

**WORK SESSION: TUESDAY, JUNE 6, 2023, 10:00 A.M.**

Location: Commissioners Meeting Room, Basement.

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

**CALL TO ORDER:**

Commissioner Erb called the meeting to order.

**MOMENT OF SILENT REFLECTION:**

Commissioner Erb called for a moment of silent reflection.

**PLEDGE OF ALLEGIANCE TO THE FLAG:**

Commissioner Erb requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

**ROLL CALL:**

**Members Present:**

Commissioner Erb, Commissioner Burke, Commissioner Webster, Chief Clerk Hemminger and Solicitor Karn.

**Others Present:**

Allison Senkevich and Melissa Harpster (Commissioners Office), Rebecca Robinson (Purchasing), Lara Eney and Alice Oswald (Altoona Community Theatre (ACT), Tim J., Nathan Z. and Ed Bender (Freedom Township), Jim Pooler (Public Works-Building Maintenance), Melissa Gillin (Social Services), AC Stickel and Angela Wagner (Controller’s Office), Jay Whitesel (Prison), Kay Stephens (Altoona Mirror), Carol A. Dannenberg (Hollidaysburg Community Watchdog), Scott Schultz (Court Administration), Jim Ott (Sheriff), Jill Haggerty (WTAJ-TV 10) and Mindy Hostler (CYF).

**UPCOMING MEETINGS:**

Wednesday, June 7, 2023	9:00 a.m.	*Retirement Board (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board (Commissioners Meeting Room)
Thursday, June 8, 2023	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, June 9, 2023	1:00 p.m.	Blair County Airport Authority (Blair County Airport)
Monday, June 12, 2023		
Tuesday, June 13, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

**PUBLIC COMMENT:**

Commissioner Erb called for public comment.

Ed Bender, Public Works Supervisor of Freedom Township, asked that the Commissioners reconsider their decision to close Bridge 69. Mr. Bender expressed his concern to close the bridge completely and urged the Commissioners to consider keeping one of the two lanes open. He mentioned that the Fire Department experiences delays in their response time getting to and from McKee because of the detour route by closing Bridge 69.

**COMMISSIONER COMMENTS:**

Commissioner Erb called for commissioner comments.

Commissioner Amy Webster noted the 79<sup>th</sup> anniversary of D-Day and asked that Blair County citizens remember those military personnel who served.

**PROCLAMATION:** Altoona Community Theatre (ACT) Diamond Anniversary  
Commissioner Erb read the following Proclamation to honor the 75th Anniversary of the Altoona Community Theatre.

**PROCLAMATION  
75<sup>TH</sup> ANNIVERSARY  
ALTOONA COMMUNITY THEATRE (ACT)**

**WHEREAS**, Altoona Community Theatre (ACT) has been providing entertainment to the residents of Altoona and the surrounding communities since the late 1920’s, as the Altoona Theatre Guild, and incorporating as Altoona Community Theatre in 1948; and

**WHEREAS**, ACT joined with the Blair County Arts Foundation to purchase and renovate the historic Mishler Theatre, to continue providing quality theatre in our area; and

**WHEREAS**, ACT produces four shows a year, as well as workshops, and children’s theatre productions, and sponsors the ISAAC awards, recognizing outstanding achievement in high school musical theatre; and

**WHEREAS**, ACT is marking 75 years of enriching the community through the magic of theatre, and engaging volunteers in all aspects of production with a special performance and celebration on June 17, 2023; and

**NOW, THEREFORE, WE**, the Blair County Board of Commissioners, hereby present this Proclamation congratulating Altoona Community Theatre (ACT) on their Diamond Anniversary, with heartfelt thanks for their years of entertainment to the regional and encourage all Blair County residents to support the work of ACT.

**DULY**, adopted by the Commissioners of the County of Blair, Pennsylvania, on this 6<sup>th</sup> Day of June 2023.

Motion by Commissioner Erb, seconded by Commissioner Webster and unanimously approved to adopt the Proclamation.

**CONSENT AGENDA:**

**Resolution #267-2023:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
06/06/2023	230606WW	\$341,671.56
06/06/2023	230606CY	\$114,574.48
06/06/2023	230606SS	\$ 25,260.42
06/06/2023	230606CO	\$ 21,734.92

Which includes payment of the following invoice:

- Julia Burke for \$156.51

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
05/30/2023	230530EO	\$62,891.81
05/26/2023	230526RF	\$ 1,631.13
05/30/2023	230530FS	\$ 2,941.86

- c. Ratification of Total Payroll for the Check Dated June 2, 2023, in the total amount of \$857,606.42.

