

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JANUARY 31, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, February 1, 2023	9:00 a.m.	*Retirement Board Mtg. (Commissioners Mtg. Room)
	10:30 a.m.	*Salary Board Mtg. (Commissioners Mtg. Room)
Thursday, February 2, 2023	8:30 a.m.	*Park & Recreation Adv. Bd. (Commissioners Mtg. Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
Friday, February 3, 2023		
Monday, February 6, 2023		
Tuesday, February 7, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #46-2023:

- a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/31/2023	230131SS	\$343,867.84
01/31/2023	230131WW	\$389,664.39

Which include payment of the following invoices:

- Blair Community Action Agency, in the total amount of \$31,048.67.
- Blair Senior Services, in the total amounts of \$371.80 and \$135,947.00.

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/27/2023	CASH DISB	\$ 305.46
01/24/2023	230124MW	\$ 5,750.54
01/26/2023	230126HR	\$12,765.65

- c. Ratification of Total Payroll for the Check Dated January 26, 2023, in the total amount of \$897,677.13.

- d. **2023 Budget Transfer:** PCoRP Grant Revenue and Expenditures.

From	\$	To
01101-37450 Commissioners	\$13,907.10	01161-37450 MDJ's
01101-46040 Commissioners	\$13,907.10	01161-46030 MDJ's
01101-37450 Commissioners	\$ 2,441.01	01103BM-37450 Building Maintenance
01101-46040 Commissioners	\$ 2,441.01	01103BM-46070 Building Maintenance

- e. **Employment:** Linda M. Adler, FT, Administrative Support, MDJ Dunio, \$11.58/hr., effective 01/30/23; Michele R. Baker, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 01/30/23; Natalie G. Newingham, PT, Courtroom Clerk, Prothonotary, \$12.16/hr., effective 01/30/23; Christopher S. Piner, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 01/30/23; Latecia A. McCaulley, From, PT, Caseworker I, CYF, \$17.29/hr., To, PT, Caseworker II, CYF, \$17.42/hr., effective 11/10/22; and Chad F. Culbertson, From, FT, Lead Telecommunicator, 911 Center, \$17.52/hr., To, PT, Telecommunicator, 911 Center, \$16.30/hr., effective 01/30/23.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Finance:**

Requesting authorization for Finance Director Lindsay Dempsie to submit the 2022 4th Quarter Project and Expenditure Report for State and Local Fiscal Recovery Funds (SLFRF) under the American Rescue Plan Act to the US Department of the Treasury.

B. **Elections:**

- i. Requesting authorization for Finance Director Lindsay Dempsie to submit on behalf of the County of Blair the final invoice for the HAVA Security Grant to the Pennsylvania Department of State, Bureau of Commissions, Elections and Legislation, in the total amount of \$37,587.23.
- ii. Requesting approval and signature of two-2 Election Polling Place Lease Agreements between the County of Blair and the property owners (Municipal/Federal Government and Privately-Owned Facility) for the May 16, 2023 Primary Election and the November 8, 2023 Election.

C. **Children, Youth and Families:**

Requesting approval of an Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families (CYF) and Forr, Stokan, Huff, Kormanski & Naugle (Mary Ann Probst, Esquire appointed Counsel for Minor Child or court appointed additional Counsel for a child by Order of Court), at the hourly rate of \$85.00 for the period of July 1, 2022 through June 30, 2023.

D. **Fort Roberdeau:**

Requesting approval of a contract between the County of Blair, on behalf of Fort Roberdeau and Barash Media for a ¼ page, 4-color advertisement, in the Blair County Chamber 2023 Membership Directory and Buyers' Guide, at the negotiated rate of \$495.00, to be paid by the Fort Roberdeau Association.

E. **Prison:**

- i. Requesting approval of a quote received from McCarl's Preferred Services (MPS), for the installation of one-1 Mitsubishi Outdoor Heat Pump Unit, and one-1 Mitsubishi Indoor Heat Pump Unit, in the training room at the Blair County Prison, in the total amount of \$7,182.00, with 50% of the total amount due upon acceptance of quote.
- ii. Requesting approval to adopt a resolution declaring an emergency at the Blair County Prison due to a faulty water heater, and authorization to enter a contract for replacement of the same without bidding.

F. **Commissioners Office:**

Requesting approval for the acceptance of the 2022/2023 PCoRP Loss Prevention Grant Award, in the total amount of \$16,348.11, which includes \$2,441.01 for seventeen-17 Stop the Bleed Kits provided by Allied 100 LLC for Human Resources; \$1,133.33 for supplies from Contract Hardware and Supply for a new door for MDJ Blattenberger's office; and \$12,774.10 for the balance remaining on the MDJ security project for court administration.

G. **Blair County Box Culvert Bridges 87, 88, 89 and 92 Project:**

Requesting approval of a proposal received from HRV to provide steel fabrication and precast concrete inspection services for the Blair County Box Culvert Bridges 87, 88, 89 and 92 project, in an amount not to exceed \$57,432.50.

10. **OLD BUSINESS**

Resolution 45-2023: Approving the submission of the Election Integrity Grant Program Post-Election Report for the 2022 General Election for the County of Blair, to the Commonwealth of Pennsylvania, Department of Community & Economic Development (DCED), Governor's Center for Local Government Services, in the total expended amount of \$165,921.90.

11. **ADJOURN**