

#### Blair County Salary Board Meeting of March13, 2024, at 9:00 a.m. in Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 935 7690 9088 and then the meeting passcode 868993.

### AGENDA

- 1. Call to Order Commissioner David Kessling
- 2. Moment of Silent Reflection.
- **3.** Pledge of Allegiance.
- 4. Roll Call.
- 5. Call for Public Comment on Salary Board Items
- 6. Approval of Minutes from the February 28, 2024, meeting.

### Positions:

Department	Adult Parole and	Probation	n - 012012	Requeste	ed B	/: Pr	resid	dent Judae	Wad	le A. Kagarise
Туре	Re-creation					<u> </u>	1	of Positio		1
Position	Parole and Prob	ation Offic	er					Position #		3412008
Pay Grade		Rate or	Range							•
Union	UMWA-Court Re	elated		•	FLS	A Stat	us			Nonexempt (hourly)
PT/FT Status	Full-time nonexe	empt				Schee	dule	e 37.5 h	ours	per week
Wage	\$16.30	Per hr.	\$1,222.50	expected	bi-we	ekly	\$3	1,785.00	exp	pected annually
Salary	\$			bi-weekly			\$		anr	nually
Funding Source	General Fund -	budgeted	at this rate.					Primary C Code	rg	
Effective Date	12/14/2023									
Reason	Job abandonme	nt of Kristy	/ Rodriguez.							
Comments	Starting wage fo	r this title (	aff 01/01/202/		CBA	Court-	.Rol	ated I Init i	s \$16	S 30/bour



8.

# **BLAIR COUNTY SALARY BOARD**

c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Department Adult Parole and Probation - 762012 **Requested By:** President Judge Wade A. Kagarise # of Positions Туре Re-creation 1 Position Parole and Probation Officer Position # 3412002 Pay Grade **Rate or Range** Union UMWA-Court Related **FLSA Status** Nonexempt (hourly) **PT/FT Status** Full-time nonexempt Schedule 37.5 hours per week Wage \$16.30 \$1,222.50 expected bi-weekly \$31,785.00 expected annually Per hr. Salary \$ bi-weekly \$ annually Funding General Fund - budgeted at this rate. Primary Org Source Code **Effective Date** 01/12/2024 Resignation of Megan Himes. Reason Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour. Comments

9	•									
Department	Adult Parole and	Probatior	n - 762012	Request	ed By:	Pres	sident	Judge V	Vade	e A. Kagarise
Туре	Re-creation					1	# of P	osition	S	1
Position	Parole and Prob	ation Offic	er				Pos	ition #		3451009
Pay Grade		Rate or	Range							
Union	UMWA-Court Re	lated			FLSA S	tatus	;			Nonexempt (hourly)
PT/FT Status	Full-time nonexe	mpt			Sc	hedu	le	37.5 ho	urs p	oer week
Wage	\$16.30	Per hr.	\$1,222.50	expected	bi-weekl	y \$	31,78	5.00	expe	ected annually
Salary	\$			bi-weekly	1	\$			annı	ually
Funding	Supervision Fun	d					Prin	nary Or	g	
Source							Cod	le		
Effective Date	12/29/2023									
Reason	Resignation of T	yler Frye.								
Comments	Starting wage fo	r this title e	eff 01/01/2024	via UMWA	CBA, Co	urt-Re	elated	Unit, is	\$16.	30/hour.

Department	Adult Parole and	Probation	n - 012012	Request	ed By	r: Pr	esio	dent Judge	Wad	e A. Kagarise		
Туре	Re-creation						# of Positions			1		
Position	Parole and Proba			<b>Position #</b> 3475002				3475002				
Pay Grade		Range										
Union	UMWA-Court Re		FLSA Status Nonexempt (he									
PT/FT Status	Full-time nonexe			Scheo	dule	e 37.5 h	ours	per week				
Wage	\$16.30	Per hr.	\$1,222.50	expected	pected bi-weekly			1,785.00	exp	ected annually		
Salary	\$			bi-weekly			\$		anr	nually		
Funding Source	General Fund -	budgeted	at this rate.					Primary O Code	rg			
Effective Date	1/24/2024											
Reason	Resignation of Megan Edmiston.											
Comments	Starting wage for	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$16.30/hour.										



