

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
PARTICIPATION BY TELEPHONE CONFERENCE ONLY
THURSDAY, APRIL 22, 2021, 10:00 A.M.**

**Public meetings are being held by conference call during the COVID-19 Pandemic. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. ROLL CALL**
- 5. APPROVAL OF MEETING MINUTES – 04/13/21 and 04/15/21**
- 6. PUBLIC COMMENTS**

7. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution #145-2021: A resolution approving the drawings authorizing Acquisition of Right-of-Way for Blair County Bridge #67 (West Loop Road over Old Town Run) prepared by Keller Engineers, Inc.

Resolution #146-2021: A resolution approving an Agreement for Purchases under Bidding Threshold between the County of Blair and Penn Turf, Inc., for the purchase of service for tire collection and disposal, in the amount of \$1,800.00 for a three-3 month period, plus an additional \$200.00 per month should the county need additional time. Said costs are reimbursable from the Mosquito-borne Disease Control Grant.

Resolution #147-2021: A resolution approving submission of the FY 2019/2022 Hazardous Materials Emergency Preparedness (HMEP) Grant Program Performance Report for year one-1 annual and year two-2 mid-year, to the Pennsylvania Emergency Management Agency (PEMA), for the transportation of hazardous materials, incident planning and training projects completed during the grant period.

Resolution #148-2021: A resolution approving the signing of a Letter of Engagement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the Provisioning of Next Generation 911 (NG911) Services, which sets forth each party's expectations and understandings, defining interoperability, roles, responsibilities, and the necessary steps to review, amend, or establish new methods and processes to successfully implement and sustain NG911 statewide through the implementation of the Commonwealth's NG911 Solution in Blair County.

Resolution #149-2021: A resolution approving to increase the fee charged by the Recorder of Deeds Office for recording deeds and mortgages, within the guidelines established by the Pennsylvania Demolition Fund Act 152 of 2016, an additional \$7.50 to a total of \$15.00, effective July 1, 2021, in order to continuing funding the County of Blair Demolition Funds Program.

Resolution #150-2021: A resolution approving an Independent Contractor Agreement between the County of Blair and Melissa Howard, for training the Intake Worker, Office Manager and the Intergovernmental Case Manager for the Blair County Domestic Relations Office and the Pennsylvania Bureau of Child Support Enforcement at the rate of \$18.00 per hour for an average of not more than forty-40 hours per two week period at the discretion of the Contractor as agreed upon by the Court Administrator. Said agreement shall not exceed 120 calendar days from the contractor's first day of service.

Resolution #151-2021: A resolution approving a quote received from Pitney Bowes for a sixty-60 month lease of a SendPro-C-Auto Automatic-Feed Mailing System for the Blair County Elections/Voter Registration Office, at the monthly rate of \$152.11, including USPS rate updates and print-head replacement, unlimited equipment service calls as needed, equipment preventative maintenance, equipment replacement parts and labor.

Resolution #152-2021: A resolution approving four-4 Park and Recreation Grant Agreements between the County of Blair and the Grant Recipients as listed below:

- Morrison's Cove Memorial Park, in the amount of \$3,000.00, to dig and pour footer/foundation, set pre-cast memorial marker and install granite name slab and Gettysburg Stones.
- Greenfield Township, in the amount of \$2,150.00, for the purchase and installation of one-1 large message board and two-2 8' picnic tables at the Claysburg Community Park.
- Northern Blair Recreation Center, in the amount of \$2,959.40, for the purchase and installation of eight-8 U6 Soccer Goals and four-4 U10 Soccer Goals.
- Central Blair Recreation and Park Commission, in the amount of \$3,000.00 for the purchase and installation of park benches at Juniata Memorial Park.

Resolution #153-2021: A resolution approving the Covid-19 Guidelines for Valley View Park Pavilion and Amphitheater Rentals and the prepared Covid-19 signage to be posted throughout the park encouraging mask wearing, hand washing/sanitizing, practicing social distancing, etc.

Resolution #154-2021: A resolution approving a Letter of Support for the submission of an application by Family Services Incorporated to the Department of Community and Economic Development (DCED) for the Neighborhood Assistance Special Priorities Tax Credit Program for the rehabilitation of an existing structure located at 2300 North Branch Avenue, Altoona, PA into an ADA compliant Family Shelter Facility.

Resolution #155-2021: A resolution approving a grant agreement between the County of Blair, Veterans Affairs and the Pennsylvania Department of Military and Veterans Affairs, in the amount of \$8,176.00 for the purpose of providing outreach services to veterans.

8. OLD BUSINESS:

None

9. NEW BUSINESS:

Blair Regional YMCA:

Requesting approval for a letter of support for the submission of an application for Community Project Funding (formerly known as Earmarks Funding) by the Blair Regional YMCA to support the YMCA's Early Learning Childcare Center Capital Construction Project.

10. ADJOURN:

BUSINESS SESSION: THURSDAY, APRIL 22, 2021, 10:00 A.M.

Location: Participation in meeting is by telephone conference only.

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Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present: Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent: Solicitor Karn and Assistant Solicitor Muriceak.

Others Present: Melissa Harpster (Commissioners Office), Jenn Sleppy and Sarah Chuff (Finance), Sharon Jones (Blair Regional YMCA), Mark Taylor (EMA/911E), Rebecca Robinson (Purchasing), AC Stickel (Controller), Phil Ray (Altoona Mirror), Sid McConahay (MCP Consulting) and Carol Dannenberg (Hollidaysburg Watchdog Group).

