

COMMISSIONERS' MEETING: THURSDAY, AUGUST 7, 2025, 10:02 A.M.

Location: Commissioners Meeting Room, Basement.

CALL TO ORDER:

Commissioner Kessling called the meeting to order.

MOMENT OF SILENT PRAYER:

Commissioner Kessling called for a moment of silent prayer.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Kessling requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

MEMBERS PRESENT:

Commissioner Kessling, Commissioner Webster, and Chief Clerk Tiracave.

OTHERS PRESENT:

Ken Cutshall and Lori Guyer (Commissioners), Brandon Meck (Finance), Mindy Hostler (CYF), Melissa Gillin (Social Services), Brian Walters (Human Resources), Becky Robinson (Purchasing), Cris Fredrickson, Hannah Mitchell (Public Safety – EMA), Carol A. Dannenberg (Holidaysburg Community Watchdog), Rachel Foor (Altoona Mirror), Ann Mevritts (Public)

EXECUTIVE SESSION ANNOUNCEMENT:

There was an Executive Session held on August 4, 2025 at approximately 9:30 a.m. with the Commissioners, Chief Clerk and Human Resources regarding three (3) open positions and personnel issues.

APPROVAL OF THE BOARD OF COMMISSIONERS MEETING MINUTES – 4/3/2025

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt the Board of Commissioners Meeting Minutes from April 3, 2025.

PUBLIC COMMENT:

None

COMMISSIONER COMMENT:

Commissioner Webster noted that today is National Purple Heart Remembrance Day, honoring those service members that were wounded or killed during enemy combat. This date was established on August 7, 1862 by George Washington.

Consent Agenda:

Resolution 373– 2025:

- a. Ratification of the following ten – 10 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/28/2025	250728RA	\$205.50
07/31/2025	250731ET	\$1,880.48
08/01/2025	250801FN	\$117,016.70
07/31/2025	250731HR	\$8,764.39
08/04/2025	250804WC	\$4,315.16
08/04/2025	250804FS	\$2,434.28
08/05/2025	250805SS	\$191,025.97
08/05/2025	250805CY	\$345,960.73
08/08/2025	250810AA	\$291,804.31
08/05/2025	250805WW	\$657,123.69

Which includes payment of the following invoices:

- Blair Senior Services in the total check amounts of \$506.66 and \$159,271.00
- Thomas and Chandra Jandora in the total check amount of \$1,550.00

- b. **Employments:** Keefer, Jessica, FT, Social Services Aide I, CYF, \$14.42/hr., effective 8/3/2025.

- c. **Resignations:** Kay, Eric, FT, Director, Veterans' Affairs, \$26.60/hr., effective 7/29/2025. Hatfield, Kristine, FT, Correctional Case Manager, Prison, \$15.16/hr., effective 8/1/2025. Shiffler, Matthew, FT, Telecommunicator, 911 Center, \$20.57/hr., effective 8/1/2025.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, approved to adopt Resolution 373-2025.

Children, Youth, and Families: Public Works - Facilities:

- i. Mindy Hostler requested approval of the FY 2025/2026 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Dr. Terry O'Hara, PH.D, for the period of July 1, 2025 through June 30, 2026.

Resolution 374-2025: Approving the FY 2025/2026 Purchase of Service Agreement and HIPAA

Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Dr. Terry O'Hara, PH.D., for the period of July 1, 2025 through June 30, 2026.

Commissioner Kessling asked why we have this Agreement.

Mindy Hostler responded that Dr. O'Hara provides psychiatric evaluations for the agency.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 374-2025.

- ii. Mindy Hostler requested approval of the FY 2025/2026 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Professional Family Care Services, Inc. for the period of July 1, 2025 through June 30, 2026.

Resolution 375-2025: Approving the FY 2025/2026 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Professional Family Care Services, Inc., for the period of July 1, 2025 through June 30, 2026.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, unanimously approved to adopt Resolution 375-2025.

Public Safety / EMA:

- i. Cris Fredrickson requested approval of the Period of Performance Extension for the FFY 2019 Hazard Mitigator Grant Program Agreement (HMGP, Resolution 106-2023) from August 5, 2025 to August 5, 2026, and to authorize Mark Taylor to sign said agreement.

Resolution 376-2025: Approving the Period of Performance Extension for the FFY 2019 Hazard Mitigation Grant Program Agreement (HMGP, Resolution 106-2023) from August 5, 2025 to August 5, 2026.

Commissioner Kessling commented that he is not sure that Mark Taylor is authorized to sign the Grant Agreement unless he is a signatory.

Cris Fredrick responded that Mr. Taylor is a signatory and signed the Agreement in the past, otherwise the Agreement would need to be changed.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 376-2025.

- ii. Cris Fredrickson requested approval of an Amendment to the Professional Services Agreement between the County of Blair, on behalf of the Department of Emergency Services, and the Blair County Planning Commission for the one-year extension of the contract terms of the Hazard Mitigation Plan (Resolution 516-2022) from August 5, 2025 through August 6, 2026.

Resolution 377-2025: Approving an Amendment to the Professional Services Agreement between the County of Blair, on behalf of the Department of Emergency Services, and the Blair County Planning Commission for the one-year extension of the contract terms of the Hazard Mitigation Plan (Resolution 516-2022) from August 5, 2025 through August 6, 2026.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 377-2025.

Social Services:

Melissa Gillin requested approval of an Affordable Housing Trust Fund Disbursement for the Code Compliance Repair Assistance Program to assist with window replacement/repairs and siding repair/replacement at 1006 5th Avenue, Altoona, PA, in the not-to-exceed amount of \$5,000.00.

Resolution 378-2025: Approving an Affordable Housing Trust Fund Disbursement for the Code Compliance Repair Assistance Program to assist with window replacement/repairs and siding repair/replacement at 1006 5th Avenue, Altoona, PA, in the not-to-exceed amount of \$5,000.00.

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 378-2025.

Finance:

Brandon Meek requested approval to submit the 2025/2026 Grant Application for the State Food Purchase Program (SFPP) to the Pennsylvania Department of Agriculture.

Resolution 379-2025: Approving the submission of the 2025/2026 Grant Application for the State Food Purchase Program (SFPP) to the Pennsylvania Department of Agriculture.

Brandon Meek stated that this is the pass-through grant to the Salvation Army.

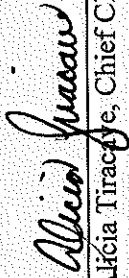
Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 379-2025.

OLD BUSINESS:

None

ADJOURN:

Motioned by Commissioner Kessling, seconded by Commissioner Webster, and unanimously approved to adjourn today's meeting.



Alicia Tiracayo, Chief Clerk