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Department	Adult Parole	and Proba	tion - 762011	Request	ed By	/: P	residen	t Judge	Wad	e A. Kagarise	
Туре	Re-creation			•		# of Positions				1	
Position	Probation Off			Po	sition #	¥					
Pay Grade		Rate or	Range								
Union	UMWA-Court	t Related		·	<b>FLS</b>	A Stat	us			Nonexempt (hourly)	
PT/FT Status	Full-time non	exempt	exempt					35 hou	irs pe	er week	
Wage	\$11.58	Per hr.	\$810.60	expected	bi-we	ekly	\$21,0	75.60	exp	ected annually	
Salary	\$		•	bi-weekly	kly \$				anr	nually	
Funding Source	Supervision F	Fund				Pri	mary C	Org Cod	е		
Effective Date	11/04/2023	11/04/2023									
Reason	Fill vacancy v	Fill vacancy via Elissa Walter's promotion to specialty courts administrative assistant in November 2023.									
Comments	Starting wage	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.									

#### 12.

Department	Adult Parole	and Prob	ation - 762011	Requeste	d By:	Pr	esider	nt Judge	Wad	e A. Kagarise
Туре	Re-creation						# of	Positio	าร	1
Position	Probation C	fficer Aide			Pos	sition	#			
Pay Grade		Rate or	Range							
Union	UMWA-Cou	rt Related		FLSA Status					Nonexempt (hourly)	
PT/FT Status	Full-time no	nexempt	S	Schedule 35 hours			ırs pe	er week		
Wage	\$11.58	Per hr.	\$810.60	expected b	i-wee	kly	\$21,0	75.60	exp	ected annually
Salary	\$			bi-weekly		\$			anr	nually
Funding Source	Supervision	Fund				Pri	mary (	Org Cod	е	-
Effective Date	11/24/2023									
Reason	Fill vacancy due to Toni Walker's promotion to parole and probation officer.									
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.									

Department	Adult Parole	and Prob	ation - 762012	Request	ed By:	Pr	esider	nt Judge	Wad	e A. Kagarise		
Туре	Re-creation						# of	Positio	ns	1		
Position	Probation O	Probation Officer Aide						#		3415001		
Pay Grade		Rate or Range								·		
Union	UMWA-Cou	UMWA-Court Related FLS								Nonexempt (hourly)		
PT/FT Status	Full-time no	nexempt				Schedule 35 l			urs pe	er week		
Wage	\$11.58	Per hr.	\$810.60	expected	bi-wee	ekly	\$21,0	75.60	exp	ected annually		
Salary	\$			bi-weekly		\$			anr	nually		
Funding Source	General Fur	nd - budge	eted at this rate			Pri	mary (	Org Cod	е			
Effective Date	12/11/2023	12/11/2023										
Reason	Job abando	nment of k	Kayla Grossen									
Comments	Starting wag	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$11.58/hour.										



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Department	Adult Parole a	ind Probati	ion - 762011	Request	ed By:	Pres	iden	nt Judge Wa	ade A. Kagarise
Туре	Re-creation			•		#	# of	Positions	1
Position	Administrative	assistant-	satellite		Pos	sition #	#	2078001	
Pay Grade	H6	Rate or	Range	\$13.40 -	\$14.74				
Union	UMWA-Court	A-Court Related FI							Nonexempt (hourly)
PT/FT Status	Full-time none	exempt	S	chedu	le	35 hours	per week		
Wage	\$	Per hr.	\$	expected	bi-week	dy \$		e	xpected annually
Salary	\$	•		bi-weekly	\$			a	nnually
Funding Source	Supervision F	und		<u> </u>	Pri	mary C	Drg (	Code	
Effective Date	07/07/2023								-
Reason	Retirement of	Cathy Wh	ite.						
Comments									

