

AGENDA
BLAIR COUNTY BOARD OF COMMISSIONERS MEETING
COMMISSIONERS MEETING ROOM, BASEMENT
THURSDAY, APRIL 24, 2025, 10:00 A.M.

1. **CALL TO ORDER**
2. **MOMENT OF SILENT PRAYER**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **PROCLAMATION** – National Therapy Animal Day
8. **CONSENT AGENDA**

Resolution 184– 2025:

- a. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
4/21/2025	250421EH	\$18,824.89
4/14/2025	250414FS	\$3,552.10
4/17/2025	250417HR	\$7,148.80
4/22/2025	250422SS	\$185,224.10
4/22/2025	250422CY	\$529,117.00
4/22/2025	250422WW	\$574,240.05

Which includes payment of the following invoices:

- Hollidaysburg Borough in the total check amount of \$23,336.90.

- b. Ratification of total Payroll for the paycheck dated 4/11/2025 in the total amount of \$962,345.82.
- c. **Bridge #69:** Requesting approval to name County Bridge #69 the Sgt. 1st Class Thomas V. Dodson Memorial Bridge.
- d. **Bridge #33/Old Mill Run Bridge Replacement Project:** Requesting approval of ECMS submission Invoice #10, Part 1, Preliminary Design, in the total amount of \$15,230.20, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- e. **Employments:** Akers, Jeremy, FT, Custodian, Building Maintenance, \$17.39/hr., effective 4/21/2025. Smith, Cameron, FT, Clerk Typist II – Fiscal, Children, Youth and Families, \$14.06/hr., effective 4/21/2025. Robinson, Shaniquah, FT, Social Services Aide I, Children, Youth and Families, \$14.42/hr., effective 4/21/2025.

9. **STAFF REPORTS & SPECIAL BUSINESS**

- a. **Park & Recreation Advisory Board:**
Requesting approval of the FC814 Field Use Calendar for 2025.
- b. **Court Administration:**
Requesting approval for the Payment of the Agreement received from SBM Electronics Inc. for the continued maintenance of five (5) Liberty Court Recording software mixers for the period of December 31, 2024 through December 30, 2025 in the amount of \$1,025.00.
- c. **Public Defender:**
Requesting ratification of the Agreement between the County of Blair, on behalf of the Blair County Public Defender's Office, and Robin A. Altman, M.D., for her services as a Forensic Child/Adolescent/Adult Psychiatrist and expert witness, in the advanced payment amount of \$5,000.00 per case and additional fees as outlined within the contract.
- d. **Victim Witness:**
Requesting approval for the submission of the Victims of Crime Act (VOCA) subgrant (#46628) application to the Pennsylvania Commission on Crime and Delinquency (PCCD), in the total amount of 100,193.00, for the period of October 1, 2025 through September 30, 2026.

e. **Public Safety / 911E:**

- i. Requesting approval of a renewal contract between the County of Blair, Department of Emergency Services/911E, and Rave Mobile Safety for implementation of the Smart911 Operating System for the period of March 22, 2025 to March 21, 2026, in the amount of \$20,000.
- ii. Requesting approval of a Service Agreement between the County of Blair, Blair County 911 Center, and Ravine Industries for embroidered logo uniform shirts and fleece, in an amount not to exceed \$2,800.00 for one-1 year.
- iii. Requesting approval to Rescind Resolution 602-2024.
- iv. Requesting approval of the Quote dated March 17, 2025, between the County of Blair, on behalf of the Department of Emergency Services E-911, and SBM Electronics for the Blair County 911 Recorder Upgrade in the total amount of \$74,329.72.

f. **Children, Youth, and Families:**

- i. Requesting approval of the FY 2024-2025 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families and New Life Adolescents, LLC.
- ii. Requesting approval of a Children, Youth and Families Services Special Fund disbursement for C & G Tutoring to provide eight (8) summer sessions each of Math and English in the total amount of \$360.50 at the recommendation of the Children, Youth and Families Advisory Board.
- iii. Requesting approval of the FY 25/26 Agreement for Payment of Legal Services as court appointed additional counsel between the County of Blair, Blair County Children, Youth and Families, and Mark Zearfaus, Esquire, at the rate of \$90.00 per hour.
- iv. Requesting approval of the 2025 renewal Agreement and Terms between the County of Blair, Blair County Children, Youth and Families, and Simple In/Out, for the period of January 1, 2025 through December 31, 2025, in the annual amount of \$539.99.
- v. Requesting approval of the FY 2025-2026 Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families, and Mary Ann Probst, Esquire, Attorney of Forr, Stokan, Huff, Kormanski, & Naugle, for the period of July 1, 2025 through June 30, 2026, at the rate of \$2,300.00/per month for Guardian ad litem services.

