

WORK SESSION: TUESDAY, MAY 9, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger, and Solicitor Karn.

Others Present:

Allison Senkevich and Melissa Harpster (Commissioners Office), Helen Schmitt (Public), Jim Ott (Sheriff), Jay Whitesel (Prison), Jim Pooler (Public Works/Maintenance), Judy Rosser and Amanda Humphreys (Drug and Alcohol), Paul Shaffer (Public Works/Highway), Andrea Cohen and Melanie Shildt (Lakemont Park), Rebecca Robinson (Purchasing), Scott Barger (Public), Katherine Swigart and Brian Walters (HR), Kay Stephens (Altoona Mirror) and Tiffany Treese (CYF).

Upcoming Meetings:

Wednesday, May 10, 2023

Thursday, May 11, 2023 10:00 a.m. *Commissioners Business Session
(Commissioners Meeting Room)

Friday, May 12, 2023 1:00 p.m. Airport Authority Meeting
(Blair County Airport)

Monday, May 15, 2023 7:30 p.m. Conservation District Board Meeting
(1407 Blair St., Hollidaysburg)

Tuesday, May 16, 2023 ~~10:00 a.m. *Commissioners Work Session~~
~~Cancelled (Commissioners Meeting Room)~~

Election Day Courthouse Open

Wednesday, May 17, 2023 10:00 a.m. Board of Assessment Appeals
(Conference Room 2B, 2nd Floor)

Thursday, May 18, 2023 8:30 a.m. *Prison Board
(Commissioners Meeting Room)

9:30 a.m. *Records Improvement Committee
(Commissioners Meeting Room)

~~10:00 a.m. *Commissioners Business Session~~
~~Cancelled (Commissioners Meeting Room)~~

Friday, May 19, 2023

Monday, May 22, 2023

Tuesday, May 23, 2023 10:00 a.m. *Commissioners Work Session
(Commissioners Meeting Room)

Approval of Meeting Minutes: 04/25/23 and 04/27/23

Commissioner Erb called for corrections or changes to the meeting minutes of 04/25/23 and 04/27/23. **There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment.

Sheriff Jim Ott voiced his concern over the negativity and criticism surrounding the collection of older county-issued badges from private attorneys and regular courthouse visitors. He stated that he wanted to clarify that the decision to collect the badges came because of meetings and decisions that included the Board of Commissioners. He stated that the individuals who had their badges taken must now go through front door security checks.

Sheriff Ott stated that if the decision for allowing visitors to enter the courthouse falls to him and his office, then he would meet with the Blair County Bar Association to seek new arrangements for entry into the courthouse.

Kay Stephens stated that she too shares an interest in this matter as she lost her badge as well.

Commissioner Comments:

Commissioner Erb called for commissioner comments.

Commissioner Webster announced that May 15-21 is National Police Week. She stated the week is to honor the men and women who risk their lives every day in the line of duty.

Commissioner Burke extended heartfelt condolences and sympathies on behalf of the county to the family and friends on the passing of Dr. Carroll Osgood, Altoona Neurosurgeon.

Commissioner Erb stated that today, May 9, 2023 is the last date to apply for a mail-in or absentee ballot. He stated that the Elections Office would be open until 5 p.m. To-date the Elections Office has received 5,779 applications, mailed out 5,768 ballots and received 2,585 returned ballots.

Commissioner Erb stated that mail-in and absentee ballots must be returned to the Elections Office by no later than 8 pm on Tuesday, May 16, 2023. Ballots must be physically in office by 8 pm; ballot postmarks do not count.

Special Presentation: Lakemont Park.