#### 15.

Department	Adult Parole	and Prob	ation - 012011	Request	ed By	: P	resider	nt Judge V	Vad	e A. Kagarise
Туре	Re-creation						# of	Positions	S	1
Position	Adminsttrav	Adminsttrave Assistant – Courthouse								2003001
Pay Grade	H6	Rate or	Range	1						
Union	UMWA-Cou	rt Related		A Stat	Nonexempt (hourly)					
PT/FT Status	Full-time nor	Ill-time nonexempt						35 hour	s pe	er week
Wage	\$	Per hr.	\$	expected	bi-we	ekly \$ exp				ected annually
Salary	\$		•	bi-weekly		\$		ann	nually	
Funding Source	General Fur	nd - budge	eted at this rate.	•		P	rimary	Org Cod	е	
Effective Date	06/30/2022									I
Reason	Retirement	of Jean Re	eindl							
Comments										

Department	Domestic Re	lations - 34	1156	Request	ed By:	Preside	nt Judge Wa	ade A. Kagarise				
Туре	Temporary R	ate				# of	Positions	1				
Position	Deputy Direc	tor		Positio	n #							
Pay Grade	S7	Rate or	Range	\$45,004.	87 - \$48,6	605.26						
Union	Nonunion				FLSA St	atus						
PT/FT Status					Sch	nedule						
Wage	\$	Per hr.	\$	expected	bi-weekly	<b>y</b> \$	e	xpected annually				
Salary	\$			bi-weekly	,	\$	a	nnually				
Funding Source						Primary	/ Org Code					
Effective Date	2/10/2024											
Reason								A of the Pay Policy				
Comments	of-class pay of beginning of earlier of the	According to the Pay Policy, Domestic Relations' Deputy Director Tracey Rocus is eligible for +5% out- of-class pay during the director's full-time leave of absence. The effective date of this increase is the beginning of the pay period after the start of leave, or 2/10/24. The additional pay will end upon the earlier of the par period after Marc's anticipated 04/24/24 return or a maximum of 13 pay periods. The additional pay computes to \$92.27 per biweekly pay (\$2,002.20 temporary bi weekly).										



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Department	Public Defende	er 01157		Requeste	d By:	Public D	efender F	Russe	ell J. Montgomery
Туре	Re-creation			·	#	# of Pos	sitions		1
Position	Assistant Publi	c Defende	r.		I	Positior	า #		
Pay Grade		Rate or	Range						·
Union	SEIU CBA, Pro	fessionals	Unit		FLSA Sta	itus			Excluded
PT/FT Status	Full-time exclue	Full-time excluded S						rs pe	er week
Wage	Per hr.     \$     expected bi-weel					\$		exp	ected annually
Salary	\$	bi-weekly		\$		ann	nually		
Funding Source	General Fund	- budgeted	at this rate.			Primary	Org Coc	le	
Effective Date	03/13/2024								1
Reason									
Comments	for experience The 2024 budg position was re but remains a j Judge Sullivan Mason earns \$ within the 2024	enhancem jet for this created souris doctor in 2022, a 41,623; De departme	ents. department inc oon after his No as we await hi nd her job was evin was budge nt budget; unfo	ludes 4 full-ti ov. 2023 resi s admission re-created. I ated at \$58,62 ortunately, du	me attorne gnation. M to the PA I remains ( 2; and Mi e to name	eys and ason Ro Bar. Mic unfilled. chele at s in bud	3 part-tim ogers was hele Grov \$50,000. get vs wo	ie att s ima /e mo Fun orkers	20.00 plus the potential corneys. Devin Bennanti's agined to replace Devin, oved to law clerk with ding a new APD is well s, I cannot easily attribute a sufficient funds.

