



COUNTY OF BLAIR

RECORDS IMPROVEMENT COMMITTEE

Meeting Minutes – May 18, 2023

Members in Attendance: Sheriff Ott, Treasurer Carothers, Prothonotary Patton and Register & Recorder Terchanik

Others in attendance: Nicole Hemminger

- I. Call to Order – the meeting was called to order at 9:30 a.m. by Sheriff Ott.
- II. Pledge of Allegiance – Sheriff Ott led the pledge of allegiance.
- III. Review and Approval of Minutes from February 16, 2023 – motion to approve by Treasurer Carothers, Seconded by Prothonotary Patton. The motion passed.
- IV. Treasurer’s Report – The treasurer’s report was shared by email. Treasurer Carothers stated that the current balance as of May 2023 is \$66,516.50. Motion to approve by Prothonotary Patton, seconded by Register & Recorder Terchanik. The motion passed.
- V. Old Business
(None)
- VI. New Business
 - a. Request from Nicole Hemminger for 30 packs (100 sheets each) of 24 lb. acid free, antique gold parchment paper for printing meeting minutes for permanent record storage. Cost not to exceed \$800. Motion to approve by Prothonotary Patton, Seconded by Treasurer Carothers. The motion passed.
- VII. Adjourn – The meeting adjourned at 9:45 a.m.

Respectfully submitted by:

Laura Burke