

BUSINESS SESSION: THURSDAY, FEBRUARY 2, 2023, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

Call to Order:

Commissioner Erb called the meeting to order.

Moment of Silent Reflection:

Commissioner Erb called for a moment of silent reflection.

Pledge of Allegiance to the Flag:

Commissioner Erb requested that those who were participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

Roll Call:

Members Present:

Commissioner Erb, Commissioner Burke, Commissioner Webster, and Chief Clerk Hemminger.

Members Absent:

Solicitor Karn and Assistant Solicitor Muriceak.

Others Present:

Lindsay Dempsie (Finance), Jeremy Garu (IG Vote), Melissa Harpster (Commissioners Office), Rebecca Robinson (Purchasing) and Kay Stephens (Altoona Mirror).

Approval of Meeting Minutes – 01/24/23 and 01/26/23:

Commissioner Erb called for corrections or changes to the meeting minutes of 01/24/23 and 01/26/23. **There were no corrections or changes noted.**

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to accept the minutes as prepared.

Public Comment:

Commissioner Erb called for public comment. **There were no comments noted.**

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 50-2023: Approving signature of two-2 Election Polling Place Lease Agreements between the County of Blair and the property owners (Municipal/Federal Government and Privately-Owned Facility) for the May 16, 2023 Primary Election and the November 8, 2023 Election.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 50-2023.

Resolution 51-2023: Approving an Agreement for Payment of Legal Services between the County of Blair, Blair County Children, Youth and Families (CYF) and Forr, Stokan, Huff, Kormanski & Naugle (Mary Ann Probst, Esquire appointed Counsel for Minor Child or court appointed additional Counsel for a child by Order of Court), at the hourly rate of \$85.00 for the period of July 1, 2022 through June 30, 2023.

Motion by Commissioner Burke, seconded by Commissioner Webster and unanimously approved to adopt Resolution 51-2023.

Resolution 52-2023: Approving a contract between the County of Blair, on behalf of Fort Roberdeau and Barash Media for a ¼ page, 4-color advertisement, in the Blair County Chamber 2023 Membership Directory and Buyers' Guide, at the negotiated rate of \$495.00, to be paid by the Fort Roberdeau Association.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 52-2023.

Resolution 53-2023: Approving a quote received from McCarl's Preferred Services (MPS), for the installation of one-1 Mitsubishi Outdoor Heat Pump Unit, and one-1 Mitsubishi Indoor Heat Pump Unit, in the training room at the Blair County Prison, in the total amount of \$7,182.00, with 50% of the total amount due upon acceptance of quote.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 53-2023.

Resolution 54-2023: Approving a resolution declaring an emergency at the Blair County Prison due to a faulty water heater, and authorization to enter a contract for replacement of the same without bidding.

Chief Clerk Hemminger requested that this item be moved to the Work Session Agenda of 02/07/23 pending receipt of additional quotes. No action taken.

Resolution 55-2023: Approving the acceptance of the 2022/2023 PCoRP Loss Prevention Grant Award, in the total amount of \$16,348.11, which includes \$2,441.01 for seventeen-17 Stop the Bleed Kits provided by Allied 100 LLC for Human Resources; \$1,133.33 for supplies from Contract Hardware and Supply for a new door for MDJ Blattenberger's office; and \$12,774.10 for the balance remaining on the MDJ security project for court administration.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 55-2023.

OLD BUSINESS:

None

NEW BUSINESS:

Farmland Preservation:

Lindsay Dempsie requested approval for ratification of the submission of the 2023 Farmland Preservation Certification of Funds Form, in the accumulated certificated county match of funds total of \$106,891.00.

Ms. Dempsie stated that this is an annual request.

Chief Clerk Hemminger stated that the \$100,000.00 base funds is from Marcellus Shale, not the County’s General Fund. The remaining dollars are from interest earned on clean & green rollback funds.

Discussion followed.

Resolution 56-2023: Approving ratification of the submission of the 2023 Farmland Preservation Certification of Funds Form, in the accumulated certificated county match of funds total of \$106,891.00.

Motion by Commissioner Webster, seconded by Commissioner Erb and unanimously approved to adopt Resolution 56-2023.

Elections:

Nicole Hemminger requested approval for the acceptance of bids received for election ballot printing for review, award or rejection according to county code thereafter.

Chief Clerk Hemminger stated that solicited bids were opened on Tuesday, January 31, 2023 for election ballot printing with the following three-3 bids being received:

2023 Blair County Ballot Printing Bid Tally Sheet								
Printer	City	State	Total Price 4 years	Price per Ballot	Add/'l Duplex charge	200 sample Ballots (Y or N)	Run thru scanners ok	Comments
William Penn Printing	Pittsburgh	PA	114,400	\$0.20	\$0.00	Y		No signed cover letter indicating bidder received Addendum and agrees to be bound by terms of Addendum (Requirement #5)
Intergrated Voting Systems	Dinuba	CA	\$356,160	\$0.24	\$0.01	Y		No signed cover letter indicating bidder received Addendum and agrees to be bound by terms of Addendum (Requirement #5)
Election IQ	Akron	OH	\$120,120	\$.195 - \$.225	\$0.01	Y	Y	Signed cover letter agreeing to be bound by Addendum was received with bid.

Chief Clerk Hemminger stated that the William Penn Printing and Integrated Voting Systems bids must be rejected due to non-compliance. Neither bidder returned the cover letter indicating that they received the addendum and that they agree to be bound by the terms of the addendum (requirement #5).

Chief Clerk Hemminger stated that the Election IQ bid did meet all of the requirements. She requested that the board consider accepting all three-3 bids received, rejecting the bids received from William Penn Printing and Integrated Voting Systems, and award the bid to Election IQ, in the total price for four-4 years of \$120,120.00.

Discussion followed.

Resolution 57-2023: A resolution approving acceptance of the following three-3 bids received for election ballot printing; and

2023 Blair County Ballot Printing Bid Tally Sheet								
Printer	City	State	Total Price 4 years	Price per Ballot	Add/'l Duplex charge	200 sample Ballots (Y or N)	Run thru scanners ok	Comments
William Penn Printing	Pittsburgh	PA	114,400	\$0.20	\$0.00	Y		No signed cover letter indicating bidder received Addendum and agrees to be bound by terms of Addendum (Requirement #5)
Intergrated Voting Systems	Dinuba	CA	\$356,160	\$0.24	\$0.01	Y		No signed cover letter indicating bidder received Addendum and agrees to be bound by terms of Addendum (Requirement #5)
Election IQ	Akron	OH	\$120,120	\$.195 - \$.225	\$0.01	Y	Y	Signed cover letter agreeing to be bound by Addendum was received with bid.

Rejecting the William Penn Printing bid and the Integrated Voting Systems bid due to non-compliance of bid documents; and

Awarding the bid received from Election IQ as outlined on the bid tally sheet.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt Resolution 57-2023.

ADJOURN:

Meeting Adjourned,

Nicole M. Hemminger, Chief Clerk