Department	Prothonotary 011	153		Request	ed By	<b>y:</b>   F	rothc	notary Rob	in G	. Patton
Туре	Re-creation						# (	of Position	S	1
Position	First Deputy- Cle					Position #				
Pay Grade	H6	Rate or I	Range	\$13.40 -	\$14.7	'4				
Union	Nonunion				FLS	A Sta	tus			Nonexempt
PT/FT Status	Full-time exempt	:				Sche	edule	35 hou	rs pe	er week
Wage		Per hr.		expected	bi-w	eekly			exp	ected annually
Salary	\$			bi-weekly			\$		anr	nually
Funding Source	General Fund	- budgete	d at this rate.			P	Prima	ry Org Coo	le	
Effective Date	10/31/2023									
Reason	Transfer of Kelli	Bouffard.								
Comments										
19.										

Department	Sheriff – 0115	Request	ed By:	Sheriff J	ames E	. Ott				
Туре	Re-creation					# of Positions			1	
Position	Sergeant					Position #				
Pay Grade		Rate or Range								
Union	UMWA-Court	Related FLSA Sta				tus			Nonexempt (hourly)	
PT/FT Status	Full-time	-time				edule	40 ho	urs per w	eek	
Wage	\$18.88	Per hr.	er hr. \$1,510.40 expected bi-			i-weekly \$39,270.4		.40 expected annu		
Salary	\$	•		bi-weekly	\$	\$		ly		
Funding Source	General Fund - budgeted at this rate.						nary Or	g Code		
Effective Date	03/02/2024								1	
Reason	Promotion of F	Promotion of Richard Peo.								
Comments	Starting wage for this title eff 01/01/2024 via UMWA CBA, Court-Related Unit, is \$18.88/hour.									



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### 20.

Department	Sheriff – 01151	Request	ed By:	Sh	neriff	James E.					
Туре	Re-creation	÷	# of Positions					1			
Position	Deputy				Position #						
Pay Grade	Rate or Range									•	
Union	UMWA-Court Related FLSA Stat						us			Nonexempt (hourly)	
PT/FT Status	Full-time	ull-time Sche						40 hours		s per week	
Wage	\$15.52	Per hr.	\$1,241.60	expected	expected bi-weekly \$32,			2,281.60 <b>ex</b>		xpected annually	
Salary	\$	bi-weekly	bi-weekly \$				anr	nually			
Funding Source	General Fund - budgeted at this rate.						Primary Org Code				
Effective Date	03/07/204										
Reason	Promotion of Z.	Promotion of Z. Paul Jendrezewksi.									
Comments	Starting wage f	or this title	eff 01/01/2024	via UMWA	CBA, C	Court-	Relat	ted Unit, is	s \$15	5.52/hour.	
21.											

