

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, OCTOBER 31, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial-1-301-715-8592 or-1-646-876-9923, enter meeting number 966 3545 3323, and enter the meeting passcode 423423.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, October 31, 2023	4:00 p.m.	*Public Budget Meeting (Commissioners Meeting Room)
Wednesday, November 1, 2023	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board (Commissioners Meeting Room)
Thursday, November 2, 2023	8:30 a.m.	*Park and Recreation Advisory Bd. (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, November 3, 2023	1:00 p.m.	*Public Budget Meeting (Commissioners Meeting Room)
Monday, November 6, 2023		
Tuesday, November 7, 2023	Election Day	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **PROCLAMATION – 2023 World Kindness Day**
9. **CONSENT AGENDA**

Resolution 507-2023:

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/31/2023	231031CY	\$ 1,000.00
10/31/2023	231031SS	\$856,818.50
10/31/2023	231031TC	\$ 42,978.30
10/31/2023	231031WW	\$533,339.90

- b. Ratification of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
10/26/2023	231026HR	\$5,588.84
10/23/2023	231023FS	\$1,308.02

- c. **Bridge #70/County Road 101 over South Poplar Run Replacement Project:** Requesting approval of ECMS Submission, Estimate 007, in the total amount of \$18,851.13, and Estimate 008, in the total amount of \$219,202.33, received from Francis J. Palo, Inc. Expenses are partially reimbursable through the Road Map Fund.

- d. **2023 Budget Transfer:** Costs from the first of five training sessions that began October 13, 2023 with Nygren Training Solutions.

From	\$	To
01105-42070 Human Resources	\$316.17	012011-42070 APO
01105-42070 Human Resources	\$632.34	013201-42070 CYF
01105-42070 Human Resources	\$316.17	01136-42070 Finance
01105-42070 Human Resources	\$316.17	01202-42070 JPO
01105-42070 Human Resources	\$316.17	01150-42070 Register & Recorder
01105-42070 Human Resources	\$632.34	01151-42070 Sheriff
01105-42070 Human Resources	\$316.18	75504-42070 Social Services
01105-42070 Human Resources	\$316.18	01109-42070 Treasurer

- e. **2023 Budget Transfer:** Fees received from HealthForce dated October 11, 2023.

From	\$	To
01101GCO-42000 General County Operations	\$165.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$ 55.00	011062-42000 Elections
01101GCO-42000 General County Operations	\$ 55.00	01202-42000 JPO
01101GCO-42000 General County Operations	\$ 55.00	01157-42000 Public Defender
01101GCO-42000 General County Operations	\$ 55.00	44122-42000 Public Safety/911
01101GCO-42000 General County Operations	\$ 55.00	01103CS-42000 Public Works/Custodial
01101GCO-42000 General County Operations	\$110.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$ 55.00	75504-42000 Social Services

- f. **2023 Budget Transfer:** Costs from the fifth of five training sessions with Nygren Training Solutions.

From	\$	To
01105-42070 Human Resources	\$106.96	762012-42070 APO Satellite
01105-42070 Human Resources	\$106.96	012012-42070 APO Satellite
01105-42070 Human Resources	\$106.96	01107-42070 Assessment
01105-42070 Human Resources	\$106.96	01101-42070 Commissioners
01105-42070 Human Resources	\$106.96	01101623-42070 Conservation District
01105-42070 Human Resources	\$106.96	01152-42070 Coroner
01105-42070 Human Resources	\$106.96	01155-42070 Costs and Fines
01105-42070 Human Resources	\$106.96	013201-42070 CYF
01105-42070 Human Resources	\$106.96	34156-42070 Domestic Relations
01105-42070 Human Resources	\$106.96	011062-42070 Elections
01105-42070 Human Resources	\$106.96	01113-42070 GIS
01105-42070 Human Resources	\$213.92	01202-42070 JPO
01105-42070 Human Resources	\$320.85	01209PO-42070 Prison
01105-42070 Human Resources	\$106.95	01153-42070 Prothonotary
01105-42070 Human Resources	\$106.95	01150-42070 Register and Recorder
01105-42070 Human Resources	\$106.95	01151-42070 Sheriff
01105-42070 Human Resources	\$213.90	75504-42070 Social Services
01105-42070 Human Resources	\$106.95	01111-42070 Tax Claim
01105-42070 Human Resources	\$106.95	01109-42070 Treasurer
01105-42070 Human Resources	\$106.95	01603-42070 Veteran Affairs

- g. **2023 Budget Transfer:** Cost of law books from George T. Bisel.

