

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, MAY 24, 2022, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, May 25, 2022	10:00 a.m.	SAP & DC Meeting (SAP & DC Office)
	3:00 p.m.	Blair HealthChoices Bd. Mtg. (@ Blair HealthChoices)
Thursday, May 26, 2022	8:30 a.m.	Blair County Planning Commission (@ Altoona Water Authority)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, May 27, 2022	7:30 a.m.	ABCD Corp. Annual Mtg. (@ Blair County Convention Center)
Monday, May 30, 2022	Memorial Day	Courthouse Closed
Tuesday, May 31, 2022	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)
6. **APPROVAL OF MINUTES 04/26/22, 04/28/22, 05/03/22, and 05/05/22.**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **SPECIAL PRESENTATION ON CCAP 2022 PRIORITIES TOOLKIT**  
Appropriate Funding and Reform for the Children & Youth System

10. **CONSENT AGENDA**

**Resolution #168-2022:**

- a. Payment of the following two-2 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/24/22	20524WW	\$446,476.80
05/24/22	220524TD	\$236,004.57

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/10/22	220510FP	\$256,399.85
05/10/22	220510MW	\$2,425.00
05/13/22	220513MW	\$1,000.00
05/17/22	220517WW	\$46,399.17
05/17/22	220517SS	\$3,000.00
05/17/22	220517CY	\$478,109.62

- c. Ratification of Total Payroll for the Check Dated 05/19/22, in the total amount of \$860,726.13.
- d. **Use of Courthouse Courtyard:** Requesting approval for use of the courthouse courtyard on Friday, June 17, 2022 beginning at 3 pm for the wedding rehearsal of Samantha Mercer and fiancée. (Insurance in place.)

- e. **2022 Budget Transfer:** Legal Fees received from Campbell Durrant for the month of April 2022.

From	\$	To
01101GCO-44080 General County Operations	\$11,429.10	01209PO-44080 Prison

- f. **2022 Budget Transfers:** Charges received from Nygren Training Solutions for the third session.

From	\$	To
01101GCO-42070 General County Operations	\$123.80	01107-42070 Assessment
01101GCO-42070 General County Operations	\$123.80	01160CO-42070 Custody
01101GCO-42070 General County Operations	\$1609.44	013201-42070 CYF
01101GCO-42070 General County Operations	\$123.80	011062-42070 Elections
01101GCO-42070 General County Operations	\$123.80	01209PO-42070 Prison
01101GCO-42070 General County Operations	\$123.80	01157-42070 Public Defender
01101GCO-42070 General County Operations	\$495.20	44122-42070 Public Safety – 911
01101GCO-42070 General County Operations	\$123.80	01103BM-42070 Building Maintenance
01101GCO-42070 General County Operations	\$123.80	01103HW-42070 Highway
01101GCO-42070 General County Operations	\$123.80	75504-42070 Social Services

- g. **2022 Budget Transfers:** Charges received from McNees Wallace for the month of April 2022.

From	\$	To
01101GCO-44080 General County Operations	\$649.00	81101-44080 Blair County Retirement Fund
01101GCO-44080 General County Operations	\$2730.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$630.00	01151-44080 Sheriff
01101GCO-44080 General County Operations	\$540.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$420.00	01160ED-44080 Judge Doyle
01101GCO-44080 General County Operations	\$660.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$2820.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$390.00	01105-44080 Human Resources
01101GCO-44080 General County Operations	\$2550.00	01101-44080 Commissioners

- h. **2022 Budget Transfers:** Charges received from HealthForce for the month of April 2022.

From	\$	To
01101GCO-42000 General County Operations	\$85.00	012012-42000 APO
01101GCO-42000 General County Operations	\$55.00	012011-42000 APO
01101GCO-42000 General County Operations	\$55.00	762012-42000 APO
01101GCO-42000 General County Operations	\$55.00	01107-42000 Assessment
01101GCO-42000 General County Operations	\$55.00	01103BM-42000 Building Maintenance
01101GCO-42000 General County Operations	\$55.00	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$55.00	01160CO-42000 Custody
01101GCO-42000 General County Operations	\$55.00	013201-42000 CYF
01101GCO-42000 General County Operations	\$55.00	013202-42000 CYF Annex
01101GCO-42000 General County Operations	\$55.00	01158-42000 District Attorney
01101GCO-42000 General County Operations	\$55.00	011062-42000 Elections
01101GCO-42000 General County Operations	\$55.00	01113-42000 GIS
01101GCO-42000 General County Operations	\$165.00	01103HW-42000 Highway
01101GCO-42000 General County Operations	\$110.00	35101-42000 Parks and Rec
01101GCO-42000 General County Operations	\$275.00	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$55.00	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$55.00	01103CS-42000 Custodial Services
01101GCO-42000 General County Operations	\$110.00	01151-42000 Sheriff
01101GCO-42000 General County Operations	\$55.00	01111-42000 Tax Claim
01101GCO-42000 General County Operations	\$55.00	01109-42000 Treasurer
01101GCO-42000 General County Operations	\$55.00	01164-42000 Victim Witness

- i. **2022 Budget Transfers:** PCoRP Insurance Deductibles as listed.

**Insurance Deductible fees from PCoRP Invoice# INV052940.**

From	\$	To
01101GCO-44960 General County Operations	\$0.20	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053171.**

From	\$	To
01101GCO-44960 General County Operations	\$5,310.70	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053282.**

From	\$	To
01101GCO-44960 General County Operations	\$1,286.50	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053280.**

From	\$	To
01101GCO-44960 General County Operations	\$5,000.00	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV052962.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$111.00	01157-44960 Public Defender

**Insurance Deductible fees from PCoRP Invoice# INV053170.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$2,030.73	013201-44960 Children & Youth

**Insurance Deductible fees from PCoRP Invoice# INV053503.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$159.00	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053677.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$300.00	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053673.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$120.00	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053782.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$30.30	01209PO-44960 Prison

**Insurance Deductible fees from PCoRP Invoice# INV053797.**

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44960 General County Operations	\$94.00	01209PO-44960 Prison

- j. **Redevelopment and Housing Authority:** Requesting approval for the reappointment of William J. Padamonsky for the period of July 24, 2022 through July 23, 2027.
  - k. **Employment:** Martin R. Sekerak, Jr., FT, Temporary Laborer, Public Works-Highway, \$14.42/hr., effective 05/02/22; Alyssa R. Klinger, FT, Case Manager, Sexual Assault & Domestic, Victim Witness, \$16.30/hr., effective 05/16/22; JoAnn R. Miller, FT, District Court Administrative Support, MDJ Aigner, \$11.58/hr., effective 05/16/22; Debra J. Appleby, Donna L. Benson, Patricia L. Flanagan, Karla S. Jackson, Sharon L. Merritts, and Samuel R. Williams, FT, Temporary Department Assistant, Elections, \$10.00/hr., effective 05/18/22; Katie L. Ness, From, Per Diem, Corrections Officer, Prison, \$15.08/hr., To, FT, Corrections Officer, Prison, \$16.87/hr., effective 05/14/22; Linda Ringdal, FT, Administrative Support, Assessment, \$11.58/hr., effective 05/23/22; and Kimberly L. Sanders, From, FT, Deputy, Sheriff's Office, \$15.52/hr., To, FT, Detective, District Attorney's Office, \$21.83/hr., effective 05/23/22.
  - l. **Terminations:** Dylan M. Feather, FT, Corrections Officer, Prison, \$16.87/hr., effective 05/09/22.
  - m. **Resignations:** Joseph D. Karlinsey, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 04/22/22; Connie A. Hartman, PT, Tipstaff, Court Administration, \$11.58/hr., effective 04/22/22; Nathan S. Conner, PT, Department Clerk, Records Management, \$11.72/hr., effective 05/12/22; Teagan D. Kidwell, FT, Caseworker I, CYF, \$32,560.06/yr., effective 05/13/22; Larry L. Hopkins, FT, Corporal, Sheriff's Office, \$17.12/hr., effective 06/17/22; Zachary R. Suter, FT, Corrections Officer, Prison, \$16.87/hr., effective 05/22/22; and Tiffany L. Collins, FT, Judicial Secretary, Judge Doyle, \$22,640.80/yr., effective 05/27/22.
  - n. **Retirements:** David W. McCulloch, FT, Corrections Officer, Prison, \$21.53/hr., effective 05/20/22.
11. **STAFF REPORTS & SPECIAL BUSINESS**
- A. **Allegheny Ridge Corporation – Blair County Trail Town Project:** Requesting approval of a Professional Services Agreement between the County of Blair and McCollom Development Strategies, LLC to review background material, existing plans, develop Williamsburg Plan, update Hollidaysburg Canal Basin Plan, and develop job description and prospective work plan for a Circuit Rider, for the DCNR Grant Application, in an amount not to exceed \$10,000.00.