Children, Youth, and Families 113201 Requested By:					Director	Tiffany N. T	reese			
Rate Change						Positions	1			
						n #				
S7 Rate or Range \$45,004.87 - \$48,60						605.26				
Nonunion	•		LSA Sta	atus		Exempt				
Full-time exempt					edule					
\$	Per hr.	\$	expected bi	-weekly	\$	ex	pected annually			
\$ bi-weekly					\$ a		nually			
80% state re	imburseme	Primary	y Org Code							
02/23/2024	02/23/2024									
Please see a	ttachment.									
	Rate Change S7 Nonunion Full-time exe \$ \$ 80% state re 02/23/2024	Rate Change   S7 Rate or   Nonunion Full-time exempt   \$ Per hr.   \$ 02/23/2024	Rate Change     S7   Rate or Range     S7   Rate or Range     Nonunion   Full-time exempt     \$   Per hr.   \$     \$   Per hr.   \$     \$   80% state reimbursement, 20% gener	Rate Change   \$45,004.87     S7   Rate or Range   \$45,004.87     Nonunion   F     Full-time exempt   \$     \$   Per hr.   \$     \$   Per hr.   \$     \$   bi-weekly     80% state reimbursement, 20% general fund.     02/23/2024	Rate Change   \$45,004.87 - \$48,60     S7   Rate or Range   \$45,004.87 - \$48,60     Nonunion   FLSA Sta     Full-time exempt   Sch     \$   Per hr.   \$     \$   Per hr.   \$     \$   bi-weekly     \$   bi-weekly     \$0% state reimbursement, 20% general fund.   02/23/2024	Rate Change   # of     S7   Rate or Range   \$45,004.87 - \$48,605.26     Nonunion   FLSA Status     Full-time exempt   Schedule     \$   Per hr.   \$     \$   Per hr.   \$     \$0% state reimbursement, 20% general fund.   Primary     02/23/2024   \$	Rate Change   # of Positions     Position #   Position #     S7   Rate or Range   \$45,004.87 - \$48,605.26     Nonunion   FLSA Status     Full-time exempt   Schedule     \$   Per hr.   \$     \$   bi-weekly   \$     \$0% state reimbursement, 20% general fund.   Primary Org Code     02/23/2024			

Department	Fort Roberdeau 08607 Requested By:						Director Glenn H. Nelson					
Туре	Re-creation		# of Positions			1						
Position	Temporary D	Assistant (sea	Positio	n #								
Pay Grade	N/A- temp	Range										
Union	Nonunion	Nonunion FLSA S										
PT/FT Status	Part-time temporary (max 5 mos and 29 days) Scl						29 hou	urs pe	er week			
Wage	\$11.00	Per hr.	\$ 638.00	expected	bi-week	<b>y</b> \$5,10	04.00	exp	ected annually			
Salary	\$	\$ bi-weekly						anr	nually			
Funding Source	General Fund	General Fund - budgeted at this rate.						ode				
Effective Date	06/01/2024	06/01/2024										
Reason	Seasonal Tour Guides (2) serve the public and Fort visitors with tours and educational services during the tour season. Seasonal tour guides' begin and end dates depend on school schedules if student.											
Comments	the tour season. Seasonal tour guides' begin and end dates depend on school schedules if student. The Fort budgets for two (2) Seasonal Tour Guides at \$11 per hour for 500 hours each. Seasonal TG Employee 1: 500 X \$11 = \$5,500. Seasonal TG Employee 2: 500 X \$11 = \$5,500. Total Budgeted = \$11,000. Two seasonals may start and end on different dates depending usually on school schedules. Weekly hours may vary based on Fort special events. Seeking approval immediately so positions may be advertised.											



c/o Blair County Controller, 423 Allegheny St., Ste 141, Hollidaysburg, PA 16648

Department	Controller 01112 Requested By				: C	Controller A.C. Stickel					
Туре	Re-creation and set salary						# of	Positio	ns	1	
Position	Chief Deputy Controller					F	Position #			1230001	
Pay Grade	S9     Rate or Range     \$54877.42										
Union	Nonunion FLSA S						tus				
PT/FT Status	Full-time Se						hedule 35 hours p			ber week	
Wage	\$	Per hr.	\$	expected bi-week			ly \$		expected annually		
Salary	\$2,110.67 bi-weekly						\$54,877.42 <b>an</b>		ann	nually	
Funding Source	General Fund - budgeted at this rate.						Primary Org Code				
Effective Date	03/18/2024	03/18/2024									
Reason	Resignation of	Resignation of Brian McCulley.									
Comments	Request to recreate the position of chief Deputy Controller and set the salary at \$2,110.67 per bi-weekly pay and \$54,877.42 annually for Angela Wagner who is returning to this position.										

### **24.** Sheriff Ott's discussion points for the Salary Board:

25. Adjournment.

<u>The next regular Salary Board Meeting will be March 27, 2024, at 9:00 a.m.</u> in Commissioners' Public Meeting Room.