Melanie Shildt shared the following schedule of planned events to be held at Lakemont Park during their 2023 operating season:

April 1, 2023	Easter Egg Hunt.
April 11, 2023	Batting Cages & Mini-Golf Opens Schedule will be as follows: Closed Mondays. Tuesday through Friday: 4:30 p.m. to 8:00 p.m. Saturday & Sunday 11:30 a.m. to 8:00 p.m.
April 30, 2023	Pet Day 12 noon to 4 p.m.
May 6, 2023	Yard Sale 11:30 a.m. to 4:00 p.m.
May 6, 2023	All rides open weekends & Monday, May 29 Memorial Day from 11:30 a.m. to 9:00 p.m. Batting Cages and Mini-Golf open Tuesday through Friday 4:30 p.m. to 9:00 p.m. Go Karts will not be opened weeknights in May (just weekends).
May 13, 2023	Week of the young child celebration.
May 13, 2023	Homer Center After/Prom (mid-night to 4:30 a.m.)
May 19, 2023	Altoona's After/Prom.
May 27, 2023	International Food Day 2 p.m. to 6 p.m.
May 29, 2023	Memorial Day with Veterans riding free from 11:30 a.m. to 9:00 p.m.
June 3, 2023	Leap the Dips birthday celebration
June 6, 2023	Summer Hours begin. Closed Monday (with exception of basketball league). Tuesday and Wednesday batting cages, mini-golf, and go-carts open 4:30 p.m. to 9:00 p.m. Thursday through Sunday all attractions are open 11:30 a.m. to 9:00 p.m.
June 10, 2023	Touch a truck and AIU8 Stem Rocks Camp 12 noon to 4:00 p.m.
June 23, 2023	Let's Move Blair County Day 12 noon to 2:00 p.m. After Hours Glow Golf (21+) 9:30 p.m. to 11:30 p.m.
July 4, 2023	All rides will be open beginning at 3:00 p.m. The Pines 5:00 p.m. to 7:00 p.m. Bone Jacked 7:00 p.m. to 10:00 p.m. Fireworks will begin at 10:00 p.m.
July 25, 2023	Leadership Blair County Youth Mini Golf Tournament
August 5, 2023	Laps for Liam.
August 12, 2023	Dodgeball Tournament Benefitting Leadership Blair County Youth
August 18, 19, 20, 2023	Summer Festival on the Lake.
August 21, 2023	Back to school hours begin. Closed Monday through Friday (open will be open). Open weekends plus Labor Day through September 10, 2023 with rides open.
August 27, 2023	British Car Festival 12 noon to 4:00 p.m.
September 2, 2023	Vision Manifest 5:30 p.m. to 7:30 p.m. Sweet Desire 7:45 p.m. to 9:45 p.m.
September 10, 2023	Out of the Darkness Walk.
September 29-October 29, 2023	In partnership with Imaginarium Sanitarium, a walk-through haunted house will be held.
November 17, 2023 - January 7, 2024	Holiday Lights on the Lake 2023 will be held.
November 18, 2023	Holiday Market scheduled.

Proclamation: National Corrections Officers and Employees Week May 7-13, 2023.

Commissioner Webster read the following Proclamation:

National Corrections Officers and Employees Week, May 7 – May 13, 2023

WHEREAS, correctional officers are trained law enforcement professionals dedicated to maintaining safe correctional facilities and ensuring public safety; and

WHEREAS, correctional facilities across the U.S. are run by highly qualified and experienced individuals with a deep understanding of the challenges within the profession; and

WHEREAS, correctional officers and employees are responsible for the custody, care and rehabilitation of thousands of offenders every year, as well as the maintenance of safe and secure facilities; and

WHEREAS, correctional officers and employees serve admirably in many different capacities, including jail administrators, wardens, chaplains, nurses, supervisors, social workers, teachers, managers and directors; and

WHEREAS, correctional officers and employees teach, train, mentor, counsel and treat thousands of offenders and provide offenders with direction, hope and a new focus while assisting with reentry and life outside corrections; and

WHEREAS, although each of these dedicated professionals works in a different field and specializes in a specific area, all are committed to a common goal: the secure, safe and humane operation of our Commonwealth's correctional facilities; and

NOW, THEREFORE, WE, the Blair County Board of Commissioners do hereby proclaim the week of May 7 – 13, 2023 Corrections Officers and Employees Week in Blair County, and encourage the residents of Blair County to recognize the vital role these dedicated professionals play in ensuring the effective operation of our correctional system in the interest of public safety.

DULY, adopted by the Commissioners of the County of Blair, Pennsylvania, this 9th day of May 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt the Proclamation.

Consent Agenda:

Resolution #220-2023:

- a. Payment of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/09/2023	230509WW	\$1,129,337.26
05/09/2023	230509TC	\$ 226,812.14
05/09/2023	230509SS	\$ 208,386.70
05/09/2023	230509CY	\$ 56,194.24
05/09/2023	230509CO	\$ 37,443.82

Which include payment of the following invoices:

- Blair Senior Services, in the total amount of \$110,117.00.

- b. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/02/2023	230502PR	\$ 375.00
05/02/2023	230502ML	\$ 30,583.92
05/04/2023	230504HR	\$ 99,448.31
05/01/2023	230501HI	\$533,121.90
05/01/2023	230501FN	\$117,026.68
05/01/2023	230501FS	\$ 3,269.59

- c. Ratification of

Total Payroll for the Check Dated May 5, 2023, in the total amount of \$834,909.33.

- d. **2023 Budget Transfer:** Charges for shredding received from Burgmeier's.

From	\$	To
01101GCO-42840 General County Operations	\$593.21	01161MD-42840 MDJ Dunio

- e. **2023 Budget Transfer:** Charges received from Justifacts, Inc. for April 2023.

From	\$	To
01101GCO-42000 General County Operations	\$117.75	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$525.05	013201-42000 CYF
01101GCO-42000 General County Operations	\$80.75	08607-42000 Fort Roberdeau
01101GCO-42000 General County Operations	\$293.75	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$130.10	01153-42000 Prothonotary
01101GCO-42000 General County Operations	\$117.75	01602-42000 Public Safety – EMA
01101GCO-42000 General County Operations	\$274.50	01103CS-42000 Custodial Services
01101GCO-42000 General County Operations	\$264.85	01151-42000 Sheriff

- f. **2023 Budget Transfer:** Legal fees from McNees Wallace November 2022 that a reconciliation revealed as unpaid.

From	\$	To
01101GCO-44080 General County Operations	\$8580.00	01101-44080 Commissioners

- g. **2023 Budget Transfer:** Reimbursement to the Liquid Fuels Fund.

From	\$	To
01101GCO-41999 General County Operations	\$18,953.28	01103HW.49003 Highway

- h. **Blair County Bridges 87, 88, 89, 92/Box Culvert Project:** Requesting approval of Application for Payment #4 received from Francis J. Palo, Inc., in the total amount of \$81,932.09.

- i. **Parking Garage Stair tower Project:** Requesting approval of Application for Payment #2 received from Ralph J. Albarano & Sons, Inc., in the total amount of \$181,358.10.

- j. **Sheriff's Office:** Requesting approval of an Affiliation Agreement between the County of Blair and Pennwest Clarion University for the purpose of student internships.

- k. **Sheriff's Office:** Requesting approval of one-1 Pennwest Clarion University student intern, Luke Yeager, for the period of May 15, 2023 through August 15, 2023 (120 hours). Internship is for credit only and at no cost to the county.

- l. **Ceremonial Letters:** Requesting approval of two-2 ceremonial letters of congratulations to Bob Pennington, Coldwell Banker Town & Country Real Estate-Altoona on fifty-50 years in business; and to Judy Roberts for her vision and leadership for Valley View Park.

- m. **Employment:** Luke E. Brown, FT, Deputy, Sheriff's Office, \$15.52/hr., effective 05/08/23; Dylan M. Conrad, FT, Law Clerk, Judge Doyle, \$41,623.40/yr., effective 05/08/23; Noah S. Plank, PT, Historic Site Assistant I, Fort Roberdeau, \$11.00/hr., effective 05/08/23; Kristy N. Rodriguez, FT, Receptionist/Clerk, Prothonotary, \$11.03/hr., effective 05/08/23; and Alicia Endress, PT, Seasonal Tour Guide, Fort Roberdeau, \$11.00/hr., effective 05/09/23.

- n. **Resignations:** Christine M. Pitts, FT, Clerk Typist II/Court Aide, CYF, \$11.22/hr., effective 05/01/23.

- o. **Date of Hire Change:** Nicholas O. Soto, PT, Caseworker II, CYF, \$17.29/hr., effective 05/05/23 (from 04/24/23).

- p. **Employment Status Change:** Chloe E. Duraso, From, FT, Department Clerk II, Domestic Relations, \$11.75/hr., To, FT, Case Manager, Domestic Relations, \$15.52/hr., effective 05/01/23; Dorothy R. Culbertson, From, FT, Administrative Support, Public Defender’s Office, \$12.16/hr., To, FT, Administrative Support, JPO, \$12.40/hr., effective 05/02/23; and Matthew R. Shiffler, From PT, Telecommunicator, Public Safety/911, \$16.90/hr., To, FT, Telecommunicator, Public Safety/911, \$16.90/hr., effective 05/04/23.

Commissioner Burke noted her abstention on the payment of invoices to Blair Senior Services due to a conflict of interest.

Chief Clerk Hemminger stated that under letter o, Date of Hire Change, Nicholas O. Soto, is PT, 999 hours.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 220-2023 with the abstention as noted.

Staff Reports & Special Business:
Blair County Drug & Alcohol:

- i. Judy Rosser requested approval for the submission of a grant application to the Pennsylvania Department of Transportation (PennDOT), Grant ID #9679507, in the total amount of \$295,964.55, for the Blair Police Traffic Safety Enforcement Program, for the period of October 1, 2023 through September 30, 2026; and authorization for Nicole M. Hemminger, Chief Clerk to sign on behalf of the County of Blair, said grant application.

Mrs. Rosser stated that the grant also includes funding for Huntingdon County. The grant provides funding resources that support the county’s police departments to assist with increasing seat belt-child restraint, reducing aggressive driving, reducing impaired driving, and reducing pedestrian injuries and fatalities. Funding for the three-3 year period will be as follows:

FY 23/24	\$ 96,367.62
FY 24/25	\$ 99,088.80
FY 25/26	<u>\$100,508.13</u>
Total	+\$295,964.55

Discussion followed.

- ii. Judy Rosser requested approval for the submission of the FY 23/24 Intermediate Punishment, Probation with Restrictive Conditions Grant #40661, and the Intermediate Punishment Plan to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the total amount of \$315,000.00, for the period of July 1, 2023 through June 30, 2024.

Mrs. Rosser stated that the grant would support approximately 50% or \$30,099.00 of the specialty drug tester annual salaries total of \$60,203.00.

Discussion followed.

District Attorney’s Office:

Pete Weeks requested approval of a renewal contract between the County of Blair, and Karpel Solutions to continue the use of the software program PROSECUTORbyKarpel® hosted through HOSTEDbyKarpel®, in the total amount of \$26,500.00 as outlined below:

Description	Quantity	Price	Total Cost
PROSECUTORbyKarpel license maintenance	20	\$ 450.00	\$ 9,000.00
PBK Annual Hosting	20	\$ 100.00	\$ 2,000.00
Annual eDiscovery service	20	\$ 2,500.00	\$ 2,500.00
Hosting Additional Storage estimated	13	\$13,000.00	\$13,000.00
Total			\$26,500.00

DA Weeks stated that the total amount due of \$26,500.00 reflects an overall price increase from last year of \$3,500.00. He stated that Karpel would continue to support everything provided for in the original contract, in addition to supplying thirteen-13 additional TB of storage, which is beyond the 2TB of storage that is included in the original contract. The additional storage amount is \$13,000.00.

Discussion followed.

911 Center:

Nicole Hemminger requested approval of a Pennsylvania Commission on Crime and Delinquency (PCCD) Local Law Enforcement Subgrant Award (2022-CL-01-39099) in the total amount of \$4,300,000.00 for the period of January 1, 2023 through December 31, 2024.

Discussion followed.

Resolution 221-2023: Approving a Pennsylvania Commission on Crime and Delinquency (PCCD) Local Law Enforcement Subgrant Award (2022-CL-01-39099) in the total amount of \$4,300,000.00 for the period of January 1, 2023 through December 31, 2024.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 221-2023.

Children, Youth and Families:

- i. Tiffany Treese requested approval of the FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Justiceworks Youthcare, Inc., for the period of July 1, 2022 through June 30, 2023.

Chief Clerk Hemminger stated that it should be noted that CYF is presently looking for another provider for the services offered by Justiceworks Youthcare as they are non-compliant with the county's insurance requirements.

Discussion followed.

- ii. Tiffany Treese requested approval of the FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Alternative Living Solutions for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

- iii. Tiffany Treese requested approval of the FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Wardell & Associates, Inc., d/b/a Family Intervention Crisis Service, for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

- iv. Tiffany Treese requested approval of the FY 22/23 (renewal) Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and Evolution Counseling Services, LLC for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

Human Resources:

- i. Katherine Swigart requested approval of the addition of the Mental Health Delegate Policy and Pay Rates for on-call week and back-up delegate consultations to the Collective Bargaining Agreement between the County of Blair and union-eligible members of the UMWA, Residual Unit, effective May 9, 2023 through and including December 31, 2024.

Miss Swigart provided a brief summary of the policy addition to the collective bargaining agreement.

Discussion followed.

Resolution 222-2023: Approving the addition of the Mental Health Delegate Policy and Pay Rates for on-call week and back-up delegate consultations to the Collective Bargaining Agreement between the County of Blair and union-eligible members of the UMWA, Residual Unit, effective May 9, 2023 through and including December 31, 2024.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 222-2023.

- ii. Katherine Swigart requested approval of a Grievance Settlement Agreement between the County of Blair and American Federation of State, County, and Municipal Employees (AFSCME), District Council 83.

Discussion followed.

Resolution 223-2023: Approving a Grievance Settlement Agreement between the County of Blair and American Federation of State, County, and Municipal Employees (AFSCME), District Council 83.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 223-2023.

- iii. Katherine Swigart requested approval of an Agreement for Purchase of Professional Services and Exhibit A (Development Proposal) between the County of Blair and Aaron V. Nygren, d/b/a Nygren Training Solutions for supervisory, management, and leadership training for the period of June 1, 2023 through October 31, 2023, in the not to exceed amount of \$15,000.00.

Discussion followed.

- iv. Brian Walters presented discussion concerning authorizing the Pennsylvania County Health Insurance Purchasing Cooperative (PCHIPC) to distribute 50% of the Claim Fund Surplus amount of \$440,957.00 for plan year 2022, by 1) refunding by check, or 2) keeping in reserve account.

Mr. Walters stated that the county's reserve (interest bearing) account balance is currently \$1,301,208.02 as of April 30, 2023. The 2023 PCHIPC Funding Agreement is that the county would set aside approximately \$562,683.00 for our funding rate of 90% of the maximum contribution.

Mr. Walters stated that since 2018 the county has opted to transfer the surplus fund distributions into the reserve account in the event we have a poor performance one-1 year and need to delete the reserve account. He stated that since joining PCHIPC in 2018, the county has only had one-1 year (2019) where the performance ratio exceeded 100% at 102.29%.

Commissioner Erb read the following email statement he received from Nick Sefchok of Webber Associates regarding the financial success of the county's health insurance strategy since joining PCHIPC:

"Blair County's health insurance strategy has experienced financial success since joining The Pennsylvania County Health Insurance Purchasing Cooperative. As planned, the County has built significant reserve funds over the past several years with PCHIPC. This will allow the 2022 claims surplus to be refunded by check to the County, rather than to the PCHIPC reserve account."

Discussion followed.

Prison:

- i. Jay Whitesel requested approval to rescind Resolution 73-2023, dated February 14, 2023, for approving a quote received from Schultz Company, to replace the roof top unit #2 heat exchanger at the Blair County Prison, in the total amount of \$4,376.00.

Discussion followed.

- ii. Jay Whitesel requested approval of a quote received from McCarl's Preferred Services (MPS), to replace the roof top unit #2 heat exchanger at the Blair County Prison, in the total amount of \$3,479.00.

Discussion followed.

Building Maintenance:

- i. Jim Pooler requested approval of a Service Contract between the County of Blair and Craig Fencing, LLC to perform fencing service calls at county properties at the time and material rates for work needing immediate attention for an amount not to exceed \$10,000.00 at the hourly rates, material markup, etc., as outlined in said contract.

Discussion followed.

- ii. Jim Pooler requested approval of a Service Contract between the County of Blair and Boyer Refrigeration Heating & Air Conditioning to perform service calls at county properties at the time and material rates for work needing immediate attention for an amount not to exceed \$10,000.00 at the hourly rates, material markup, etc., as outlined in said contract.

Discussion followed.

