



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of October 16, 2025, at 1:00 p.m. in the Commissioner's Public Meeting Room.

**Board Members in Attendance:** Commissioner David Kessling, Commissioner Laura Burke, Commissioner Amy Webster, Controller A.C. Stickel

**Board Members not in Attendance:**

**Quorum:** Present

**Non-Board Members in Attendance:** Acting Warden Shaun Edmundson, Manager Paul Shaffer, Director Trica Johnson, Kyle Brashear, Lindsay Dempsie, Lori Guyer, Melena Koegler, Laurie Mayer, Heather Perry, Alicia Tiracave, Angela Wagner

**Media in Attendance:**

**Call to Order:** Commissioner Kessling called the meeting to order at 1:00 p.m.

**Moment of Silent Refection:** Led by Commissioner Kessling.

**Pledge of Allegiance to the Flag:** Led by Commissioner Kessling.

**Call for Public Comment:** There was none.

**Approval of Minutes:** A motion was made by Commissioner Kessling and seconded by Controller Stickel that the minutes from the August 21, 2025, meeting be approved. The motion was unanimously carried.

### Positions:

6.

Department	Prison	Presented By:	Acting Warden Shaun Edmundson		
Type	Abolishment			# of Positions	1
Position	Kitchen Manager			Position #	128207
Union	Non-Union	Exempt Status			Exempt
PT/FT Status	Full-time	Schedule		35 hours per week	
Salary	\$1,730.96	bi-weekly	\$45,004.96		annually
Funding Source	General Fund			Budget	Included in Budget
Effective Date	9/18/2025				
Request	Removal of Position				
Reason/Justification	Kitchen service provided by Aramark.				

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

7.

Department	Highway				Presented By:	Manager Paul Shaffer			
Type	Set Rate					# of Positions		1	
Position	Administrative Coordinator					Position #		201806	
Pay Grade	H-8	Step			Step 3				
Union	Non-Union				Exempt Status		Non-Exempt		
PT/FT Status	Full-time				Schedule		35 hours per week		
Wage	\$18.08	Per hr.	\$1,265.60	expected bi-weekly		\$32,905.60		expected annually	
Funding Source	General Fund					Budget		Included in Budget	
Effective Date	09/02/2025								
Request	Pay Policy Application								
Reason/Justification	Hire of Lisa Auty.								

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

## 8.

<b>Department</b>	Social Services	<b>Presented By:</b>	Director Tricia Johnson
<b>Type</b>	Set Rate	<b># of Positions</b>	1
<b>Position</b>	Fiscal Operations Officer	<b>Position #</b>	137202
<b>Pay Grade</b>	S-8	<b>Step</b>	Step 4
<b>Union</b>	Non-Union	<b>Exempt Status</b>	Exempt
<b>PT/FT Status</b>	Full-time	<b>Schedule</b>	35 hours per week
<b>Salary</b>	\$2,305.30	<b>bi-weekly</b>	\$59,937.80 <b>annually</b>
<b>Funding Source</b>	Social Services Fund	<b>Budget</b>	Included in Budget
<b>Effective Date</b>	6/30/2025		
<b>Request</b>	Pay policy application		
<b>Reason/Justification</b>	Setting rate for new hire Patricia Muriceak.		

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

## 9. Approval of revised job description for Warden as Requested by Prison Board.

A motion was made by Commissioner Kessling and seconded by Controller Stickel to change the status for the position as stated. The motion was unanimously carried.

## 10.

<b>Department</b>	Prison	<b>Presented By:</b>	Prison Board
<b>Type</b>	Set Rate	<b># of Positions</b>	1
<b>Position</b>	Warden	<b>Position #</b>	141801
<b>Pay Grade</b>	S-15	<b>Step</b>	Step 5
<b>Union</b>	Non-Union	<b>Exempt Status</b>	Exempt
<b>PT/FT Status</b>	Full-time	<b>Schedule</b>	35 hours per week
<b>Salary</b>	\$3,184.25	<b>bi-weekly</b>	\$82,790.50 <b>annually</b>
<b>Funding Source</b>	General Fund	<b>Budget</b>	Included in Budget
<b>Effective Date</b>	10/06/2025		
<b>Request</b>	Pay Policy review		
<b>Reason/Justification</b>	Pay Policy Application for tentative Warden Matthew Hale.		

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

## 11.

<b>Department</b>	Public Defender	<b>Presented By:</b>	Commissioners
<b>Type</b>	Set Rate	<b># of Positions</b>	1
<b>Position</b>	Public Defender	<b>Position #</b>	129001
<b>Pay Grade</b>	S-15	<b>Step</b>	Step 6
<b>Union</b>	Non-Union	<b>Exempt Status</b>	Excluded
<b>PT/FT Status</b>	Full-time	<b>Schedule</b>	35 hours per week
<b>Salary</b>	\$3,232.01	<b>bi-weekly</b>	\$84,032.26 <b>annually</b>
<b>Funding Source</b>	General Fund	<b>Budget</b>	Included in Budget
<b>Effective Date</b>	08/16/2025		
<b>Request</b>	Pay Policy review		
<b>Reason/Justification</b>	Promotion of Julia Burke.		

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

12.

Department	911 Center		Presented By:	Commissioners		
Type	Set Temporary Rate				# of Positions	1
Position	Operations Manager				Position #	128209
Pay Grade	H-17	Step	Step 4			
Union	Non-Union			Exempt Status		Non-Exempt
PT/FT Status	Full-time			Schedule	35 hours per week	
Funding Source	Fund 44				Budget	Included in Budget
Effective Date	08/16/2025					
Request	Out of Class Pay for Emily States of \$1.42 per hour, \$99.61 bi-weekly, \$2,589.86 annually.					
Reason/Justification	Termination of prior 911 Operations Manager.					

A motion was made by Commissioner Kessler and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**Additional and Overtime Report** was presented by Controller Stickel and will be kept with the minutes.

**Vacancy Report:** Vacancy has rebounded to 16.3% hoping to will be at about 15.8% next month in line with where the County plans it to be. A copy will be kept with the minutes.

**Adjournment.** The meeting was called to adjourn at 1:09 p.m. by Commissioner Kessler and seconded by Controller Stickel. The motion was unanimously carried.

The next regular Salary Board Meeting will be on, October 16 2025, at 1:00 p.m. in the  
Commissioner's Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary