

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, JULY 23, 2024, 1:00 P.M.**

*\*Public meetings are being held both in-person and by Zoom. To participate in the meeting please dial 1-309-205-3325 or 1-646-876-9923, enter meeting number 975 2311 2159, and enter the meeting passcode 339014.*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **EXECUTIVE SESSION ANNOUNCEMENT**
6. **APPROVAL OF BOARD OF COMMISSIONERS MEETING MINUTES – 7/16**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 344– 2024:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/23/2024	240723WW	3,625,590.19
07/23/2024	240723TC	19,736.32
07/23/2024	240723SS	516,595.55
07/23/2024	240723CY	228,906.05

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
07/18/2024	240718HR	8,108.74
07/16/2024	240715TC	550,959.46
07/15/2024	240715FS	1,850.24

- c. **2024 Budget Transfer:** To cover the maintenance fees on county vehicles:

From	\$	To
01103HW-44730 Highway	\$320.06	01209PO-44730 Prison
01103HW-44730 Highway	\$786.46	01151-44730 Sheriff
01103HW-44730 Highway	\$1,175.51	113201-44730 CYF

- d. **2024 Budget Transfer:** To cover June legal fees from McNees Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$1,211.00	01101-44080 Commissioners

- e. **Terminations:** White, Zhaad N., FT, Temporary Department Assistant, Public Works – Highway, \$12.50/hr., effective 07/16/24.
- f. **Resignations:** Schroeder, Brittany L., FT, Caseworker I, CYF, \$20.00/hr., effective 07/12/24. Fleck, Jasmine N., FT, Custodian, Public Works-Facilities, \$16.81/hr., effective 07/15/24. Gonzalez, Nathan L., FT, Corrections Officer, Prison, \$21.53/hr., effective 07/19/24. Gurganus, Rachel A., FT, Deputy, Sheriff, \$16.31/hr., effective 07/26/24. Zuluaga, Tami R., PT, Department Clerk, Records Management, \$11.58/hr., effective 07/26/24.
- g. **Employments:** Newcomer, Shelby L., PT, Caseworker II, CYF, \$20.50/hr., effective 07/22/24. Bucher, Emily J., FT, Department Clerk I, Domestic Relations, \$11.03/hr., effective 07/22/24.

10. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Blair Drug and Alcohol:**

Requesting approval of the Agreement dated July 23, 2024 between the County of Blair and Blair County Drug and Alcohol Programs, Inc. for the management of drug and alcohol services for the County of Blair.

- b. **Court Administration:**

Requesting approval to submit an application to the Administrative Office of Pennsylvania Courts (AOPC) Security Grant program to be used towards installing duress alarm systems from SecureTech Systems Inc. at the Magisterial District Judges office locations in the total amount of \$25,000.00.

- c. **Coroner:**

Requesting approval to submit a Work Statement agreeing that the Coroner’s Office shall provide case level data reports to the Commonwealth of Pennsylvania, Department of Health.

- d. **Children, Youth and Families:**

- i. Requesting approval of the FY 24/25 Renewal Purchase of Service Agreement between the County of Blair, Blair County Children, Youth and Families, and Families United Network, Inc.

- ii. Requesting approval of the FY 24/25 Interagency Agreement between the County of Blair, Blair County Children, Youth and Families, and Blair County Infant/Toddler and Early Intervention Program.

e. **District Attorney:**

Requesting approval of the Renewal Agreement between the County of Blair and Karpel Solutions for the use of the software program PROSECUTORbyKarpel® hosted through HOSTEDbyKarpel®, as outlined below:

Description	Quantity	Price	Total Cost
PROSECUTORbyKarpel license maintenance	20	\$450.00	\$9,000.00
PBK Annual Hosting	20	\$150.00	\$3,000.00
PBK Annual eDiscovery service	1	\$2,000.00	\$2,000.00
PBK Annual Interface Maintenance:CPCMS-Court	1	\$2,000.00	\$2,000.00
Hosting Additional Storage	20	\$500.00	\$10,000.00
Total			\$26,000.00

f. **Social Services:**

- i. Requesting approval of the Agreement between the County of Blair, on behalf of the Blair County Department of Social Services, and Jeffrey R. Kranch to provide specialized accounting services for software programs in the Blair County Social Services Department, for the period of July 1, 2024 through June 30, 2025, at the rate of \$120.00/hr. in an amount not to exceed \$48,000.00.
- ii. Requesting approval to submit the FY 22/23 Human Services Block Grant Income and Expense Report revision #3 to the Commonwealth of Pennsylvania Department of Human Services (DHS).
- iii. Requesting approval to ratify the signatures on the CDBG Discretionary Contract# C000089714 between the County of Blair, on behalf of the Blair County Social Services Department, and the Commonwealth of Pennsylvania, to provide funding for the proposed municipal sewer extension along Reservoir Road (Contract Area 2) in the Township of Blair from June 26, 2024 through June 25, 2028, in the total amount of \$3,805,316.00.

g. **Public Safety:**

Requesting approval of the Agreement between the County of Blair, on behalf of Blair County Department of Emergency Services, and ComPros, Inc., to provide laptop equipment in the total amount of \$161,616.00.

h. **Tax Claim:**

- i. Requesting approval of an Agreement between the County of Blair and RBA Professional Data Systems, Inc. for the purchase of a three-3 year subscription for e-Delinquent Management Software with services outlined in Exhibit A with an estimated initial cost of \$103,950.00 as outlined on Schedule B per Attachment 1 and Schedule C beginning July 23, 2024 and renewing annually thereafter in the amount of \$20,000.00 subject to a percentage increase equal to the CPI for the previous year.
- ii. Requesting approval of a quote received from CDW-G for the purchase of two server licenses in the total amount of \$5,700.00.

i. **Commissioners:**

Requesting approval of the Agreement dated July 11, 2024 between the County of Blair and EADS Architects, Inc./The EADS Group, Inc. for Blair County Architectural Retainer Services.

11. **OLD BUSINESS**

None.

12. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Tuesday, July 30 at 1:00 p.m. in the Commissioners' Public Meeting Room**