

**AGENDA**  
**BLAIR COUNTY BOARD OF COMMISSIONERS MEETING**  
**COMMISSIONERS MEETING ROOM, BASEMENT**  
**TUESDAY, SEPTEMBER 24, 2024, 1:00 P.M.**

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **EXECUTIVE SESSION ANNOUNCEMENT**
5. **PUBLIC COMMENT**
6. **COMMISSIONERS COMMENTS**
7. **CONSENT AGENDA**

**Resolution 446– 2024:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
9/24/2024	240924CY	\$169,120.95
9/24/2024	240924SS	\$ 150,949.02
9/24/2024	240924WW	\$ 876,176.34
9/20/2024	240920RA	\$ 60.00

- b. Ratification of the following five-5 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
9/20/2024	240920RA	\$60.00
9/20/2024	240920RF	\$408.00
9/19/2024	240919HR	\$22,939.34
9/19/2024	240919EH	\$23,079.47
9/19/2024	240916FS	\$2,315.78
9/04/2024	240904WC	\$11,865.66

- c. Ratification of Total Payroll for the paycheck dated 9/20/2024 in the total amount of \$867,831.13.

- d. **2024 Budget Transfer:** To cover legal fees from McNees Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$1,344.00	113201-44080 CYF

- e. **2024 Budget Transfer:** To cover maintenance on county vehicles:

From	\$	To
01103HW-44730 Highway	\$280.63	113201-44830 CYF

- f. **2024 Budget Transfer:** To cover conflict counsel fees:

From	\$	To
01160-44030 Court Administration	\$2,000.00	01160CO-45140 Custody

- g. **2024 Budget Transfer:** To cover legal fees from Babst Calland:

From	\$	To
01101GCO-44080 General County Operations	\$2,414.77	011062-44080 Elections

- h. **2024 Budget Transfer:** To cover Insurance Deductible fees:

From	\$	To
01101GCO-44960 General County Operations	\$2,000.00	01151-44960 Sheriff

- i. **2024 Budget Transfer:** To cover legal fees from McNees Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$16,857.00	113201-44080 CYF

- j. **2024 Budget Transfer:** To cover janitorial supply costs at the Prison:

From	\$	To
01101GCO-41999 General County Operations	\$10,000.00	01209PO-43040 Prison

- k. **Employments:** Pitts, Nathan, FT, Custodian, Public Works, \$18.29/hr., effective 9/12/2024. Ralston, George, FT, Custodian, Public Works, \$16.81/hr., effective 9/23/2024.

- l. **Resignations:** Ermin, Brenda, FT, Department Support, Domestic Relations, \$11.03/hr., effective 9/13/2024. Bradley, Cierra, PT, Probation Officer Support, Adult Parole and Probation, \$11.87/hr., effective 9/18/2024. Rhone, Philip, PT, Probation Officer Support, Adult Parole and Probation, \$11.58/hr., effective 9/18/2024.

- m. **Termination:** Enedy, Timothy, FT, Caseworker, CYF, \$20.78/hr., effective 9/20/2024.

- n. **Status Changes:** Lewis, Charity, FT, District Court Admin. Support, Magisterial District Justices (Jones), \$13.33/hr., to FT, Department Assistant - Voter Registration, Elections, \$13.33/hr., effective

9/16/2024. Miller, Ruth, FT, District Court Admin. Support, Magisterial District Justices (Aigner), \$12.04/hr., to FT, District Court Admin. Support, Magisterial District Justices (Blattenberger), \$12.04/hr., effective 9/16/2024.

8. **STAFF REPORTS & SPECIAL BUSINESS**

a. **Coroner:**

Requesting approval of the Lease Agreement between the County of Blair, Blair County Coroner's Office, John E. Smith, and Elaine M. Smith for the property located at 15257 Dunnings Highway, East Freedom, Blair County, Pennsylvania, for the period of October 1, 2024 through September 30, 2026, at the rate of \$1,800.00 per month for the two (2)-year term.

b. **Social Services:**

- i. Requesting approval of the Quote between the County of Blair, on behalf of Blair County Social Services, and Seven Mountains Media to promote the 988 number for suicide prevention in the amount of \$1,000.00.
- ii. Requesting approval of a County of Blair Demolition Fund Program Disbursement in the total amount of \$4,225.00 for the demolition of property within the City of Altoona located at 1329 21st Avenue, Altoona.

c. **Children, Youth and Families:**

- i. Requesting approval of the FY 24/25 Child Welfare Information System (CWIS) Data Sharing Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families, and the Commonwealth of Pennsylvania, Department of Human Services, for the period of October 1, 2024 through September 30, 2025.
- ii. Requesting approval of the 2024 Agreement for Purchases Under Bidding Threshold between the County of Blair, Blair County Children, Youth and Families, and RC's Print Specialists for sweatshirts and bags in the amount of \$1,438.00.
- iii. Requesting approval for Submission of the proposed FY 24/25 Implementation Plan and the FY 25/26 Blair County Children, Youth and Families' Needs-Based Plan and Budget Narrative to the Commonwealth of Pennsylvania as outlined below:

FY Plan and Budget	Amount	County Share
FY 24/25 Implementation Plan	\$17,371,856.00	\$4,081,960.00
FY 25/26 Needs Based Plan and Budget	\$19,908,120.00	\$3,683,829.00

- iv. Requesting approval of the FY 24/25 Purchase of Service Agreement and a HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Summit School Inc. d/b/a Summit Academy.
- v. Requesting approval of the FY 24/25 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, Blair County Children, Youth and Families, and Community Specialists Corp. d/b/a The Academy.

d. **District Attorney:**

Requesting approval of an Agreement between the County of Blair, Blair County District Attorney, and LeadsOnline in the amount of \$7,798.00 for the period of August 15, 2024 through August 14, 2025.

e. **Elections:**

Requesting approval of the Quote received between the County of Blair, on behalf of the Blair County Board of Elections, and Election Systems and Software, LLC for the purchase of an Election Management Software laptop in the total amount of \$3,996.00.

f. **Victim Witness:**

Requesting approval for payment of the invoice made outside of the County Purchasing Policy received from Crogan Inc. Pressbox Printing Company for Victim Witness Brochures in the total amount of \$300.93.

g. **Facilities:**

Requesting approval of the Change Order to the Contract Agreement between the County of Blair and Ralph J. Albarano & Sons, Inc. for liquidated damages incurred during the Stair Tower Replacement Project at the Blair County Parking Garage, in the decreased amount of \$96,000.00.

h. **Commissioners:**

i. Requesting approval to execute the Certification Form for funds to be distributed from the County Abatement Account and for Commissioner David Kessler to execute said form.

ii. Requesting Ratification of the Letter of Support for the Borough of Hollidaysburg's Railroad Crossing Elimination Application for the Hollidaysburg Pedestrian Overpass to the U.S. Department of Transportation.

9. **OLD BUSINESS:**

None

10. **ADJOURN**

**The next Board of Commissioners' Meeting will be held on Tuesday, October 1 at 1:00 p.m. in the Commissioners' Public Meeting Room**

