

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, FEBRUARY 28, 2023, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Wednesday, March 1, 2023	9:00 a.m.	*Retirement Board Meeting (Commissioners Meeting Room)
	10:30 a.m.	*Salary Board Meeting (Commissioners Meeting Room)
Thursday, March 2, 2023	8:30 a.m.	*Park & Recreation Adv. Bd. Mtg. (Commissioners Meeting Room)
	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
Friday, March 3, 2023	9:00 a.m.	*Solid Waste Authority Meeting (Conference Room 2B)
Monday, March 7, 2023		
Tuesday, March 8, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **APPROVAL OF MEETING MINUTES – 02/14/23 and 02/16/23**
7. **PUBLIC COMMENT**
8. **COMMISSIONERS COMMENTS**
9. **CONSENT AGENDA**

**Resolution 100-2023:**

- a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/28/2023	230228TC	\$ 3,213.00
02/28/2023	230228SS	\$513,544.80
02/28/2023	230228CY	\$ 260.33
02/28/2023	230228WW	\$421,962.41

Which include payment of the following invoices:

- Blair County Community Action Agency, in the total amount of \$15,851.28.

- b. Ratification of the following three-3 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
02/23/2023	230223HR	\$11,799.09
02/21/2023	230221RF	\$ 599.74
02/21/2023	230221FS	\$ 1,148.50

- c. Ratification of Total Payroll for the Check Dated 02/24/23, in the total amount of \$801,474.28.

- d. **2023 Budget Transfer:** Fort Roberdeau legal expenses.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$351.00	08607-44080 Fort Roberdeau

- e. **2023 Budget Transfer:** Conflict counsel.

<b>From</b>	<b>\$</b>	<b>To</b>
01101GCO-44080 General County Operations	\$256.50	01101-44080 Commissioners

- f. **2022 Budget Transfer:** For sheriff vehicle not purchased in 2022.

<b>From</b>	<b>\$</b>	<b>To</b>
01151-46060 Sheriff	\$32,768.89	36101-46060 Capital Reserve

**2023 Budget Transfer:** For sheriff vehicle not purchased in 2022.

<b>From</b>	<b>\$</b>	<b>To</b>
36101-46060 Capital Reserve	\$32,768.89	01151-46060 Sheriff

- g. **Employment:** Sara M. Beers, Julie L. Geisbrecht, Jacob L. Lancaster, and Ronald C. Snyder, PT Fill-In, Corrections Officer, Prison, \$15.08/hr., effective 02/27/23; Evan R. Sutton and Seth M. Yednak, FT, Corrections Officer, Prison, \$21.05/hr., effective 02/27/23; Evan L. Cottle, FT, Victim Witness Advocate, Victim Witness, \$13.40/hr., effective 02/27/23; Regina C. Hartman, Abigail M. Pearce, and Robert H. Shirk, FT, Telecommunicator Trainee, 911 Center, \$13.88/hr., effective 02/27/23; Martin J. Kolarczyk, FT, Auto Mechanic, Public Works/Highway, \$17.20/hr., effective 02/27/23; Nicole C. Halerz, From, FT, Telecommunicator, 911 Center, \$16.54/hr., To, PT, Telecommunicator, 911 Center, \$16.54/hr., effective 03/01/23; Scott D. Andrews, From, FT, Criminal Case Manager, Court Administration, \$14.46/hr., To, FT, Fiscal Operations Officer, Social Services, \$46,805.06/annually, effective 03/06/23; Kelli A. Bouffard, From, FT, Receptionist/Clerk, Prothonotary, \$11.43/hr., To, FT, First Deputy/Clerk of Courts, Prothonotary, \$13.40/hr., effective 03/06/23;
  - h. **Resignations:** Terry M. Stahl, FT, Corrections Officer, Prison, \$21.05/hr., effective 02/22/23; and Jared T. Gabert, FT, Corrections Officer, Prison, \$22.16/hr., effective 02/24/23.
  - i. **Retirements:** Susie J. Gutshall, FT, First Deputy/Clerk of Courts, Prothonotary, \$15.05/hr., effective 03/01/23.
  - j. **Rescinded Move:** Denise L. Wyant rescinded the following move from, PT, Tipstaff, Court Administration, \$12.40/hr., To, PT, Administrative Support, Public Defender's Office, \$12.16/hr., effective 02/20/23.
10. **STAFF REPORTS & SPECIAL BUSINESS**
- A. **Presentation:**  
Team EFFORT
  - B. **Social Services:**
    - a. Requesting approval of an Affordable Housing Trust Fund Program Disbursement to Team EFFORT, in an amount not to exceed \$15,000.00, for renovation to low and moderate income homes within Blair County for the summer of 2023.
  - C. **Department of Emergency Services/911E:**  
Requesting approval of the Commercial Alarm Article of Agreement between the County of Blair, Department of Emergency Services/911E and the various agencies, companies, and residential alarm monitoring customers, in the annual amount of \$300.00, for the period of 07/01/23 through 06/30/24.
  - D. **Commissioners:**  
Requesting approval of an extension of Terms to the Lease between the County of Blair and Courtyard Realty LLC, for a ten (10) year term beginning 03/25/23.
  - E. **Prison:**  
Requesting approval to advertise for an Invitation to Bid for food items for the Blair County Prison.
11. **OLD BUSINESS**
12. **ADJOURN**