- d. **2023 Budget Transfer:** Charges received from Liberty Fire Solutions.

From	\$	To
01103BM-44710 Building Maintenance	\$397.80	08607-44710 Fort Roberdeau
01103BM-44701 Building Maintenance	\$ 55.40	01161BJ-44710 MDJ Jones
01103BM-44701 Building Maintenance	\$ 65.80	01161DD-44710 MDJ DeAntonio
01103BM-44701 Building Maintenance	\$ 65.80	01161FM-44710 MDJ Miller

- e. **2023 Budget Transfer:** Charges received from Craig Fencing Inc.

From	\$	To
01103BM-44740 Building Maintenance	\$450.00	44122-44740 Public Safety/911

- f. **2023 Budget Transfer:** Charges received from McCarl's Preferred Services.

From	\$	To
01103BM-44740	\$1,226.32	44122-44740 Public Safety/911

- g. **2023 Budget Transfer:** Charges from Justifacts for the month of May 2023.

From	\$	To
01101GCO-42000 General County Operations	\$505.50	01152-42000 Coroner
01101GCO-42000 General County Operations	\$117.75	01155-42000 Costs and Fines
01101GCO-42000 General County Operations	\$125.10	01160-42000 Court Administration
01101GCO-42000 General County Operations	\$125.10	013201-42000 CYF
01101GCO-42000 General County Operations	\$123.85	01202-42000 JPO
01101GCO-42000 General County Operations	\$71.00	01160JB-42000 Judge Bernard
01101GCO-42000 General County Operations	\$129.10	01160ED-42000 Judge Doyle
01101GCO-42000 General County Operations	\$117.75	01161AB-42000 MDJ Blattenberger
01101GCO-42000 General County Operations	\$117.75	35101-42000 Parks and Recreation
01101GCO-42000 General County Operations	\$467.20	01209PO-42000 Prison
01101GCO-42000 General County Operations	\$133.25	01103HW-42000 Public Works – Highway

- h. **Blair County Bridges 87, 8, 89, 92 Box Culvert Project:** Requesting approval of Application for Payment #5, received from Francis J. Palo, in the total amount of \$383,002.55.

- i. **Public Defender's Office:** Requesting approval of an Affiliation Agreement between the County of Blair and University of Virginia for the purpose of student internships.

- j. **Public Defender's Office:** Requesting approval of one-1 University of Virginia student intern, Alyssa Prendergast for the period of June 12, 2023 through August 11, 2023. Internship is for credit only and at no cost to the county.

- k. **Blair County Law Enforcement Officers Memorial Foundation:** Requesting approval for use of the Courthouse Courtyard Area to conduct the annual Law Enforcement Memorial Service on June 15, 2023, from 6:00 p.m. to 7:30 p.m.

- l. **Employment:** Olivia R. Day, FT, Tipstaff, Judge Bernard, \$11.58/hr., effective 06/05/23; Minyhah Easterling, Breanna K. Kuhn, and Casey L. Kuhn, FT Temporary, Summer Employee, Public Works Highway/Maintenance, \$12.50/hr., effective 06/05/23.

- m. **Terminations:** Brittani S. Ferguson, FT, Administrative Support, Public Safety/EMA, \$12.77/hr., effective 05/30/23.

- n. **Resignations:** Amanda R. Jones, FT, Telecommunicator Trainee, Public Safety/911 Center, \$13.88/hr., effective 06/05/23; and Emma M. Pollock, FT, Sheriff's Deputy, Sheriff's Office, \$15.92/hr., effective 06/06/23.

Commissioner Burke noted her abstention on the payment of invoice to Julia Burke due to a conflict of interest.

Motion by Commissioner Webster, seconded by Commissioner Burke and unanimously approved to adopt Resolution 267-2023 with the abstention as noted.

**STAFF REPORTS & SPECIAL BUSINESS:**

**Social Services:**

Melissa Gillin requested approval of the FY 22/23 contract between the County of Blair and Center for Community Action, in the amount of \$5,952,646.65 with a maximum amount of \$5,980,000.00, for the period of July 1, 2022 through June 30, 2023.

