



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of May 15, 2025, at 1:00 p.m. in the Commissioner's Public Meeting Room.

**Board Members in Attendance:** Commissioner David Kessling, Commissioner Laura Burke, Controller A.C. Stickel

**Board Members not in Attendance:**  
Commissioner Amy Webster

**Quorum:** Present

**Non-Board Members in Attendance:** Treasurer Carothers <sup>1</sup>, Bailey Kyle Brashear, Lindsay Dempsie, Brandon Meck, Paul Shaffer, Alicia Tiracave

**Media in Attendance:** Kay Stephens: Altoona Mirror

**Call to Order:** Commissioner Kessling called the meeting to order at 1:01 p.m.

**Moment of Silent Refection:** Led by Commissioner Kessling.

**Pledge of Allegiance to the Flag:** Led by Commissioner Kessling.

**Call for Public Comment:** There was none.

**Approval of Minutes:** A motion was made by Commissioner Kessling and seconded by Controller Stickel that the minutes from the April 17, 2025, meeting be approved. The motion was unanimously carried.

### Positions:

6.

Department	Treasurer		Presented By:		Treasurer James Carothers	
Type	Set Rate				# of Positions	1
Position	Deputy – Treasurer				Position #	124502
Pay Grade	S-4	Step	Step 5			
Union	Nonunion			Exempt Status		Exempt
PT/FT Status	Full-time			Schedule	35 hours per week	
Salary	\$1962.13	bi-weekly		\$51,015.38	annually	
Funding Source	General Fund			Budget	Included in Budget	
Effective Date	4/14/2025					
Request	Set Step for Incumbent.					

A motion was made by Treasurer Carothers and seconded by Commissioner Kessling to set the step for the position as stated. The motion was unanimously carried.

7.

Department	Highway/Public Works		Presented By:	Manager Paul Shaffer	
Type	Abolishment			# of Positions	1
Position	Maintenance Technician – Welder			Position #	321807
Union	Union – SEIU Highway/Maintenance			Exempt Status	Non-exempt
PT/FT Status	Full-Time			Schedule	40 hours per week
Wage	\$20.65	Per hr.	\$1,644.80	expected bi-weekly	\$42,764.80
Funding Source	General Fund			Budget	Included in Budget
Effective Date	6/1/2025				
Request	Abolish Welder Position				
Reason/Justification	To abolish a vacant position that is not planned to be filled, in order to free up funds for creating an administrative coordinator.				

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to abolish the position as stated. The motion was unanimously carried.

<sup>1</sup> Treasurer Carothers is a voting member for related items.

8.

Department	Highway/Public Works				Presented By:		Manager Paul Shaffer	
Type	Creation					# of Positions		1
Position	Administrative Coordinator - Highway/Public Works					Position #		201806
Pay Grade	H-8	Step		Step 1				
Union	Nonunion				Exempt Status		Non-exempt	
PT/FT Status	Full-time					Schedule		35 hours per week
Wage	\$17.55	Per hr.	\$1,228.50	expected bi-weekly		\$31,941.00	expected annually	
Funding Source	General Fund					Budget		Not included in budget
Effective Date	6/1/2025							
Request	Create Admin Coordinator							
Reason/Justification	To create an administrative coordinator position in the Highway/Public Works Department.							

A motion was made by Commissioner Kesslering and seconded by Commissioner Burke to create the position as stated. The motion was unanimously carried.

9.

Department	Controller		Presented By:	Controller A.C. Stickel		
Type	Set Rate				# of Positions	1
Position	Payroll Administrator				Position #	138002
Pay Grade	S-1	Step	Step 5			
Union	Nonunion			Exempt Status		Exempt
PT/FT Status	Full-time			Schedule	35 hours per week	
Salary	\$1,719.14	bi-weekly			\$44,704.66	annually
Funding Source	General Fund				Budget	Included in budget
Effective Date	2/24/2025					
Request	Set step for incumbent.					
Reason/Justification	Pay Policy application for new hire.					

A motion was made by Controller Stickel and seconded by Commissioner Kesslering to set the step for the position as stated. The motion was unanimously carried.

**Additional and Overtime Report** was presented by Controller Stickel and will be kept with the minutes.

**Vacancy Report:** County is currently running at a 13.8% vacancy rate. Lower than last month, but mostly remaining the same since the Salary Study has been implemented. Nonunion positions are remaining at a steady 10% rate.

**Adjournment.** The meeting was called to adjourn at 1:15 p.m. by Commissioner Kesslering and seconded by Controller Stickel. The motion was unanimously carried.

The next regular Salary Board Meeting will be on July 17, 2025, at 1:00 p.m. in the Commissioner's Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary