

**AGENDA
WORK SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
COMMISSIONERS MEETING ROOM, BASEMENT
TUESDAY, JANUARY 10, 2023, 10:00 A.M.**

**Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**
2. **MOMENT OF SILENT REFLECTION**
3. **PLEDGE OF ALLEGIANCE TO THE FLAG**
4. **ROLL CALL**
5. **UPCOMING MEETINGS**

Tuesday, January 10, 2023	7:00 p.m.	Blair County Airport Authority (Blair County Airport)
Wednesday, January 11, 2023		
Thursday, January 12, 2023	10:00 a.m.	*Commissioners Business Session (Commissioners Meeting Room)
	1:00 p.m.	*Solid Waste Authority (Commissioners Meeting Room)
Friday, January 13, 2023		
Monday, January 16, 2023		Martin Luther King Jr Day Courthouse Closed
Tuesday, January 17, 2023	10:00 a.m.	*Commissioners Work Session (Commissioners Meeting Room)

6. **PUBLIC COMMENT**
7. **COMMISSIONERS COMMENTS**
8. **CONSENT AGENDA**

Resolution #7-2023:

- a. Payment of the following six (6) Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/10/2023	230110TC	\$242,352.14
01/10/2023	230110CY	\$33,248.55
01/10/2023	230110SS	\$835,790.65
01/10/2023	230110WW	\$313,811.24
01/10/2023	230103CO	\$25,392.22
10/10/2023	230110FP	\$259,210.50

Which include payment of the following invoices:

- Blair Community Action Agency, in the total amount of \$34,806.17.
- Thomas and Chandra Jandora, in the total amount of \$1,550.00.

- b. Ratification of the eleven (11) following Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
01/05/2023	230101HI	\$538,886.67
01/05/2023	230105WC	\$3,500.00
01/04/2023	230104DA	\$155.25
01/05/2023	230105HR	\$15,387.46
01/04/2023	230104WC	\$5,842.22
01/03/2023	220103FS	\$608.73
01/01/2023	230101FN	\$117,016.69
12/08/2022	221130PC	\$16,071.24
12/29/2022	221229HR	\$6,317.06
12/29/2022	221229RF	\$14.40
12/27/2022	221227FS	\$1,594.00

- c. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**

Requesting approval of ECMS submission, Estimate 008, in the total amount of \$16,527.66, received from Glenn O Hawbaker Inc. Expenses are 100% reimbursable through the Road Map Fund.

- d. **Bridge #82/Frankstown Branch Superstructure Replacement Project:**

Requesting approval of ECMS submission Invoice #8, Part 4 , Construction Inspection, in the total amount of \$13,628.34, Invoice #10, Part 3, Construction Services, in the total amount of \$315.00, Invoice #9, Part 4, Construction Inspection, in the total amount of \$9,943.75, received from Keller Engineers. Expenses are 100% reimbursable through the Road Map Fund.

- e. **Bridge #70/County Road 101 over South Poplar Run Replacement Project:** Requesting approval of ECMS submission Invoice #2, Part 7, Construction Services, received from Keller Engineers, in the total amount of \$157.50. Expenses are 100% reimbursable through the Road Map Fund.
- f. **Bridge #67/West Loop Road Replacement Project:** Requesting approval of ECMS submission, Invoice #6, Part 4, Construction Inspection, in the total amount of \$11,893.22, received from Keller Engineers. Expenses are 95% reimbursable and will be paid from the Marcellus Shale Legacy Fund.
- g. **NBIS Bridge Inspection and Inventory:** Requesting approval of ECMS submission of Invoice #59, received from Stiffler McGraw, in the total amount of \$12489.99 for inspection of county owned bridges. Expenses are 80% reimbursable, with 20% paid from Act 44 Bridge Fund.
- h. **Employment:** Autumn C. Emswiler, PT, Caseworker I, CYF, \$17.29/hr., effective 01/09/23; James J. Mainello, from, PT, Sheriff Deputy, Sheriff's Office, \$15.52/per hour, To, FT, Sheriff Deputy, Sheriff's Office, \$15.52/per hour, effective 12/31/22; Abigail K. Noel, From, PT, Sheriff Deputy, Sheriff's Office, \$15.52, To, FT, Sheriff Deputy, \$15.52/per hour, effective 12/31/22; Wendy J. Myers, From PT, Probation Officer Support, APO, \$11.58/hr., To, FT, Probation Officer Aide, APO, \$11.58/hr., effective 01/09/23; and Clara M. Rininger, From, FT, Department Clerk I, Domestic Relations, \$11.03/hr., To, FT, Administrative Support, Domestic Relations, \$11.58/hr., effective 01/09/23.
- i. **Rescinding Resignation:** Francine M. Burk, FT, District Court Administrative Support, MDJ Jones, \$12.00/hr., effective 01/03/23.

9. **STAFF REPORTS & SPECIAL BUSINESS**

A. **Department of Emergency Services:**

Requesting approval of a Professional Services Agreement between the County of Blair, Department of Emergency Services and Mission Critical Partners LLC for Next Generation 911 Consulting Services to the Southern Alleghenies 911 Cooperative (SAC) and the County of Blair, as defined in Schedule A of said agreement, in the total fixed fee amount of \$26,980.10, including expenses, through June 30, 2023. Should project be delayed beyond June 30, 2023, an additional six-6 month in the amount of \$6,766.50 will be invoiced to the county.

B. **Children, Youth and Families:**

- i. Requesting approval of the CWIS FY 21/22 Child Accounting and Profile System Agreement between the County of Blair, on behalf of Children, Youth and Families and Avanco International, Inc., in the total fixed price amount of \$5,149.58, effective July 1, 2021 through June 30, 2022.
- ii. Requesting approval of a Child Accounting and Profile System Application Provider Service Agreement between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, in the amount of \$37,218.00, for the Case Management Software System, for the period of July 1, 2021 through June 30, 2022.
- iii. Requesting approval of a Consulting Services Addendum to the Child Accounting and Profile System Application Service Provider Agreement, dated as of July 1, 2021, by and between the County of Blair, on behalf of Blair County Children, Youth and Families and Avanco International, for consultant time invoiced at the hourly rates listed below:

Category	Hourly Rate
Research Analyst	\$ 54.50
Junior Programmer	\$ 65.40
Junior Programmer Analyst	\$ 73.00
Programmer Analyst	\$ 76.20
Senior Programmer Analyst	\$ 78.70
Developer	\$ 92.50
Senior Developer	\$111.20
Project Director	\$125.00

<p>A not-to-exceed value of \$20,000.00 for all Consulting Services has been assigned by Client. This value can be adjusted at any time during the term with written confirmation from the Client. Larger projects, Avanco will prepare a separate bid for the specific project under this Addendum.</p>	
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- iv. Requesting approval of a HIPAA Business Associate Agreement Addendum between the County of Blair on behalf of Blair County Children, Youth and Families and AVANCO International, Inc., for the Child Accounting and Profile System Application Service (CAPS).

C. Court Administration:

Requesting approval of two-2 FY 21/22 Problem Solving Court Budget Modification Requests 1) moving \$250.00 from budget line item Staff Travel/Training to Participant Transportation to purchase Uber Gift Cards for Blair County Adult Drug Court; and 2) moving \$654.78 from budget line item Staff Travel/Training to Incentives for Blair DUI Court participants.

D. Elections/Voter Registration:

Requesting approval of a Professional Services Agreement by and between the County of Blair, on behalf of the Board of Elections and NPC Inc., for professional services outlined in Exhibit A (Statement of Work) relating to managing data, printing, mailing and/or other related digital solutions and services for the 2023 Municipal Primary and Election as outlined below:

<p>Mail-In/Absentee Ballot Package with Windowed Outer Envelope (Includes ballot up to 1 sheet, double sided - 8 1/2" x 14"; outer, return and secrecy envelope; and instruction sheet)</p>	<p>\$1.55/mail package</p>
<p>Annual Mail-In Ballot Application Mailing</p>	<p>\$0.22/mail package</p>
<p>Flat Program Management & Set-up Fee per Election</p>	<p>\$7,500</p>

E. Purchasing:

Requesting approval for authorization to participate in the Costar’s contract for the purchase of between 180 and 420 tons of sodium chloride (road salt) at a price to be determined by the bidding process for the participation period of August 2023 through July 2024 and authorization for the Blair County Procurement Specialist to submit the request on behalf of the County of Blair.

F. Commissioner’s Office:

- i. Requesting approval of a Grant Cooperation Agreement between the County of Blair and Alleghenies Broadband Inc. for “county funds” including, without limitation, funds received under and pursuant to a grant awarded to the County of Blair under American Rescue Plan Act of 2021 (ARP) (Pub. L. 117-2, H.R. 1319 (Mar 11, 2021) Coronavirus State and Local Fiscal Recovery Funds program) 1, that may be used to make broadband infrastructure investments in areas that are unserved or underserved by reliable, affordable broadband internet.
- ii. Requesting approval for the submission of an application for the 2022/2023 PCoRP Loss Prevention Grant Program, in the amount of \$16,201.93.

G. Park and Recreation Advisory Board:

- i. Requesting approval of an allocation of Park and Recreation Reserve Account Funds (035), in an amount not to exceed \$1,200.00 to purchase supplies to upgrade the restrooms at Valley View Park with new fixtures such as paper towel dispensers, soap dispensers, etc.
- ii. Requesting approval of an allocation of Park and Recreation Reserve Account Funds (035), in an amount not to exceed \$750.00 to purchase painting supplies for gates and various items at Valley View Park.