- B. **Blair Senior Services:**  
Requesting approval of the FY 20/21 Final Medical Assistance Transportation Program Allocation (MATP), in the amount of \$1,126,853.00.
- C. **Blair County Parking Garage Stair Tower Repairs Project:**  
Requesting approval for the award of bid to the lowest responsible bidder meeting specifications according to County Code.
- D. **Southern Alleghenies Service Management Group:**
- i. Requesting approval of the FY 20/21 Annual Income and Expenditure Report for the Early Intervention Program.
  - ii. Requesting approval of the FY 22/23 renewal contract between the County of Blair and Southern Alleghenies Service Management Group (SASMG) for Intellectual Disability and Early Intervention Services for the period of 07/01/22 through 06/30/23.
- E. **Social Services:**  
Requesting approval of an Affordable Housing Trust Fund Program Disbursement, in the amount of \$3,000.00, for the purchase of property at 1755 Adams Avenue, Tyrone, PA by Christopher and Deborah Zavada.
- F. **Adult Probation and Parole:**  
Requesting approval of the updated Blair County Adult Probation & Parole Community Service Program Manual.
- G. **Prison:**  
Requesting approval of a Memorandum of Understanding (MOU) by and between the County of Blair, on behalf of the Blair County Prison and Goodwill of the Southern Alleghenies for the collaborative relationship in providing re-entry programming services to participants being released from the Blair County Prison. Terms of said agreement are conditional based on available funding for the program during the period of time beginning with 10/01/22 and lasting thirty-six (36) months.
- H. **District Attorney's Office:**  
Requesting approval of a Master Subscription Agreement between the County of Blair, on behalf of the Blair County District Attorney's Office and Hawk Analytics for one (1) Investigator CellHawk Subscription, 250,000 maximum number of records, and three (3) maximum users, in the total amount of \$2,995.00, for the period of 05/02/2022 through 05/01/2023.
- I. **Department of Emergency Services:**  
Requesting approval for electronic submission of the FFY 2022 Emergency Management Performance Grant (EMPG) to the Pennsylvania Emergency Management Agency (PEMA) by Cris Fredrickson no later than 06/10/22. Said grant provides reimbursement for up to half of the salary and benefits of the EMA Coordinator, Operations & Training Officer, and Administrative Assistant, in an amount up to \$83,400.48.

J. **Court Administration:**

- i. Requesting approval for the acceptance of the FY 2021/2022 Discretionary Grant Award from the Administrative Office of Pennsylvania Courts (AOPC), in the amount of \$4,450.00, for the enhancement of the County's DUI Court, and in the amount of \$5,445.00, for the enhancement of the County's Drug Court.
- ii. Requesting approval of a Memorandum of Understanding (MOU) between the County of Blair and the Administrative Office of Pennsylvania Courts (AOPC), as agent of the Unified Judicial System (UJS), for the County's DUI Court, in the amount of \$4,450.00, and the County's Drug Court, in the amount of \$5,445.00.
- iii. Requesting approval for the submission of an Application of Senior Judge Reimbursable Costs to the Administrative Office of Pennsylvania Courts (AOPC), in the total amount of \$3,382.00, for Senior Judge Chambers and Support Staff services during calendar year 2021.
- iv. Requesting approval of a quote received from Bettwy System, to replace the sound system in Courtroom 2, and to reconnect the speaker from the Courtroom into chambers, in the total amount of \$4,410.28.

K. **Children, Youth and Families (CYF):**

Requesting approval of a proposal received from Forever Media, Inc., for commercial advertising of vacant positions within CYF on FROGGY 98.1, WALY 103.9, WTNA AM 1430 and 99.7 FM, plus a matching schedule that will air on ForeverAltoona.com and on all Alexa-enable devices in the total amount of \$9,450.00. (\$3,150.00 each for the months of June/July/August 2022)

L. **Fort Roberdeau:**

Requesting approval of the 2022 Fort Special Events as listed in the 2022 Fort Roberdeau brochure for public announcements of the events.

M. **Human Resources:**

- i. Requesting approval of a Staffing Employment Agreement between the County of Blair and Labor Staffers, LLC for temporary and/or temp-to-hire positions to be filled within Children, Youth and Families (CYF) and other departments as needed.
- ii. Requesting approval of a Temporary Staffing Services Agreement between the County of Blair and Ruggieri Enterprises, LLC d/b/a Spherion for temporary and/or temp-to-hire positions to be filled in various departments as needed.

N. **Controller's Office:**

Requesting approval of a Resolution by the Blair County Board of Commissioners to endorse the America250PA Blair County Commission as we set forth to celebrate America's Semiquincentennial.

O. **Commissioner's Office:**

Requesting approval of the PCoRP Commercial Insurance Renewal Proposal received, in the total premium amount of \$399,281.00, for the policy period of 06/01/22 through 06/01/23; and approval of the 40%-30%-30% payment option as outlined below:

- June 1, 2022 40% \$159,713.00
- September 1, 2022 30% \$119,784.00
- December 1, 2022 30% \$119,784.00

P. **Duncansville Borough:**

Requesting approval for two (2) Letters of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission and the PA Department of Community and Economic Development by Duncansville Borough for grant funding for the Duncansville Community Memorial Park Site Improvement Project.

Q. **2021 Audit:**

Discussion concerning extension of the audit deadline to 07/29/22.

12. **OLD BUSINESS**

13. **ADJOURN**