



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Blair County Salary Board Meeting of March 13, 2024, at 9:00 a.m.
in Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

AGENDA

1. Call to Order.....Commissioner David Kessler
2. Moment of Silent Reflection.
3. Pledge of Allegiance.
4. Roll Call.
5. Call for Public Comment on Salary Board Items
6. Approval of Minutes from the February 28, 2024, meeting.

Positions:

7.

Department	Adult Parole and Probation - 012012			Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3412008	
Pay Grade	Rate or Range						
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	12/14/2023						
Reason	Job abandonment of Kristy Rodriguez.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

8.

Department	Adult Parole and Probation - 762012			Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3412002	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	01/12/2024						
Reason	Resignation of Megan Himes.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

9.

Department	Adult Parole and Probation - 762012			Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3451009	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	Supervision Fund				Primary Org Code		
Effective Date	12/29/2023						
Reason	Resignation of Tyler Frye.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						

10.

Department	Adult Parole and Probation - 012012			Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation				# of Positions	1	
Position	Parole and Probation Officer				Position #	3475002	
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	37.5 hours per week		
Wage	\$16.30	Per hr.	\$1,222.50	expected bi-weekly	\$31,785.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	1/24/2024						
Reason	Resignation of Megan Edmiston.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.						



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

11.

Department	Adult Parole and Probation - 762011	Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation	# of Positions	1		
Position	Probation Officer Aide	Position #			
Pay Grade	Rate or Range				
Union	UMWA-Court Related	FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt	Schedule	35 hours per week		
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60
Salary	\$	bi-weekly	\$	annually	
Funding Source	Supervision Fund	Primary Org Code			
Effective Date	11/04/2023				
Reason	Fill vacancy via Elissa Walter's promotion to specialty courts administrative assistant in November 2023.				
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				

12.

Department	Adult Parole and Probation - 762011	Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation	# of Positions	1		
Position	Probation Officer Aide	Position #			
Pay Grade	Rate or Range				
Union	UMWA-Court Related	FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt	Schedule	35 hours per week		
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60
Salary	\$	bi-weekly	\$	annually	
Funding Source	Supervision Fund	Primary Org Code			
Effective Date	11/24/2023				
Reason	Fill vacancy due to Toni Walker's promotion to parole and probation officer.				
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				

13.

Department	Adult Parole and Probation - 762012	Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation	# of Positions	1		
Position	Probation Officer Aide	Position #	3415001		
Pay Grade	Rate or Range				
Union	UMWA-Court Related	FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt	Schedule	35 hours per week		
Wage	\$11.58	Per hr.	\$810.60	expected bi-weekly	\$21,075.60
Salary	\$	bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.	Primary Org Code			
Effective Date	12/11/2023				
Reason	Job abandonment of Kayla Grossen				
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.				



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

14.

Department	Adult Parole and Probation - 762011		Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Administrative assistant-satellite			Position #	2078001	
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74			
Union	UMWA-Court Related		FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	Supervision Fund			Primary Org Code		
Effective Date	07/07/2023					
Reason	Retirement of Cathy White.					
Comments						

15.

Department	Adult Parole and Probation - 012011		Requested By:	President Judge Wade A. Kagarise		
Type	Re-creation			# of Positions	1	
Position	Adminstrave Assistant – Courthouse			Position #	2003001	
Pay Grade	H6	Rate or Range	\$13.40 - \$14.74			
Union	UMWA-Court Related		FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time nonexempt			Schedule	35 hours per week	
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.			Primary Org Code		
Effective Date	06/30/2022					
Reason	Retirement of Jean Reindl					
Comments						

16.

Department	Domestic Relations - 34156		Requested By:	President Judge Wade A. Kagarise		
Type	Temporary Rate			# of Positions	1	
Position	Deputy Director			Position #		
Pay Grade	S7	Rate or Range	\$45,004.87 - \$48,605.26			
Union	Nonunion		FLSA Status			
PT/FT Status				Schedule		
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually
Salary	\$		bi-weekly	\$	annually	
Funding Source				Primary Org Code		
Effective Date	2/10/2024					
Reason	Marc Seifert began full-time leave of absence January 31, 2024, Section D. 1. A of the Pay Policy provides for the deputy director to, therefore, receive +5% in his absence.					
Comments	According to the Pay Policy, Domestic Relations' Deputy Director Tracey Rocus is eligible for +5% out-of-class pay during the director's full-time leave of absence. The effective date of this increase is the beginning of the pay period after the start of leave, or 2/10/24. The additional pay will end upon the earlier of the par period after Marc's anticipated 04/24/24 return or a maximum of 13 pay periods. The additional pay computes to \$92.27 per biweekly pay (\$2,002.20 temporary bi weekly).					



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

17.