Ms. Gillin clarified the contract period of July 1, 2022 through June 30, 2023 (not June 1, 2022 as noted on the agenda).

She also discussed the services being provided by this grant include emergency rental and utility assistance that includes assistance provided during Covid-19 and extends through 2025.

Discussion followed.

**Court Administration:**

Scott Shultz requested approval of a FY 2022/2023 Memorandum of Understanding (MOU) between the County of Blair, Adult Drug Court and DUI Treatment Court and the Administrative Office of Pennsylvania Courts (AOPC) for the acceptance of AOPC Discretionary Grant Funds, in the total amount of \$5,194.00, for the Blair County Adult Drug Court, and in the total amount of \$4,044.00 for the Blair County DUI Treatment Court.

Mr. Shultz clarified that there was an increase from the originally requested amount.

Discussion followed.

**Department of Emergency Services/911E:**

Nicole Hemminger requested approval, on behalf of EMA/911E, of an Agreement between the County of Blair, Blair County Department of Emergency Services and ComPros, in the total amount of \$165,522.25 for 2022/2023 upgrades to Blair County 911 EIM/SMS Services that included the CDR Parts and labor for migration to the State of Pennsylvania. Paid with Statewide Interconnectivity grant funds.

Discussion followed.

**Children, Youth and Families:**

- i. Mindy Hostler requested approval of a FY 22/23 Memorandum of Understanding (MOU) between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and Kids First Affiliated Services LLC for coordination of services for the Healthy Families America (HFA) evidence-based home visiting program.

Discussion followed.

- ii. Mindy Hostler requested approval of a FY 22/23 Purchase of Service Agreement and HIPAA Business Associate Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families (CYF) and Kids First Affiliated Services LLC, for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

- iii. Mindy Hostler requested approval of an Agreement for Payment of Legal Services between the County of Blair, on behalf of Blair County Children, Youth and Families and Thomas K. Hooper, Esq., an attorney with BMZ Law P.C., Hollidaysburg, PA for guardian ad litem services, in the monthly amount of \$2,100.00, for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

- iv. Mindy Hostler requested approval of a FY 22/23 Purchase of Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Evey Black Attorneys LLC, Hollidaysburg, PA for consultative and court appearance legal representation, at the hourly rate of \$120.00/per hour for the provision of services indicated in paragraph 1 of said agreement, for the period of July 1, 2022 through June 30, 2023.

Discussion followed.

**Prison:**

- i. Jay Whitesel requested approval for the award or rejection of bids received for the Blair County Prison Security Upgrade Project.

<u>Name</u>	<u>Total Base Price</u>
Montgomery Technology Systems, LLC	\$1,376,900.00
Westmoreland Electric Services, LLC	\$2,734,300.00

At this time, the engineers recommend Montgomery technology Systems, LLC, which also passed the legal review.

Discussion followed.

- ii. Jay Whitesel requested approval of a Service Contract between the County of Blair, Blair County Prison and Valley Proteins, Inc., to service the prison grease traps every 12 weeks, at the flat rate of \$325.00 per cleaning, for the period of June 1, 2023 through May 31, 2024, with automatic contract renewal for successive periods of 90 days on its expiration date and the expiration of any renewal term. Either party may terminate contract by written notice only at least sixty-60 days prior to the automatic renewal period.

Discussion followed.

- iii. Jay Whitesel requested approval of an Agreement between the County of Blair, on behalf of the Blair County Prison and Rebecca Port, for providing hair-trimming services to inmates at the prison at the rate of \$12.00 per person. Provider may change said rate upon one-1 month’s written notice given to the county on or before the first of any month. Such written notice shall become an attachment to the Agreement.

Mr. Whitesel clarified that the cost of the hair-trimming service would be paid for by the inmate and would be at no cost to the County.

Discussion followed.

**Building Maintenance:**

Jim Pooler requested approval of a Service Contract between the County of Blair and Boyer Refrigeration Heating & Air Conditioning to perform service work for all county buildings at the time and material rates outlined in contract for work needing immediate attention for an amount not to exceed \$10,000.00.

Mr. Pooler clarified he will be revising the language on the service contract to include “Boyer Refrigeration shall not perform work until there is a quote signed by the Building Maintenance Director and/or the Chief Clerk authorizing them to proceed.”

Discussion followed.

**OLD BUSINESS:**

None

**ADJOURN:**  
Meeting Adjourned,

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Nicole M. Hemminger, Chief Clerk