

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, JUNE 18, 2024, 1:00 P.M.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 6/11**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 294– 2024:**

- a. Payment of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/18/2024	240618WW	1,270,602.01
06/18/2024	240618SS	5,653.50
06/18/2024	240618CY	472,100.94

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/12/2024	240611TC	251,171.71
06/13/2024	240613HR	6,077.06
06/10/2024	240610RA	4,545.10
06/10/2024	240610FS	2,937.36
06/07/2024	240610FP	255,148.19

- c. Ratification of the Total Payroll for the check dated 6/14/2024 in the total amount of \$892,804.94.

- d. **2024 Budget Transfer:** To cover the fees for air tank inspection for Highway Building:

From	\$	To
01103BM-44710 Building Maintenance	\$174.43	01103HW-44710 Highway

- e. **2024 Budget Transfer:** To cover the fees for maintenance on county vehicles:

From	\$	To
01103HW-44730 Highway	\$43.00	35101-44730 Parks & Rec

- f. **2024 Budget Transfer:** To cover to cover insurance deductible fees:

From	\$	To
01101GCO-44960 General County Operations	\$1,000.00	01107-44960 Assessment

- g. **Terminations:** Johnston, Curtis D., FT, Deputy, Sheriff, \$15.52/hr., effective 06/10/24. Fuchs, Kaleb E., FT, Corrections Officer, Prison, \$22.66/hr., effective 06/13/24.

- h. **Resignations:** Wilson, Michael A., FT, Corrections Officer, Prison, \$21.53/hr., effective 06/13/24. Closson, Makenzie A., PT, Temporary Department Assistant, JPO, \$11.58/hr., effective 06/14/24. Wansley, Alma D., PT, Department Support, Assessment, \$11.48/hr., effective 11/07/22.

- i. **Employments:** Fisher, Shirley A. and Rhone, Philip M., PT, Probation Officer Support, APO, \$11.58/hr., effective 06/17/24. Fitzsimmons, Hanna M., FT, Probation Officer, JPO, \$16.30/hr., effective 06/17/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Court Administration:**

Requesting approval of a Memorandum of Understanding between the county of Blair and the Administrative Office of Pennsylvania Courts, as agent for the Unified Judicial System for the Discretionary Grant for Adult Drug Court in the amount of \$5,666.16, DUI Treatment Court in the amount of \$6,036.02 and Regional Veteran’s Treatment court in the amount of \$2,200.00 with the grant period ending June 30, 2025.

- b. **Children, Youth and Families:**

- i. Requesting approval of Amendment #1 to the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Evolution Counseling Service, LLC to amend the language in the “Training Requirements” section - all other terms and conditions of the existing agreement remain the same.
- ii. Requesting approval of Amendment #1 to the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children,

Youth and Families, and Alternative Living Solutions to amend the language in the “Training Requirements” section - all other terms and conditions of the existing agreement remain the same.

- iii. Requesting approval of the FY 24/25 Memorandum of Understanding between the County of Blair, Blair County Children, Youth and Families, and KidsFirst Affiliated Services, LLC, to implement the evidence-based home visiting program Healthy Families of America (HFA).
- iv. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Cornell Abraxas Group, LLC.
- v. Requesting approval of the FY 23/24 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and Saint Joseph’s Center.
- vi. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and Saint Joseph’s Center.

c. **Fort Roberdeau:**

Requesting approval of a quote received from Fairway Manufacturing Company for engraved jumbo pencils for the Fort Roberdeau gift shop in the total amount of \$214.54.

d. **Social Services:**

- i. Requesting approval of a grant agreement extension for the American Rescue Plan Act (ARPA) Agreement with the Bureau of Family Health, under the County of Blair’s lead Hazard Reduction Grant to extend the date from 12/31/24 to 12/31/26 and authorizing David Kessler, as the Chief Elected Official, to sign the following documents:
  - Federal Funding Accountability & Transparency Sub-Recipient Data Sheet (FFATA)
  - BOP-2201 Form; Worker Protection and Investment Certification Form
  - Detailed Updated Budget
- ii. Requesting approval of the Environmental Review documents for FFY2023 Community Development Block Grant Administration and Annual Re-Evaluation for Housing Rehabilitation Program, as follows:
  - Annual Re-Evaluation Form for FFY2023 funding for Blair County Existing Owner-Occupied Housing Rehabilitation Program
  - Environmental Review Record & Exempt Status Determination for Administration for FFY2023 Community Development Block Grant (CDBG) Program

e. **Public Works – Highways:**

- i. Requesting approval of the proposed Construction Plans and Bid Specifications by Keller Engineers Inc. for the County Road #105 Project through Allegheny Township and approval to advertise the Invitation to Bid.
- ii. Requesting approval of the proposed Construction Plans and Bid Specifications by Keller Engineers Inc. for the County Bridge #69 Project located on County Road #101 and approval to advertise the Invitation to Bid.
- iii. Requesting approval of the Proposal of Service Contract between the County of Blair and Keller Engineers Inc. for Design and Construction Services for improvements on County Road-101 through Claysburg and Greenfield Township, in the total amount of \$434,115.00.

11. **OLD BUSINESS**  
None.

12. **ADJOURN**

**The next Board of Commissioners’ Meeting will be held on Tuesday, June 25 at 1:00 p.m. in the Commissioners’ Public Meeting Room**