From	\$	To
01160-44030 Court Administration	\$3,000.00	01160LL-42130 Law Library

- h. **County Road 101 Road Closure Request:** Requesting approval to conduct the Claysburg Past Christmas Parade on Saturday, November 18, 2023, from 2:30 p.m. to 3:30 p.m. Parade will begin at McCabe Trucking, 855 Bedford St., and end at the Claysburg Little League Field, 133 Community Park Road.

- i. **Terminations:** Sierra N. Randall, FT, Telecommunicator Trainee, Public Safety/911, \$13.88/hr., effective 10/23/23; Johnnie W. Burns, Vincent M. Sciko, and Lucas S. Clapper, FT, Corrections Officer, Prison, \$21.05/hr., effective 10/23/23, 10/27/23 and 10/27/23 respectively.

- j. **Retirement:** Marie J. Wentz, FT, Accounts Payable Coordinator, Controller's Office, \$16.50/hr., effective 11/03/23.

- k. **Employment:** Megan F. Frankenberry, Gabriel P. Good, Isaac B. Good, and Steven L. Mowery, FT, Corrections Officer, Prison, \$21.05/hr., effective 10/30/23.

- l. **Employment Status Changes:** John A. Hicks and Nicholas W. Mays, From, Certified Legal Intern, DA, \$22.87/hr., To, FT, Assistant District Attorney, DA, \$45,000.02/yr., effective 10/18/23.

- m. **Employment Status Change/End of Employment for the Season:** Megan K. Bickford, FT, Vector Control Specialist, Custodial/Highway/Maintenance, \$18.73/hr., effective 10/31/23.

10. STAFF REPORTS & SPECIAL BUSINESS

A. **Department of Emergency Services:**

- i. Requesting approval of the electronic submission of the calendar year 2024 Mosquito-Borne Disease Control (MBDC) Grant Application to the Pennsylvania Department of Protection (DEP), in the total amount of \$59,490.00, for the period of January 1, 2024 through December 31, 2024.

- ii. Requesting approval of the FFY 2024 Hazardous Materials Response Fund (HMRF) Grant Agreement between the County of Blair and the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$14,760.00, to support the normal operating activities of the Local Emergency Planning Committee (LEPC), and the county's hazardous materials response fund, for the period of July 1, 2023 through September 30, 2024; and for the Officers of the County of Blair to electronically sign said agreement.
- iii. Requesting approval for the acceptance of a FFY 2023 State Homeland Security Grant Agreement by and between the Southern Central Mountains Regional Counter Terrorism Task Force (sub-recipient) and the Pennsylvania Emergency Management Agency (PEMA), in the total amount of \$454,265.00, intended for the purpose of supporting the identified planning, organization, equipment maintenance, training and exercise needs for acts of terrorism and other catastrophic events, for the period of September 1, 2023 through August 31, 2026.

B. Adult Parole and Probation:

Requesting approval of the Supervision Funds Agreement (I.D. No.: 07-22/27-CP) between the County of Blair and the Commonwealth of Pennsylvania, acting through the Pennsylvania Department of Corrections, in the estimated amount of \$168,888.68 for FY 2022/2023. The grant agreement term is for the period of July 1, 2022 through June 30, 2027.

C. Sheriff's Office:

Requesting approval of a Service Contract Quote (#E095-CP-000621) received from Rapiscan Systems, for security screening equipment (object ID FS1022056 – serial #6182874), in the total amount of \$4,989.60, for the period September 1, 2023 through August 31, 2024.

D. Treasurer's Office:

Requesting approval to establish a new interest-bearing account at First National Bank (FNB) for funds deposited by Blair County Children, Youth and Families (CYF).

E. Human Resources:

Requesting approval of a quote received from Workable Inc., for applicant management services, in the total amount of \$18,308.00 as listed below, and authorization for Katherine W. Swigart to sign the quote electronically.

- Term of October 25, 2023 through October 25, 2024, in the amount of \$ 7,308.00.
- Term of October 25, 2024 through October 25, 2025, in the amount of \$11,000.00.

F. Commissioners Office:

Requesting approval for the acceptance of bids received for 2023-2026 Municipal Solid Waste and Recyclable Material Removal for county owned buildings, for review, award or rejection according to county code thereafter.

11. **OLD BUSINESS**

12. **ADJOURN**