Approval of Meeting Minutes – 04/13/21 and 04/15/21:

Commissioner Erb called for corrections or changes to the meeting minutes of 04/13/21 and 04/15/21.

There were no corrections or changes noted.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to accept the minutes as prepared.

Public Comments:

Commissioner Erb called for public comments. **There were no comments noted.**

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution #145-2021: A resolution approving the drawings authorizing Acquisition of Right-of-Way for Blair County Bridge #67 (West Loop Road over Old Town Run) prepared by Keller Engineers, Inc.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #145-2021.

Resolution #146-2021: A resolution approving an Agreement for Purchases under Bidding Threshold between the County of Blair and Penn Turf, Inc., for the purchase of service for tire collection and disposal, in the amount of \$1,800.00 for a three-3 month period, plus an additional \$200.00 per month should the county need additional time. Said costs are reimbursable from the Mosquito-borne Disease Control Grant.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #146-2021.

Resolution #147-2021: A resolution approving submission of the FY 2019/2022 Hazardous Materials Emergency Preparedness (HMEP) Grant Program Performance Report for year one-1 annual and year two-2 mid-year, to the Pennsylvania Emergency Management Agency (PEMA), for the transportation of hazardous materials, incident planning and training projects completed during the grant period.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #147-2021.

Resolution #148-2021: A resolution approving the signing of a Letter of Engagement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the Provisioning of Next Generation 911 (NG911) Services, which sets forth each party's expectations and understandings, defining interoperability, roles, responsibilities, and the necessary steps to review, amend, or establish new methods and processes to successfully implement and sustain NG911 statewide through the implementation of the Commonwealth's NG911 Solution in Blair County.

Commissioner Burke stated that she understands why the project is needed and understands that the project is also inevitable for the county. Commissioner Erb echoed Commissioner Burke's comments and stated that the board still shares concerns about unknown costs that may not be covered by PEMA moving forward after implementation of the project and the effects those costs would have on the county's general fund budget.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #148-2021.

Resolution #149-2021: A resolution approving to increase the fee charged by the Recorder of Deeds Office for recording deeds and mortgages, within the guidelines established by the Pennsylvania Demolition Fund Act 152 of 2016, an additional \$7.50 to a total of \$15.00, effective July 1, 2021, in order to continuing funding the County of Blair Demolition Funds Program.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #149-2021.

Resolution #150-2021: A resolution approving an Independent Contractor Agreement between the County of Blair and Melissa Howard, for training the Intake Worker, Office Manager and the Intergovernmental Case Manager for the Blair County Domestic Relations Office and the Pennsylvania Bureau of Child Support Enforcement at the rate of \$18.00 per hour for an average of not more than forty-40 hours per two week period at the discretion of the Contractor as agreed upon by the Court Administrator. Said agreement shall not exceed 120 calendar days from the contractor's first day of service.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #150-2021.

Resolution #151-2021: A resolution approving a quote received from Pitney Bowes for a sixty-60 month lease of a SendPro-C-Auto Automatic-Feed Mailing System for the Blair County Elections/Voter Registration Office, at the monthly rate of \$152.11, including USPS rate updates and print-head replacement, unlimited equipment service calls as needed, equipment preventative maintenance, equipment replacement parts and labor.

Chief Clerk Hemminger stated that the items listed in the agenda write-up are indeed included in the monthly rate of \$152.11 for a five-5 year period.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #151-201.

Resolution #152-2021: A resolution approving four-4 Park and Recreation Grant Agreements between the County of Blair and the Grant Recipients as listed below:

- Morrison's Cove Memorial Park, in the amount of \$3,000.00, to dig and pour footer/foundation, set pre-cast memorial marker and install granite name slab and Gettysburg Stones.
- Greenfield Township, in the amount of \$2,150.00, for the purchase and installation of one-1 large message board and two-2 8' picnic tables at the Claysburg Community Park.
- Northern Blair Recreation Center, in the amount of \$2,959.40, for the purchase and installation of eight-8 U6 Soccer Goals and four-4 U10 Soccer Goals.
- Central Blair Recreation and Park Commission, in the amount of \$3,000.00 for the purchase and installation of park benches at Juniata Memorial Park.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #152-2021.

Resolution #153-2021: A resolution approving the Covid-19 Guidelines for Valley View Park Pavilion and Amphitheater Rentals and the prepared Covid-19 signage to be posted throughout the park encouraging mask wearing, hand washing/sanitizing, practicing social distancing, etc.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #153-2021.

Resolution #154-2021: A resolution approving a Letter of Support for the submission of an application by Family Services Incorporated to the Department of Community and Economic Development (DCED) for the Neighborhood Assistance Special Priorities Tax Credit Program for the rehabilitation of an existing structure located at 2300 North Branch Avenue, Altoona, PA into an ADA compliant Family Shelter Facility.

Motion by Commissioner Erb, seconded by Commissioner Burke and unanimously approved to adopt Resolution #154-2021.

Resolution #155-2021: A resolution approving a grant agreement between the County of Blair, Veterans Affairs and the Pennsylvania Department of Military and Veterans Affairs, in the amount of \$8,176.00 for the purpose of providing outreach services to veterans; and authorization for Craig Swineford to said grant agreement.

Chief Clerk stated that the Resolution should also include authorization for Craig Swineford to sign the grant agreement.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution #155-2021.

Old Business:

None

New Business:

Blair Regional YMCA:

Sharon Jones requested approval for a letter of support for the submission of an application for Community Project Funding (formerly known as Earmarks Funding) by the Blair Regional YMCA to support the YMCA's Early Learning Childcare Center Capital Construction Project.

Discussion followed.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution #156-2021.

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk