SS, in the total amount of \$42,582.07, which include payments of the following invoices:
  - Thomas and Chan Jandora, in the total amount of \$1,450.00, for Foster Care Services for the month of March 2020.
  - **2017 Project Fund/Bond/911E Comm Room Upgrade Project:** Payment of an invoice received from Xybix, in the total amount of \$126,424.00, for Comm Room Furnishings and Installation of Telecommunicator Workstations.
  - **2017 Project Fund/Bond/Election Equipment Upgrade Project:** Payment of an invoice received from Election Systems & Software, in the total amount of \$69,459.00, for the purchase of additional election equipment.
  - **2017 Project Fund/Bond/Courtroom #2, Phase 5, Interior Alterations/HVAC Upgrade Project:** Payment of Invoice# 35, received from David Albright, Architect, in the total amount of \$1,734.27, for work performed during the period of 05/01/2019 through 10/26/2019.
- b. Ratification of two (2) Warrant Lists one dated 03/3/2020, #200303FS, in the total amount of \$949.01; and one list dated 03/05/2020, #200305RF, in the total amount of \$1,832.92.
- c. **Employment:** Erin L. Bennett, FT, Department Clerk I, Domestic Relations, \$18,665.00/yr., effective 03/09/2020, Taylor M. Troxell, From, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., To, FT, Corrections Officer, Prison, \$19.54/hr., effective 03/07/2020; Jamie C. Lynch, From, PT Sheriff's Deputy, Sheriff's Office, \$13.21/hr., to FT, Sheriff's Deputy, Sheriff's Office, \$15.01/hr., effective 03/09/2020; and Aallyah L. Feight, From, APO Officer, APO, \$12.88/hr., To, Specialty Courts Administrative Assistant, APO, \$12.88/hr., effective 03/09/2020.
- d. **Resignations:** Erin Franks, FT, Clerk Typist II, CYF, \$19,938.88/yr., effective 03/11/2020; and Stephen Szymusiak, FT, Sheriff's Deputy, Sheriff's Office, \$15.01/hr., effective 03/11/2020.

Commissioner Burke noted her abstention due to a conflict of interest on the payment of an invoice to Thomas and Chan Jandora, in the total amount of \$1,450.00, for Foster Care Services for the month of March 2020.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 104-2022 with abstention as noted.

## **UNFINISHED BUSINESS:**

### **Adoption of Resolutions:**

**Resolution 105-2020:** A resolution approving the adoption of a County of Blair Resolution to support the Second Amendment to the Constitution of the United States of America; and to express opposition to any law that is found unconstitutional under the Second Amendment of the United States Constitution;

and to oppose within the lawful application of the Constitution of the United States and the Constitution of the Commonwealth of Pennsylvania, any efforts to unconstitutionally restrict such rights.

Commissioner Burke stated that as the minority commissioner she heard from more constituents against the resolution than in favor of it. Commissioner Burke shared facts regarding Pennsylvania's current gun laws and statistics regarding rates of injury and mortality compared to states that have enacted safe storage laws and waiting periods.

Motion Commissioner Erb, second Commissioner Webster, Votes: Commissioner Erb: Aye, Commissioner Webster: Aye, Commissioner Burke: Nay, motion to adopt Resolution 105-2020 passed two to one.

**Resolution 106-2020:** A resolution approving an agreement between the County of Blair, on behalf of the Department of Social Services, Community Care Behavioral Health Organization, the Central PA Behavioral Health Collaborative, Inc., and the Hollidaysburg Area School District for the coordination of care for students served at the Hollidaysburg School District.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 106-2020.

**Resolution 107-2020:** A resolution approving an Intergovernmental Agreement between the County of Blair and the Commonwealth of Pennsylvania, Department of Health for a Lead Based Paint Hazard Reduction Grant in the amount of \$284,250.00 for the period of March 1, 2020 through February 28, 2023.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 107-2020.

**Resolution 108-2020:** A resolution approving a Disbursement of Affordable Housing Trust Funds, in the total amount of \$10,799.00, for the removal and replacement of a roof at 206 Sickles Corner, Tyrone, PA, in the amount of \$5,800.00 and for the installation of a new furnace at 2314 14<sup>th</sup> Avenue, Altoona, PA, in the amount of \$4,999.00.

Commissioner Erb stated that the request for the removal and replacement of a roof at 206 Sickles Corner, Tyrone, PA property would be removed from Resolution 108-2020. Further discussion pertaining to this project will take place at an upcoming meeting once the requested additional quotes for this project have been obtained.

Commissioner Erb requested adoption of Resolution 108-2020 for the installation of a new furnace at 2314 14<sup>th</sup> Avenue, Altoona, PA, in the total amount of \$4,999.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 108-2020.

**Resolution 109-2020:** A resolution approving a Blair County Demolition Fund request, in the amount of \$5,013.90, towards the demolition project costs of a property located at 1920 Pine Avenue, Altoona, PA. Estimated demolition project costs are in the total amount of \$10,813.90. The municipality has committed funds towards the demolition project costs, in the amount of \$5,800.00.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 109-2020.

**Resolution 110-2020:** A resolution approving the submission of a DGM-16F Financial Status Report for the FFY 2019 Emergency Management Performance Grant (EMPG) to the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$91,629.80, to supplement the salaries of emergency management personnel who performed essential emergency management functions, for the period of October 1, 2018 through September 30, 2019.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 110-2020.

**Resolution 111-2020:** A resolution approving a Facility Event Agreement between the County of Blair, on behalf of the Blair County Emergency Management Agency and the Blair County Convention Center, for use of Ballroom 1-2, Front Lobby, between the hours of 3:00 p.m. and 9:30 p.m. on March 30, 2020, to conduct the SARA Tabletop Exercise. Costs will be paid out of the Hazardous Materials Response Fund, using the Hazardous Materials Emergency Preparedness Grant (HMEP) and will be reimbursed at 80%, in an amount not to exceed \$3,351.22.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 111-2020.

**Resolution 112-2020:** A resolution approving a Facility Event Agreement between the County of Blair, on behalf of the Blair County Emergency Management Agency and the Blair County Convention Center, for use Ballroom 1-2, Ballroom 3 and Grand Lobby, between the hours of 1:00 p.m. and 5:00 p.m., April 8, 2020 and 7:30 a.m. and 5:30 p.m., April 9, 2020, to conduct the annual Local Emergency Planning Committee (LEPC) SARA Summit. Costs will be paid out of the Hazardous Materials Response Fund

and will not exceed \$12,000.00 for room usage and food. (Paid with Act 165 money with costs offset by sponsors and vendors, \$1,500 reimbursed through Hazardous Materials Response Fund).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 112-2020.

**Resolution 113-2020:** A resolution approving a Professional Services Agreement between the County of Blair, on behalf of the Department of Emergency Services and MCM Consulting Group for services of a facilitator for an Airport Functional Exercise through the Hazardous Materials Emergency Performance (HMEP) Grant, in an amount not to exceed \$9,800.00 with 80% paid for by the HMEP Grant and the remaining 20% paid for by the Local Emergency Planning Committee (LEPC).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 113-2020.

**Resolution 114-2020:** A resolution approving a Memorandum of Understanding (MOU) between the County of Blair, on behalf of the Blair County Department of Emergency Services/911E and the Hollidaysburg Area School District for sharing of information regarding access to school district security video in case of an emergency event.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 114-2020.

**Resolution 115-2020:** A resolution approving a grant agreement between the County of Blair and the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for 911 Statewide Interconnectivity Funding, in the total amount of \$799,012.28 for the period of January 1, 2020 through December 31, 2020 as follows:

\$201,157.90 -- to be used towards Regional ESInet Battery Replacement, SAC ESInet Maintenance, SAC CHE and ALI Maintenance, Regional Protocol Software Solution, SAC Regional Recorder Maintenance; and

\$597,854.38 -- to be used towards Regional CPE Hardware Refresh Project equipment.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 115-2020.

**Resolution 116-2020:** A resolution approving a renewal software license, service and support agreement between the County of Blair, on behalf of the Department of Emergency Services and Medical Priority Consultants, Inc., d/b/a Priority Dispatch Corporation, for the Emergency Medical, Fire and Police Dispatch Systems, in the total amount of \$22,869.70, for the period of January 15, 2020 through January 15, 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 116-2020.

**Resolution 117-2020:** A resolution approving an Amendment to Agreement between the County of Blair and CoreSource, Inc., dated April 1, 2018, amending and modifying said agreement effective to January 1, 2020 as a result of a name change from CoreSource, Inc., to Trustmark Health Benefits, Inc., said Amendment to Agreement and Exhibit A (attached) set forth certain changes to language in agreement and fees for the period of January 1, 2020 through December 31, 2020.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution 117-2020.

**Resolution 118-2020:** A resolution approving a Behavioral Health Teladoc Consults Questionnaire and Amendment to the Plan Document between the County of Blair and Trustmark Health Benefits, Inc., specific to use of Behavioral Health Teladoc benefits and compliance with the Mental Health Parity and Addiction Equity Act of 2008, effective February 1, 2020.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 118-2020.

**Resolution 119-2020:** A resolution approving a copier lease agreement between the County of Blair, Register of Wills/Recorder of Deeds and Doing Better Business, for the lease of one (1) Ricoh MP 4055 Black & White MFP Copy/Print/Scan Machine, 40 pages per minute, four (4) 550-sheet paper trays (up to 11"x17"), in the monthly amount of \$160.00 for sixty (60) months, which includes 9,000 pages monthly, plus \$0.006 per excess page. (Lease agreement will be under the Master Lease Agreement dated March 16, 2017).

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 119-2020.

**OLD BUSINESS:**

**Adoption of Resolution 89-2020:** A resolution approving three (3) Payment for Legal Services Agreements between the County of Blair, Blair County Children, Youth and Families and the following individuals listed below for the period of July 1, 2019 through June 30, 2020:

- Gerald Nelson, Esq., Blair County Court Appointed Additional Counsel, appointed through the Court Administration Office, in the amount of \$65.00/hourly based on hours of delivered services.
- Aimee Willett, Esq., Fanelli Willet Law Offices, Blair County Guardian Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.
- Tyler Rowles, Esq., Forr, Stokan, Huff, Kormanski & Naugle, Blair County Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.

Erin Franks stated that she has received agreements from Fanelli Willet Law Offices, for Aimee Willet Esq., and Forr, Stokan, Huff, Kormanski & Naugle for Tyler Rowels, Esq.; however, she has not received the agreement back from the Blair County Court Appointed Additional Counsel, Gerald Nelson, Esq.

Chief Clerk Hemminger stated that the board could take action to adopt the Resolution for the two (2) agreements that Mrs. Franks has received, and take separate action on the other agreement once it is received.

**Resolution 89-2020:** A resolution approving two (2) Payment for Legal Services Agreements between the County of Blair, Blair County Children, Youth and Families and the individuals listed below for the period of July 1, 2019 through June 30, 2020:

- Aimee Willett, Esq., Fanelli Willet Law Offices, Blair County Guardian Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.
- Tyler Rowles, Esq., Forr, Stokan, Huff, Kormanski & Naugle, Blair County Ad Litem, appointed through the Court Administration Office, in the amount of \$1,750.00/per month.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 89-2020.

**Blair County Park & Recreation Advisory Board:**

Commissioner Webster requested approval to award the following six (6) 2020 Blair County Park & Recreation Grant Awards in the total award amount of \$18,000.00 to be paid from the Park & Recreation 035 Reserve Account:

Spring Cove Youth Baseball	\$3,000.00	Purchase 12 x 18 storage shed.
Central Blair Recreation Commission	\$3,000.00	Remodel Press Box at Veterans Memorial Field
Morrison's Cove Memorial Park	\$3,000.00	Improvements to outdoor basketball court and replace obsolete streetlights and add an additional LED streetlight.
Altoona Housing Authority	\$3,000.00	Repair, sealcoat and line painting of basketball court surface at Fairview Hills.
Northern Blair Co. Recreation Center	\$3,000.00	Purchase 2 full-size regulation soccer goals.
Greenfield Township	\$3,000.00	Restroom area ADA compliant @ Claysburg Community Park.

Commissioner Webster stated that the Park and Recreation Advisory Board met this past Thursday and discussed the concerns of the Board of Commissioners pertaining to three (3) of the grant applications received.

Commissioner Webster stated that the advisory board feels that in their review of the applications in question the projects are quite similar to several grants awarded in the last several grant rounds. She stated that the advisory board is recommending that the Board of Commissioners award all six (6) grants based on what has been approved in the past; however, prior to the next grant round the advisory board would have the grant application revised to better clarify what the phrase, "free and open to the public," actually means in relationship to Lakemont Park's operation.

Commissioner Webster stated that the advisory board feels that even though the Spring Cove Youth Baseball storage shed would be locked and not open to the public for use, it still would benefit the community as a whole by keeping relatively expensive equipment safe from potential theft and weather damage.

