



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of November 16, 2022

2:30 p.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner Bruce Erb, Commissioner Amy Webster, Deputy Controller Angela Wagner

Non-Board Members in Attendance:

Keith Calhoun, Lindsay Dempsie, Nicole Hemminger, Paul Shaffer, Nicole Smith, Katherine Swigart

Board Members not in Attendance:

Commissioner Laura Burke, Controller A.C. Stickle

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 2:33 p.m.

The roll was called by Tracy Miller.

Call for Public Comment: Commissioner Erb called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Commissioner Erb and seconded by Commissioner Webster that the minutes from the November 2, 2022 meeting be approved. The motion was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Administrative Support Deputy Controller Wagner moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.58, \$810.60 estimated bi-weekly, \$21,075.60 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to Misty Steinbacher's promotion to case manager in the Domestic Relations Office effective 10/17/2022. Commissioner Erb seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Department Clerk I Deputy Controller Wagner moved to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$11.03, \$772.10 estimated bi-weekly, \$20,074.60 estimated annually. This position is funded at 66% by state reimbursement. This vacancy is due to the resignation of Makayla Grum effective 09/09/2022. Commissioner Erb seconded the motion and it was unanimously carried.

Domestic Relations

Requested by Director Keith Calhoun

Deputy Director Deputy Controller Wagner moved to re-create this position within the hiring range of the S7 pay grade (\$45,004.87 to \$48,605.26 annually). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the resignation of Meghan Irwin effective 12/05/2022. Commissioner Erb seconded the motion and it was unanimously carried.

Public Works-Highway

Requested by Manager Paul Shaffer

Auto Mechanic Commissioner Webster moved to re-create this position. This position is SEIU-Highway/Maintenance, Non-Exempt (Hourly), Full-Time at 40 hours per week with an hourly rate of \$17.20, \$1,376.00 estimated bi-weekly, \$35,776.00 estimated annually. This vacancy is due to the resignation of Dan Mielnik effective 11/18/2022. Deputy Controller Wagner seconded the motion and it was unanimously carried.

Children, Youth and Families

**Requested by Human Resources Director
Katherine Swigart**

Fiscal Operations Officer Commissioner Erb moved to set the salary for Mindy Hostler. This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. Applying the pay policy to Mindy's previous experience, she is eligible for \$1,908.22 bi-weekly, \$49,613.72 annually. This is within the hiring range of pay grade S8 (\$46,805.06 to \$50,549.47 annually). This would be effective 11/28/2022. Deputy Controller Wagner seconded the motion and it was unanimously carried.

Children, Youth and Families

Requested by Commissioner Laura Burke

Caseworker Complement Request to set the complement at 32 positions.

Commissioner Erb requested that Katherine Swigart, Human Resources Director, compile a list of all county complements for the Board to review at a later date.

Commissioner Erb moved to approve the changes to the Internal Hires and Promotions section of the Pay Policy as presented to the Board. Deputy Controller Wagner seconded the motion and it was unanimously carried.

Commissioner Erb moved to adjust the pay rates of 3 employees to conform to the new changes to the Pay Policy. Deputy Controller Wagner seconded the motion and it was unanimously carried. The changes will be effective 11/19/2022.

Meeting of November 16, 2022 continued. . .

There being no further business to discuss, the meeting was adjourned at 2:45 p.m.

The next regular Salary Board Meeting will be December 7, 2022 at 10:30 a.m.
In Commissioners' Public Meeting Room.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "August C. Stickel IV". The signature is fluid and cursive, with a prominent initial "A" and "S".

August C. Stickel IV
Secretary