Blair County Salary Board Meeting of October 18, 2023 at 2:30 p.m. In Commissioners' Public Meeting Room

Salary Board meetings are being held in person and by Zoom. To participate in the meeting, please dial 1-301-715-8592 or 1-646-876-9923 and enter Meeting ID 936 5106 3994 and then the meeting passcode 868993.

AGENDA

- 1. Call to Order Commissioner Bruce Erb
- 2. Roll Call
- **3.** Call for Public Comment on Salary Board Items.
- **4.** Approval of Minutes from the October 4, 2023 Meeting.

Positions:

- 5. Adult Parole and Probation Requested by President Judge Elizabeth A. Doyle

 Probation Officer Support Request to re-create this position. This position is UMWA-Court, NonExempt (Hourly), Part-Time with an average of 19 hours per week with an hourly rate of \$11.58,
 \$440.04 estimated bi-weekly, \$11,441.04 estimated annually. This position is limited to 999 hours per
 anniversary year. This vacancy is due to the resignation of Ed Drzewiecki effective 10/24/2023.
- 6. District Attorney

 Pre-Sentencing Guidelines Coordinator

 Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Natalie Newingham effective 10/20/2023.
- 7. Prothonotary

 Juvenile Clerk of Courts Request to re-create this position. This position is UMWA-Court, Non-Exempt (Hourly), Full-Time at 35 hours per week with an hourly rate of \$12.16, \$851.20 estimated bi-weekly, \$22,131.20 estimated annually. This vacancy is due to the resignation of Treva DeSimone effective 10/10/2023.

8. Prison Requested by Warden Abbie Tate

Lieutenant Request to re-create this position within the hiring range of the S9 pay grade (\$48,677.26 to \$52,571.45). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the death of David Fogle on 10/01/2023.

9. Public Works-Facilities

Requested by Commissioner Amy Webster Manager Request to re-create this position within the hiring range of the S7 pay grade (\$45,004.87 to \$48,605.26). This position is Non-Union, Exempt (Salary), Full-Time at 35 hours per week. This vacancy is due to the termination of Jim Pooler effective 10/05/2023.

10. Children, Youth & Families

Requested by Commissioner Laura Burke Supervisor-Casework Request to set the salary for Julie Hultberg. This position is Non-Union, Exempt, Full-Time at 35 hours per week. Julie has completed the Civil Service process. Applying the Pay Policy to Julie's previous experience, she is eligible for \$1,765.58 bi-weekly, \$45,905.08 annually. This is 2% above the minimum of, but within, the hiring range of S7 pay grade (\$45,004.87 to \$48,605.26). The rate should be effective as of her start date of 9/11/202.

- 11. Discussion/Review of proposed amendment to Pay Policy, Section IV (Procedures), Section C, Item 4 (Promotions), Subsection 4.
- **12.** Adjournment

The next regular Salary Board Meeting will be Wednesday, November 1, 2023 at 10:30 a.m. In Commissioners' Public Meeting Room.