Department	Public Defender 01157			Requested By:	Public Defender Russell J. Montgomery		
Type	Re-creation				# of Positions	1	
Position	Assistant Public Defender.				Position #		
Pay Grade		Rate or Range					
Union	SEIU CBA, Professionals Unit			FLSA Status	Excluded		
PT/FT Status	Full-time excluded			Schedule	35 hours per week		
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	03/13/2024						
Reason							
Comments	<p>Starting wage for this title eff 1/01/2024 within SEIU CBA, Professional Unit, is \$50,500.00 plus the potential for experience enhancements.</p> <p>The 2024 budget for this department includes 4 full-time attorneys and 3 part-time attorneys. Devin Bennanti's position was re-created soon after his Nov. 2023 resignation. Mason Rogers was imagined to replace Devin, but remains a juris doctor as we await his admission to the PA Bar. Michele Grove moved to law clerk with Judge Sullivan in 2022, and her job was re-created. It remains unfilled.</p> <p>Mason earns \$41,623; Devin was budgeted at \$58,622; and Michele at \$50,000. Funding a new APD is well within the 2024 department budget; unfortunately, due to names in budget vs workers, I cannot easily attribute the opening to a single name. This request was discussed with Finance, and we have sufficient funds.</p>						

18.

Department	Prothonotary 01153			Requested By:	Prothonotary Robin G. Patton		
Type	Re-creation				# of Positions	1	
Position	First Deputy- Clerk of Courts				Position #		
Pay Grade	H6	Rate or Range		\$13.40 - \$14.74			
Union	Nonunion			FLSA Status	Nonexempt		
PT/FT Status	Full-time exempt			Schedule	35 hours per week		
Wage		Per hr.		expected bi-weekly		expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	10/31/2023						
Reason	Transfer of Kelli Bouffard.						
Comments							

19.

Department	Sheriff – 01151			Requested By:	Sheriff James E. Ott		
Type	Re-creation				# of Positions	1	
Position	Sergeant				Position #		
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time			Schedule	40 hours per week		
Wage	\$18.88	Per hr.	\$1,510.40	expected bi-weekly	\$39,270.40	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	03/02/2024						
Reason	Promotion of Richard Peo.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$18.88/hour.						



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

20.

Department	Sheriff – 01151			Requested By:	Sheriff James E. Ott		
Type	Re-creation				# of Positions	1	
Position	Deputy				Position #		
Pay Grade		Rate or Range					
Union	UMWA-Court Related			FLSA Status	Nonexempt (hourly)		
PT/FT Status	Full-time			Schedule	40 hours per week		
Wage	\$15.52	Per hr.	\$1,241.60	expected bi-weekly	\$32,281.60	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	03/07/204						
Reason	Promotion of Z. Paul Jendrezewski.						
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$15.52/hour.						

21.

Department	Children, Youth, and Families 113201			Requested By:	Director Tiffany N. Treese		
Type	Rate Change				# of Positions	1	
Position					Position #		
Pay Grade	S7	Rate or Range		\$45,004.87 - \$48,605.26			
Union	Nonunion			FLSA Status	Exempt		
PT/FT Status	Full-time exempt			Schedule			
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	80% state reimbursement, 20% general fund.				Primary Org Code		
Effective Date	02/23/2024						
Reason							
Comments	Please see attachment.						

22.

Department	Fort Roberdeau 08607			Requested By:	Director Glenn H. Nelson		
Type	Re-creation				# of Positions	1	
Position	Temporary Department Assistant (seasonal tour guides)				Position #		
Pay Grade	N/A- temp	Rate or Range					
Union	Nonunion			FLSA Status			
PT/FT Status	Part-time temporary (max 5 mos and 29 days)			Schedule	29 hours per week		
Wage	\$11.00	Per hr.	\$ 638.00	expected bi-weekly	\$5,104.00	expected annually	
Salary	\$			bi-weekly	\$	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	06/01/2024						
Reason	Seasonal Tour Guides (2) serve the public and Fort visitors with tours and educational services during the tour season. Seasonal tour guides' begin and end dates depend on school schedules if student.						
Comments	The Fort budgets for two (2) Seasonal Tour Guides at \$11 per hour for 500 hours each. Seasonal TG Employee 1: 500 X \$11 = \$5,500. Seasonal TG Employee 2: 500 X \$11 = \$5,500. Total Budgeted = \$11,000. Two seasonals may start and end on different dates depending usually on school schedules. Weekly hours may vary based on Fort special events. Seeking approval immediately so positions may be advertised.						



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

23.

Department	Controller 01112			Requested By:	Controller A.C. Stickel		
Type	Re-creation and set salary				# of Positions	1	
Position	Chief Deputy Controller				Position #	1230001	
Pay Grade	S9	Rate or Range	\$54877.42				
Union	Nonunion			FLSA Status			
PT/FT Status	Full-time				Schedule	35 hours per week	
Wage	\$	Per hr.	\$	expected bi-weekly	\$	expected annually	
Salary	\$2,110.67			bi-weekly	\$54,877.42	annually	
Funding Source	General Fund - budgeted at this rate.				Primary Org Code		
Effective Date	03/18/2024						
Reason	Resignation of Brian McCulley.						
Comments	Request to recreate the position of chief Deputy Controller and set the salary at \$2,110.67 per bi-weekly pay and \$54,877.42 annually for Angela Wagner who is returning to this position.						

24. Sheriff Ott's discussion points for the Salary Board:

25. Adjournment.

The next regular Salary Board Meeting will be March 27, 2024, at 9:00 a.m. in Commissioners' Public Meeting Room.