



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of January 10, 2024

9:00 a.m. In the Commissioners' Public Meeting Room

Board Members in Attendance:

Commissioner David Kessler, Controller A.C. Stickel, Commissioner Webster

Non-Board Members in Attendance:

Lindsay Dempsie, Melena Kogler, Sheriff James Ott¹, Prothonotary Robin Patton², Chief Deputy Sheriff Richard Peo, Allison Senkevich, Katherine Swigart

Board Members not in Attendance:

Commissioner Laura Burke

Quorum: Present

Media in Attendance: Kay Stephens, Altoona Mirror

Call to Order: Commissioner Kessler called the meeting to order at 9:01 a.m.

Pledge of Allegiance to the Flag: Led by Commissioner Kessler.

The roll was called by Commissioner Kessler.

Call for Public Comment: Commissioner Kessler called for public comment on Salary Board items. There were no comments.

Approval of Minutes: A motion was made by Controller Stickel and seconded by Commissioner Webster that the minutes from the December 20, 2023 and January 2, 2024 meeting be approved. The motion was unanimously carried.

¹ The Sheriff is a voting member for items in that office.

² The Prothonotary is a voting member for items in that office.

Positions:

**1. Coroner.....Requested by Human Resources Director
Katherine Swigart**

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| Type | Setting of Salary for Hailee Lang |
| Position | Chief Deputy |
| # of Positions | 1 |
| Pay Grade | |
| Union | Non-Union |
| Exempt Status | Excluded |
| PT/FT Status | Full time |
| Schedule | 40 hours per week |
| Wage/Salary | |
| Hourly | |
| Bi-Weekly | \$ 1,477.44 |
| Annual | \$ 38,413.44 |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 01/02/2024 |
| Reason | |
| Comments | Applying the Pay Policy to Hailee Lang’s experience, she is eligible for \$38,413.44 annually. This is the maximum of the hiring range of the S1 pay grade (\$35,568.00 to \$38,413.44). The S1 pay grade was approved at the 12/20/2023 Salary Board. |

A motion was made by Commissioner Webster and seconded by Controller Stickel to set the salary as stated. The motion was unanimously carried.

2. Prothonotary.....Requested by Prothonotary Robin Patton

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|-----------------------|--|
| Type | Re-creation |
| Position | Receptionist/Clerk |
| # of Positions | 1 |
| Pay Grade | |
| Union | UMWA-Court-Related |
| Exempt Status | Non-Exempt |
| PT/FT Status | Part-Time |
| Schedule | 19 hours per week (on average) |
| Wage/Salary | |
| Hourly | \$11.03 per hour |
| Bi-Weekly | \$419.14 expected per period |
| Annual | \$10,897.64 expected annually |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 01/10/2024 |
| Reason | Retirement of Vicki Cotter |
| Comments | Position is limited to 999 hours per anniversary year. |

A motion was made by Prothonotary Patton and seconded by Commissioner Webster to re-create the position as stated. The motion was unanimously carried.

3. Sheriff Requested by Sheriff James Ott

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|----------------|---|
| Type | Re-creation |
| Position | Deputy |
| # of Positions | 2 |
| Pay Grade | |
| Union | UMWA-Court-Related |
| Exempt Status | Non-Exempt |
| PT/FT Status | Part-Time |
| Schedule | 29 hours per week (on average) |
| Wage/Salary | |
| Hourly | \$15.52 |
| Bi-Weekly | \$900.16 |
| Annual | \$23,404.16 |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 1/10/2024 |
| Reason | Resignation of Christopher Piner 01/05/2024 & Resignation of Kyler Lardieri 01/17/2024. |
| Comments | Positions are limited to 1500 hours per benefit plan year. |

A motion was made by Sheriff Ott and seconded by Commissioner Kessler to re-create the positions as stated. The motion was unanimously carried.

4. Sheriff Requested by Sheriff James Ott

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| Type | Re-creation |
| Position | Deputy |
| # of Positions | 3 |
| Pay Grade | |
| Union | UMWA-Court-Related |
| Exempt Status | Non-Exempt |
| PT/FT Status | Full-Time |
| Schedule | 40 hours per week |
| Wage/Salary | |
| Hourly | \$15.52 |
| Bi-Weekly (estimated) | \$1,241.60 |
| Annual (estimated) | \$32,281.60 |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 1/10/2024 |
| Reason | Termination of Ritchie Blymier 11/17/2023, Resignation of James Mainello 12/20/2023, and Resignation of Ethan Carn 01/19/2024. |
| Comments | |

A motion was made by Sheriff Ott and seconded by Commissioner Kessler to re-create the positions as stated. The motion was unanimously carried.

5. Sheriff Requested by Sheriff James Ott

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|-----------------------|--|
| Type | Re-creation |
| Position | Gun Permit Clerk |
| # of Positions | 1 |
| Pay Grade | |
| Union | UMWA-Court-Related |
| Exempt Status | Non-Exempt |
| PT/FT Status | Full-Time |
| Schedule | 35 hours per week |
| Wage/Salary | |
| Hourly | \$12.16 |
| Bi-Weekly (estimated) | \$851.20 |
| Annual (estimated) | \$22,131.20 |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 1/10/2024 |
| Reason | Resignation of Janet Smith 01/12/2024. |
| Comments | |

A motion was made by Sheriff Ott and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

6. Controller Requested by Controller A.C. Stichel

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| Type | Re-creation |
| Position | Administrative Assistant |
| # of Positions | 1 |
| Pay Grade | H-6 (\$13.40/hour to \$14.74/Hour) |
| Union | Non-Union |
| Exempt Status | Non-Exempt |
| PT/FT Status | Full time |
| Schedule | 35 hours per week |
| Wage/Salary | |
| Hourly | |
| Bi-Weekly | |
| Annual | |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 1/11/24 |
| Reason | Promotion of Tracy Mosel-Miller |
| Comments | |

A motion was made by Controller Stichel and seconded by Commissioner Kessler to re-create the position as stated. The motion was unanimously carried.

**7. Senior Judge Pool.....Requested by Human Resources Director
Katherine Swigart**

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| Type | Correction |
| Position | Law Clerk |
| # of Positions | 1 |
| Pay Grade | S5 (\$41,609.53 to \$44,938.29) |
| Union | Non-Union |
| Exempt Status | Excluded |
| PT/FT Status | Full time |
| Schedule | 35 hours per week |
| Wage/Salary | |
| Hourly | |
| Bi-Weekly | |
| Annual | |
| Funding Source | General Fund – budgeted at this rate |
| Effective Date | 12/20/2023 |
| Reason | |
| Comments | This position was created at the 12/20/2023 Salary Board under 01160FM (Judge Fred Miller) and needs to be re-created under 01160DM (Senior Judges). |

A motion was made by Commissioner Webster and seconded by Commissioner Kesslering to correct the Org for the position as stated. The motion was unanimously carried.

Overtime and Additional Time Report: Controller Stickel presented the December 2023 overtime and additional time report for the information of the Board.

There being no further business to discuss, the meeting was adjourned at 9:30 a.m.

The next regular Salary Board Meeting will be Wednesday, January 24, 2024 at 9:00 a.m.
In the Commissioners' Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV
Secretary