Commissioner Webster stated that with the exception of winter weather storage the soccer goals would remain on the Northern Blair County Recreation Center soccer fields for use by the public when not being used for scheduled soccer matches.

Commissioners Erb and Burke presented discussion concerning the remodeling of the press box at Veterans Memorial Field and felt that although the field would be open and free for use by the public, the press box would not be open at all times for public use.

Commissioners Erb and Burke stated that they could support awarding five (5) of the grants, but could not support awarding for the remodeling of the press box at Veterans Memorial Field by the Central Blair Recreation Commission.

Discussion followed.

**Resolution 120-2020:** A resolution approving the award of the following five (5) 2020 Blair County Park & Recreation Grant Awards in the total award amount of \$15,000.00 to be paid from the Park & Recreation 035 Reserve Account:

Spring Cove Youth Baseball	\$3,000.00	Purchase 12 x 18 storage shed.
Morrison's Cove Memorial Park	\$3,000.00	Improvements to outdoor basketball court and replace obsolete streetlights and add an additional LED streetlight.
Altoona Housing Authority	\$3,000.00	Repair, sealcoat and line painting of basketball court surface at Fairview Hills.
Northern Blair Co. Recreation Center	\$3,000.00	Purchase 2 full-size regulation soccer goals.
Greenfield Township	\$3,000.00	Restroom area ADA compliant @ Claysburg Community Park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 120-2020.

**NEW BUSINESS:**

**Blair County Children, Youth and Families:**

Kerrie Baughman requested approval for the submission of the Civil Rights Compliance Licensing Renewal Questionnaire to the Commonwealth of Pennsylvania, Department of Human Services.

Ms. Baughman stated that the submission of the Civil Rights Compliance Licensing Renewal Questionnaire is an annual request.

Discussion followed.

**Resolution 121-2020:** A resolution approving the submission of the Civil Rights Compliance Licensing Renewal Questionnaire to the Commonwealth of Pennsylvania, Department of Human Services.

Motion by Commissioner Burke, second by Commissioner Webster and unanimously approved to adopt Resolution 121-2020.

**Blair County Bridge #48/Birmingham, Tyrone Township:**

Brian Wisner requested approval for the acceptance of bids received for the Blair County Bridge #48 Birmingham Repair Project.

Mr. Wisner stated that the bid opening was held on Friday, March 6, 2020 with the following three (3) bids received:

<b>Contractor</b>	<b>Bid bond</b>	<b>Bid amount</b>
Glenn O. Hawbaker, Inc. 1952 Waddle Rd., Suite 203 State College, PA 16803	Yes	\$147,500.00
Clearwater Construction 1040 Perry Highway Mercer, PA 16137	Yes	\$167,000.00
Cottle's Asphalt Maintenance 13136 Lincoln Highway Everett, PA 15537	Yes, but not per bid specifications	\$83,800.00

Mr. Wisner stated that he and Solicitor Karn reviewed the bids received. Glenn O. Hawbaker, Inc., and Clearwater Construction's bidding documents appear to be in order as well as their bid bonds. However, Cottle's Asphalt Maintenance did not submit the appropriate bid bond per the bid specifications.

Mr. Wisner stated that prior to advertising for bids he estimated a project total of \$150,000.00 therefore the \$147,500.00 bid by Glenn O. Hawbaker, Inc. is under the pre-bidding estimate. Chief Clerk Hemminger stated that the project would be paid with Act 89 funds.

Mr. Wisner requested that the board consider accepting the bids received from Glenn O. Hawbaker, Inc., in the bid amount of \$147,500.00, Clearwater Construction, in the bid amount of \$167,000.00, rejecting the bid received from Cottle's Asphalt Maintenance, in the amount of \$83,800.00 due to non-compliance per the bid specifications, and awarding the bid to Glenn O. Hawbaker, the lowest responsible bidder meeting specifications.

Discussion followed.

**Resolution 122-2020:** A resolution accepting the following two (2) bids received for the Blair County Bridge #48 Birmingham Repair Project, located in Tyrone Township; Glenn O. Hawbaker, Inc., in the bid amount of \$147,500.00; and Clearwater Construction, in the bid amount of \$167,000.00; rejecting Cottle's Asphalt Maintenance bid in the bid amount of \$83,800.00 due to non-compliance per the bid specifications; and awarding the bid to Glenn O. Hawbaker, Inc., the lowest responsible bidder meeting specifications.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 122-2020.

**ADJOURN:**

Meeting Adjourned,