g. **Public Works / Facilities:**

- i. Requesting approval of the Proposal received from Empire to maintain the electronic access system for the Blair County Courthouse, Highway Department, and 911 Center for the period of January 1, 2025 through December 31, 2027 in the total amount of \$82,962.00, with an annual amount of \$27,642.00.
- ii. Requesting approval of the Quote received from Craig Fencing LLC. to supply and install one (1) vehicle safety loop at the existing entrance gate at the highway yard in the total amount of \$1,000.00.

h. **Public Works / Highway:**

- i. Requesting approval of a Contract between the County of Blair, on behalf of Blair County Highway Department, and Hoover's Spraying LLC for treatment with herbicide for vegetation along County owned Bridges and on the right-of-way of the County Roads in the total amount of \$5,947.20.

- ii. Requesting approval of the Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, Blair County Public Works – Highway, and John Stuckey Ford, Inc. d/b/a Stuckey Ford for services as set forth in County-approved Purchase Orders.

i. **Adult Probation and Parole:**

Requesting approval of the Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, Blair County Adult Probation and Parole, and Morrison Communications Inc., for office surveillance camera equipment and service as set forth in County-approved Purchase Orders.

j. **Social Services:**

Requesting approval of the Agreement for Purchases Under Bidding Threshold by and between the County of Blair, Blair County Department of Social Services, and Woody's on the Blvd to provide lunches, drinks, and utensils during CISM Training on April 30th and May 1st and 2nd, for a maximum of 32 people per day, in the amount of \$15.00 per person.

k. **Tax Claim:**

Requesting approval of a Resolution approving the following fees for the Blair County Tax Claim Bureau, and rescinding all prior Resolutions regarding such fees, effective immediately:

Filing Fee **\$15.00** per tax piece delinquent (max per property \$45.00)
(Fee added when taxes are returned to the Tax Claim Bureau as delinquent)

Installment Plan Default Letters **\$5.00** per letter
(Fee added to cover printing & mailing of letters for defaulted payment plans)

First Class Reminder Notice Fee **\$5.00** per letter
(Fee added to cover printing & mailing of a tax reminder letter after new taxes have been returned delinquent and in November to remind owners they still have back taxes)

Return & Claim Notice Mailer Fee **\$16.00** per notice / per property
(Fee added to cover printing & mailing of a CM, RRR notice of a new tax with the Tax Claim Bureau)

Upset Sale Notice Mailer Fee **\$16.00** per owner / per property
(Fee added to cover printing & mailing of CM, RRR and RD warning notice of pending Upset Sale)

10 Day Notice of Sale Fee **\$5.00** per letter
(Fee added to cover printing & mailing 1st Class Mail, PM additional notices warning of Upset Sale)

Upset Sale – Preparation of Sale Fee **\$25.00** per property
(Fee added to prepare properties eligible for Upset Sale)

Electronic Database Search Fee **\$15.00** per property

Posting Fee **\$30.00** per posting per notice type for 2025
\$32.50 per posting per notice type for 2026
\$35.00 per posting per notice type for 2027

(Return & Claim Notices & Upset Sale Notices)
(Fee added to cover creation & deployment of tax notice posting per property)

Personal Service Fee for Upset Sale **\$35.00** per attempt/per property impacted (max \$70.00)
(Fee to cover the cost of creating & deploying a personal service on all owner-occupied properties scheduled for Upset Sale)

Upset Sale Advertising Fee **\$150.00** per property
(Fee to cover the cost of publishing Upset Sale Notice)

Judicial Sale Ad Fee **\$150.00** per property
(Fee added to cover the cost of required Judicial Sale Ad)

Overbid Lien Search / Bringdown Fee **\$150.00**

The next Board of Commissioners' Meeting will be held on Thursday, May 1, at 10:00 a.m. in the Commissioners' Public Meeting Room