County Road 105/Convention Center Boulevard:

Paul Shaffer requested approval of a Proposal of Service Contract between the County of Blair and Keller Engineers, Inc., for design and construction services for the rehabilitation of County Road 105 (Convention Center Boulevard) through Allegheny Township, in the total lump sum plus estimated of \$299,996.00.

Commissioner Burke asked if the total amount of \$299,996.00 included an amount for actual construction or just services. Mr. Shaffer stated just services. Chief Clerk Hemminger stated that ARPA funding for governmental services might be used towards the total estimated amount due.

Discussion followed.

Blair County Bridge #70:

Paul Shaffer requested approval of a Proposal of Service Contract between the County of Blair and Keller Engineers, Inc., for the completion of stream monitoring services per permit requirements associated with the Blair County Bridge #70 project located in Greenfield Township.

Mr. Shaffer stated the contract amount is not to exceed \$7,500.00 and is for three-3 years of monitoring services.

Discussion followed.

Commissioners Office:

Allison Senkevich requested approval to revise the 2022-2023 Pennsylvania Counties Risk Pool (PCoRP) Loss Prevention Grant Program, Application #2 Submission, previously approved via Resolution 179-2023, removing body armor from said application and adding additional door swipes, for a revised total grant amount of \$13,515.98.

Mrs. Senkevich stated that body armor would be removed from the grant application, as it may be an eligible expense under a different grant-funding source. She stated that because of the removal of the body armor, the county would be requesting funding for additional door swipes.

Discussion followed.

Parking Garage Stair Tower Project:

Jim Pooler requested approval of Change Order #2, received from Ralph J. Albarano & Sons, Inc., in the increased amount of \$2,700.00, for repair of additional areas of existing concrete at Stair Tower B at Level 2A precast concrete/cast-in-place interface, and concrete topping repairs at Level 3A and 4A. Substantial completion date June 9, 2023.

Commissioner Erb asked Mr. Pooler if the substantial completion date of June 9, 2023 is for the stair tower currently under construction or if it is the substantial completion date for both stair towers.

Mr. Pooler responded to Commissioner Erb's question stating June 9, 2023 is the substantial completion date slated for completion of both stair towers.

Discussion followed.

Resolution 224-2023: A resolution approving Change Order #2, received from Ralph J. Albarano & Sons, Inc., in the increased amount of \$2,700.00, for repair of additional areas of existing concrete at Stair Tower B at Level 2A precast concrete/cast-in-place interface, and concrete topping repairs at Level 3A and 4A. Substantial completion date June 9, 2023.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 224-2023.

Park and Recreation Advisory Board:

- i. Melissa Harpster approval of a Proposal received from Auto-Owners Insurance, for builder's risk insurance for the Valley View Park Amphitheater Project, in the total amount of \$1,406.00, for the period of May 1, 2023 through May 1, 2024.

Chief Clerk Hemminger stated that the insurance coverage could be cancelled and a refund of premium requested should the insurance coverage not be needed for the full year.

Discussion followed.

ii. Melissa Harpster requested approval of the following two-2 allocations of Park and Recreation Reserve Account Funds #035:

1. An amount not to exceed \$1,000.00 for additional water leak repairs.
2. An amount not to exceed \$2,000.00 for the purchase of certified playground mulch and ballfield grade sand.

Mrs. Harpster requested that the board consider approval action so that the county's plumber may continue repair to the additional water leaks discovered at Valley View Park.

Discussion followed.

Resolution 225-2023: A resolution approving the following two-2 allocations of Park and Recreation Reserve Account Funds #035:

1. An amount not to exceed \$1,000.00 for additional water leak repairs.
2. An amount not to exceed \$2,000.00 for the purchase of certified playground mulch and ballfield grade sand.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 225-2023.

iii. Melissa Harpster requested approval of an allocation of Park and Recreation Reserve Account Funds, in an amount not to exceed \$4,500.00 to conduct the CBRC summer playground program at Valley View Park June 12, 2023 through July 7, 2023 (with the exception of July 4, 2023) from 9 a.m. to 3 p.m., maximum of 50 participants with two-2 leaders.

Mrs. Harpster stated that the allocation for funds is an annual request and that the playground program has proven successful in past years.

Discussion followed.

Old Business:

None

Adjourn:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk