



# BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

## Blair County Salary Board Meeting of October 16, 2025, at 1:00 p.m. in the Commissioner's Public Meeting Room.

**Board Members in Attendance:** Commissioner David Kessling, Commissioner Laura Burke, Commissioner Amy Webster, Controller A.C. Stickel

**Board Members not in Attendance:**

**Quorum:** Present

**Non-Board Members in Attendance:** Acting Warden Shaun Edmundson, Manager Paul Shaffer, Director Trica Johnson, Kyle Brashear, Lindsay Dempsie, Lori Guyer, Melena Koegler, Laurie Mayer, Heather Perry, Alicia Tiracave, Angela Wagner

**Media in Attendance:**

**Call to Order:** Commissioner Kessling called the meeting to order at 1:00 p.m.

**Moment of Silent Refection:** Led by Commissioner Kessling.

**Pledge of Allegiance to the Flag:** Led by Commissioner Kessling.

**Call for Public Comment:** There was none.

**Approval of Minutes:** A motion was made by Commissioner Kessling and seconded by Controller Stickel that the minutes from the August 21, 2025, meeting be approved. The motion was unanimously carried.

### Positions:

6.

Department	Prison	Presented By:	Acting Warden Shaun Edmundson	
Type	Abolishment	# of Positions		1
Position	Kitchen Manager	Position #		128207
Union	Non-Union	Exempt Status		Exempt
PT/FT Status	Full-time	Schedule		35 hours per week
Salary	\$1,730.96	bi-weekly	\$45,004.96	annually
Funding Source	General Fund	Budget		Included in Budget
Effective Date	9/18/2025			
Request	Removal of Position			
Reason/Justification	Kitchen service provided by Aramark.			

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

7.

Department	Highway	Presented By:	Manager Paul Shaffer	
Type	Set Rate	# of Positions		1
Position	Administrative Coordinator	Position #		201806
Pay Grade	H-8	Step	Step 3	
Union	Non-Union	Exempt Status		Non-Exempt
PT/FT Status	Full-time	Schedule		35 hours per week
Wage	\$18.08	Per hr.	\$1,265.60	expected bi-weekly
Funding Source	General Fund	Budget		Included in Budget
Effective Date	09/02/2025			
Request	Pay Policy Application			
Reason/Justification	Hire of Lisa Auty.			

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**8.**

<b>Department</b>	Social Services		<b>Presented By:</b>	Director Tricia Johnson	
<b>Type</b>	Set Rate			<b># of Positions</b>	1
<b>Position</b>	Fiscal Operations Officer			<b>Position #</b>	137202
<b>Pay Grade</b>	S-8	<b>Step</b>	Step 4		
<b>Union</b>	Non-Union		<b>Exempt Status</b>	Exempt	
<b>PT/FT Status</b>	Full-time		<b>Schedule</b>	35 hours per week	
<b>Salary</b>	\$2,305.30		<b>bi-weekly</b>	\$59,937.80	<b>annually</b>
<b>Funding Source</b>	Social Services Fund			<b>Budget</b>	Included in Budget
<b>Effective Date</b>	6/30/2025				
<b>Request</b>	Pay policy application				
<b>Reason/Justification</b>	Setting rate for new hire Patricia Muriceak.				

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**9. Approval of revised job description for Warden as Requested by Prison Board.**

A motion was made by Commissioner Kessling and seconded by Controller Stickel to change the status for the position as stated. The motion was unanimously carried.

**10.**

<b>Department</b>	Prison		<b>Presented By:</b>	Prison Board	
<b>Type</b>	Set Rate			<b># of Positions</b>	1
<b>Position</b>	Warden			<b>Position #</b>	141801
<b>Pay Grade</b>	S-15	<b>Step</b>	Step 5		
<b>Union</b>	Non-Union		<b>Exempt Status</b>	Exempt	
<b>PT/FT Status</b>	Full-time		<b>Schedule</b>	35 hours per week	
<b>Salary</b>	\$3,184.25		<b>bi-weekly</b>	\$82,790.50	<b>annually</b>
<b>Funding Source</b>	General Fund			<b>Budget</b>	Included in Budget
<b>Effective Date</b>	10/06/2025				
<b>Request</b>	Pay Policy review				
<b>Reason/Justification</b>	Pay Policy Application for tentative Warden Matthew Hale.				

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**11.**

<b>Department</b>	Public Defender		<b>Presented By:</b>	Commissioners	
<b>Type</b>	Set Rate			<b># of Positions</b>	1
<b>Position</b>	Public Defender			<b>Position #</b>	129001
<b>Pay Grade</b>	S-15	<b>Step</b>	Step 6		
<b>Union</b>	Non-Union		<b>Exempt Status</b>	Excluded	
<b>PT/FT Status</b>	Full-time		<b>Schedule</b>	35 hours per week	
<b>Salary</b>	\$3,232.01		<b>bi-weekly</b>	\$84,032.26	<b>annually</b>
<b>Funding Source</b>	General Fund			<b>Budget</b>	Included in Budget
<b>Effective Date</b>	08/16/2025				
<b>Request</b>	Pay Policy review				
<b>Reason/Justification</b>	Promotion of Julia Burke.				

A motion was made by Commissioner Kessling and seconded by Commissioner Burke to change the status for the position as stated. The motion was unanimously carried.

**12.**

<b>Department</b>	911 Center		<b>Presented By:</b>	Commissioners	
<b>Type</b>	Set Temporary Rate			<b># of Positions</b>	1
<b>Position</b>	Operations Manager			<b>Position #</b>	128209
<b>Pay Grade</b>	H-17	<b>Step</b>	Step 4		
<b>Union</b>	Non-Union			<b>Exempt Status</b>	Non-Exempt
<b>PT/FT Status</b>	Full-time			<b>Schedule</b>	35 hours per week
<b>Funding Source</b>	Fund 44			<b>Budget</b>	Included in Budget
<b>Effective Date</b>	08/16/2025				
<b>Request</b>	Out of Class Pay for Emily States of \$1.42 per hour, \$99.61 bi-weekly, \$2,589.86 annually.				
<b>Reason/Justification</b>	Termination of prior 911 Operations Manager.				

A motion was made by Commissioner Kessling and seconded by Commissioner Webster to change the status for the position as stated. The motion was unanimously carried.

**Additional and Overtime Report** was presented by Controller Stickel and will be kept with the minutes.

**Vacancy Report:** Vacancy has rebounded to 16.3% hoping to will be at about 15.8% next month in line with where the County plans it to be. A copy will be kept with the minutes.

**Adjournment.** The meeting was called to adjourn at 1:09 p.m. by Commissioner Kessling and seconded by Controller Stickel. The motion was unanimously carried.

The next regular Salary Board Meeting will be on, October 16 2025, at 1:00 p.m. in the  
Commissioner's Public Meeting Room.

Respectfully Submitted,



August C. Stickel IV  
Secretary