

**BUSINESS SESSION
BLAIR COUNTY BOARD OF COMMISSIONERS
CONFERENCE ROOM 2B, BLAIR COUNTY COURTHOUSE
TUESDAY, MAY 28, 2019, 10:00 A.M.**

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT REFLECTION**
- 3. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 4. APPROVAL OF MINUTES – TUESDAY, MAY 14, 2019 MEETING**
- 5. PUBLIC COMMENT**

6. UPCOMING MEETINGS:

Wednesday, May 29, 2019		
Thursday, May 30, 2019	6:00 p.m.	FY 2019 CDBG Public Hearing (Hollidaysburg Public Library)
Friday, May 31, 2019		
Monday, June 3, 2019		
Tuesday, June 4, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)
Wednesday, June 5, 2019	6:00 p.m.	FY 2019 CDBG Public Hearing (Claysburg Community Center)
Thursday, June 6, 2019	8:30 a.m.	Park & Recreation Advisory Board (Valley View Park, Pavilion #2)
	6:00 p.m.	FY 2019 CDBG Public Hearing Antis Township Municipal Bldg.
	6:30 p.m.	Fort Roberdeau Association (White Oak Hall, Fort Roberdeau)
Friday, June 7, 2019		
Monday, June 10, 2019	6:00 p.m.	Blair County Airport Authority (Blair County Airport)
Tuesday, June 11, 2019	10:00 a.m.	Commissioners Business Session (Conference Room 2B, 2 nd Floor)
	6:00 p.m.	FY 2019 CDBG Public Hearing (Blair Township Municipal Bldg.)
Wednesday, June 12, 2019	6:00 p.m.	FY 2019 CDBG Public Hearing (Geesytown Fire Hall)
Thursday, June 13, 2019	6:00 p.m.	FY 2019 CDBG Public Hearing (Tyrone-Snyder Public Library)
Friday, June 14, 2019		
Monday, June 17, 2019		
Tuesday, June 18, 2019	10:00 a.m.	Commissioners Work Session (Conference Room 2B, 2 nd Floor)

7. COMMISSIONERS COMMENTS:

8. CONSENT AGENDA:

Resolution 199-2019:

- a. Payment of one (1) Warrant Lists dated May 23, 2019, in the total amount of \$207,339.92.
- b. **County of Blair Redevelopment and Housing Authorities (COBRAH):** Requesting approval for the reappointment of Dave Helsel to the Board of Directors for the period of July 24, 2019 through July 23, 2024.
- c. **Employment:** James A. Pooler, FT, Custodian, Maintenance, \$29,993.60/yr., effective 05/28/19; Brad T. Mazzocco; Cody M. Coudriet; Russell A. Novak; Kelsey P. Bristol and Kaitlyn E. Alley, PT, Fill-In, Correction Officers, Prison, \$15.08/hr., effective 05/28/19; Brittany T. Smith, FT, District Court Administrative Staff, MDJ Blattenberger, \$18,200.00/yr., effective 05/28/19; Carrie A. Wilkinson, FT, Administrative Assistant, EMA, \$20,020.00/yr., effective 05/28/19; Zachary D. Stumpf, PT, Sheriff's Deputy, Sheriff's Office, \$12.89/hr., effective 05/28/19; Stephen M. Szymusiak, FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 05/28/19; Patti J. Metz, Temporary, Department Assistant, MDJ Blattenberger's Office, \$10.00/hr., effective 05/28/19; Nicholas O. Soto and Nathan E. Myers, From FT Caseworker 1 Ongoing, \$15.93/hr., CYF, To FT, Caseworker 1, Triage, \$15.93/hr., CYF, effective 05/28/19; Vickie L. Woods, From FT, District Court Administrative Staff, MDJ Blattenberger, \$10.00/hr., To FT, Jury Coordinator, Court Administration, \$12.32/hr., effective 05/27/19; and Shaun M. Edmundson, From FT, Corrections Officer Sgt., Prison, \$21.95/hr., To FT Temporary, Corrections Officer Lieutenant, Prison, \$22.32/hr., effective 05/28/19.

9. UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 200-2019: A resolution approving a quote received from Rapiscan Systems, Inc., in the total amount of \$2,237.50, for a weekend relocation and installation of the existing Rapiscan System to the new employee entrance area. (Fee to be paid with the PCorP Grant Award.)

10. OLD BUSINESS:

None

11. NEW BUSINESS:

A. Blair County Department of Emergency Services/911 and GIS:

- a. Discussion concerning an Intergovernmental Cooperation Agreement by and between the County of Blair and local Municipalities for Street Addressing by the County of Blair.
- b. Authorization to advertise for **Ordinance 2-2019** for an Intergovernmental Cooperation Agreement for Street Addressing by the County of Blair.
- c. Requesting approval for the submission of a grant extension request to the United States Department of Transportation for the FFY 17/19 Hazardous Materials Emergency Preparedness Grant (HMEP) to allow for a ninety (90) day extension for hazardous materials training and planning projects which were on hold pending grant approval.
- d. Requesting ratification of the submission of the FFY 20/22 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$87,900.00, for hazardous materials training and planning that encompasses fifteen (15) proposed projects for the period of October 1, 2019 through September 30, 2022.

B. Blair County Human Resources:

- a. Requesting approval of an Amendment to the Service Agreement approved on April 30, 2019, Resolution 172-2019, between the County of Blair and Barry A. Metz, Metz Consulting Group, amending the beginning date of services from no later than May 2019, to April 25, 2019.
- b. Requesting approval of an Amendment to the Service Agreement approved on April 30, 2019, Resolution 173-2019, between the County of Blair, Metz Consulting Group and Aaron V. Nygren, Nygren Training Solutions, amending paragraph 3 from as of February 15, 2019, the DiSC materials will total \$848.00 for 32 participants, to as of May 13, 2019 the DiSC materials will total \$1,007.00 for 38 participants

C. Blair County Children, Youth and Families:

- a. Requesting approval of a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall, Blair Room and Arabian Room on July 23, 2019, in the amount of \$1,000.00, to conduct a Trauma Awareness Educational Summit.
- b. Requesting approval of a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall and Blair Room on October 9, 2019, in the amount of \$1,000.00, to conduct a Community Resource Fair.

D. Blair County Department of Social Services:

- a. Requesting approval for the submission of a FY 2019 HOME Investment Partnership Program Grant Application to the Pennsylvania Department of Community and Economic Development (DCED) in the amount of \$302,100.00 providing additional funds to the County's existing owner-occupied rehabilitation program.
- b. Requesting approval of Contract #C000071558 between the County of Blair and the Commonwealth of Pennsylvania for the FY 2018 Community Development Block Grant (CDBG) on behalf of the Non-Entitlement Municipalities and the Boroughs of Hollidaysburg and Tyrone and the Townships of Antis, Blair, Frankstown and Greenfield in the amount of \$868,686.00 to undertake the following activities:

- Public Facilities
 - Clearance and Demolition
 - Rehabilitation; Single Unit Residential
 - Neighborhood Facilities
 - Administration
- c. Requesting approval for James Hudack, Executive Director, Blair County Department of Social Services to serve as the Delegated Signing Authority for financial invoices associated with the FY 2018 Community Development Block Grant (CDBG) Contract #C000071558 for the duration of the contract activity period on behalf of the County of Blair Board of Commissioners.
- d. Requesting approval of a disbursement from the Blair County Demolition Fund, in the total amount of \$27,171.18, for the demolition of the following three (3) properties:
- 233 Main Street, Roaring Spring, PA
 - 215 Main Street, Roaring Spring, PA
 - 1530-32 18th Street, Altoona, PA (county repository property)
- E. **Blair County Prison:**
Requesting approval to amend Resolution 473-2019 approving a proposal received from A-Corp SCSi for a Preliminary Assessment of the Control Panel and Lock Assemblies at the Blair County Prison in an original amount for time and materials at a cost not to exceed \$2,690.00 to an actual cost of \$3,741.28 for additional time and materials needed to make the repairs.
- F. **Fort Roberdeau:**
- a. Requesting approval for authorization to proceed with preparation of a 2019 Greenways, Trails and Recreation Program (GTRP) Grant Application, in the amount of \$127,851.00, to the Pennsylvania Department of Community and Economic Development (DCED) by Fort Roberdeau for site accessibility and accommodation improvements.
- b. Requesting approval of a high-frequency commercial schedule on WALY 103.9 consisting of forty 60 second commercials promoting the July events at Fort Roberdeau, with a matching advertising campaign on ForeverAltoona.com, in the total amount of \$600.00 to be from the Fort Roberdeau advertising budget.
- G. **Blair Township:**
Requesting a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used to assist with preparing a final design and bid documents for development of a park in Blair Townships Fort Fetter neighborhood.
- H. **Logan Township:**
Requesting a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.
- I. **Parking Garage Stair Replacement:**
Discussion concerning steel stair replacement option proposed by Keller Engineers, Inc. and authorization to advertise for bids.
- J. **County Road-105 Drainage Project:**
Discussion concerning a proposal from Keller Engineers, Inc., in the amount of \$3,000.00, for supplemental work to modify the drawings, obtain an updated Erosion & Sedimentation control plan approval, and rebid the project.
- K. **Lakemont Dam:**
Discussion concerning a proposal from Keller Engineers, Inc., in the amount of \$8,500.00, for a Conceptual Project Scope for submission to the PA Department of Environmental Protection and completion of a Department of Community and Economic Development online Single Application for funding under the H2O PA High Hazard Dams and High Hazard Unsafe Dams program.

12. ADJOURN:

BUSINESS SESSION: TUESDAY, MAY 28, 2019, 10:00 A.M.:

Location: Conference Room 2B, 2nd Floor, New Addition

Members Present: Commissioner Erb, Commissioner Tomassetti, Commissioner Beam, County Administrator Schmitt, and Assistant County Solicitor Muriceak.

Members Absent: Solicitor Karn.

Others Present: Cassandra Schmick (Logan Township), Kay Stephens (Altoona Mirror), Richard G. Sutter and Glenn Nelson (Fort Roberdeau), Karrie Baughman (CYF), Katherine Swigart and Robin Gindlesperger (HR), Grant Wills (GIS), Mark Taylor and Cris Fredrickson (EMA/911), Laura Burke (Public), James Ott (Sheriff), Abbie Tate (Prison Warden), Brian Wisner (Keller Engineers), Rocky Greenland (Public Works), A. C. Stickel (Controller), and Jennifer Sleppy (Finance).

CALL TO ORDER:

Commissioner Erb called the meeting to order.

MOMENT OF SILENT REFLECTION:

Commissioner Erb called for a moment of silent reflection.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Erb requested that those present stand and recite the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES – TUESDAY, MAY 14, 2019:

Commissioner Erb called for changes or corrections to the minutes of Tuesday, May 14, 2019. **There were no changes or corrections noted.**

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to accept the minutes as prepared.

PUBLIC COMMENT:

Commissioner Erb called for public comment. **There were no comments noted.**

UPCOMING MEETINGS:

Wednesday, May 29, 2019

Thursday, May 30, 2019 6:00 p.m. FY 2019 CDBG Public Hearing
(Hollidaysburg Public Library)

Friday, May 31, 2019

Monday, June 3, 2019

Tuesday, June 4, 2019 10:00 a.m. Commissioners Work Session
(Conference Room 2B, 2nd Floor)

Wednesday, June 5, 2019 6:00 p.m. FY 2019 CDBG Public Hearing
(Claysburg Community Center)

Thursday, June 6, 2019 8:30 a.m. Park & Recreation Advisory Board
(Valley View Park, Pavilion #2)

6:00 p.m. FY 2019 CDBG Public Hearing
Antis Township Municipal Bldg.

6:30 p.m. Fort Roberdeau Association
(White Oak Hall, Fort Roberdeau)

Friday, June 7, 2019

Monday, June 10, 2019 6:00 p.m. Blair County Airport Authority
(Blair County Airport)

Tuesday, June 11, 2019 10:00 a.m. Commissioners Business Session
(Conference Room 2B, 2nd Floor)

6:00 p.m. FY 2019 CDBG Public Hearing
(Blair Township Municipal Bldg.)

Wednesday, June 12, 2019 6:00 p.m. FY 2019 CDBG Public Hearing
(Geesytown Fire Hall)

Thursday, June 13, 2019 6:00 p.m. FY 2019 CDBG Public Hearing
(Tyrone-Snyder Public Library)

Friday, June 14, 2019

Monday, June 17, 2019

Tuesday, June 18, 2019 10:00 a.m. Commissioners Work Session
(Conference Room 2B, 2nd Floor)

COMMISSIONERS COMMENTS:

Commissioner Erb called for commissioners comments.

Commissioner Beam as well as fellow Commissioners Tomassetti and Erb extended a sincere thank you to the Blair County Prison Inmates, Prison Staff and Warden Tate on all their efforts for a job well done on grass cutting and landscaping type duties to the various area cemetery's prior to the Memorial Day Weekend.

Discussion followed.

CONSENT AGENDA:

Resolution 199-2019:

- a. Payment of one (1) Warrant Lists dated May 23, 2019, in the total amount of \$207,339.92.
- b. **County of Blair Redevelopment and Housing Authorities (COBRAH):** Requesting approval for the reappointment of Dave Helsel to the Board of Directors for the period of July 24, 2019 through July 23, 2024.
- c. **Employment:** James A. Pooler, FT, Custodian, Maintenance, \$29,993.60/yr., effective 05/28/19; Brad T. Mazzocco; Cody M. Coudriet; Russell A. Novak; Kelsey P. Bristol and Kaitlyn E. Alley, PT, Fill-In, Correction Officers, Prison, \$15.08/hr., effective 05/28/19; Brittany T. Smith, FT, District Court Administrative Staff, MDJ Blattenberger, \$18,200.00/yr., effective 05/28/19; Carrie A. Wilkinson, FT, Administrative Assistant, EMA, \$20,020.00/yr., effective 05/28/19; Zachary D. Stumpf, PT, Sheriff's Deputy, Sheriff's Office, \$12.89/hr., effective 05/28/19; Stephen M. Szymusiak, FT, Sheriff's Deputy, Sheriff's Office, \$14.65/hr., effective 05/28/19; Patti J. Metz, Temporary, Department Assistant, MDJ Blattenberger's Office, \$10.00/hr., effective 05/28/19; Nicholas O. Soto and Nathan E. Myers, From FT Caseworker 1 Ongoing, \$15.93/hr., CYF, To FT, Caseworker 1, Triage, \$15.93/hr., CYF, effective 05/28/19; Vickie L. Woods, From FT, District Court Administrative Staff, MDJ Blattenberger, \$10.00/hr., To FT, Jury Coordinator, Court Administration, \$12.32/hr., effective 05/27/19; and Shaun M. Edmundson, From FT, Corrections Officer Sgt., Prison, \$21.95/hr., To FT Temporary, Corrections Officer Lieutenant, Prison, \$22.32/hr., effective 05/28/19.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 199-2019.

UNFINISHED BUSINESS:

Adoption of Resolutions:

Resolution 200-2019: A resolution approving a quote received from Rapiscan Systems, Inc., in the total amount of \$2,237.50, for a weekend relocation and installation of the existing Rapiscan System to the new employee entrance area. (Fee to be paid with the PCorP Grant Award.)

Sheriff Ott requested that this item be tabled until the June 4, 2019 meeting.

OLD BUSINESS:

None

NEW BUSINESS:

Blair County Department of Emergency Services/911 and GIS:

- a. Mark Taylor and Grant Wills presented discussion concerning an Intergovernmental Cooperation Agreement by and between the County of Blair and local Municipalities for Street Addressing by the County of Blair. Mr. Wills outlined the agreement and explained that each municipality would need to approve the agreement prior to the adoption of an ordinance by Blair County.

Discussion followed

Resolution 201-2019: A resolution authorizing the initiation of an Intergovernmental Cooperation Agreement and discussions between Blair County's GIS and 911/ECC with all Blair County municipalities for street addressing

Motion by Commissioner Tomassetti, second by Commissioner Beam and unanimously approved to adopt Resolution 201-2019.

- b. County Administrator Schmitt requested authorization to advertise for the adoption of Ordinance 2-2019, approving the Intergovernmental Cooperation Agreement. Mrs. Schmitt stated by granting authorization now it would eliminate the need for authorization to appear on a future agenda.

Resolution 202-2019: A resolution authorizing the adoption of a Blair County Ordinance approving an Intergovernmental Cooperation Agreement between the County of Blair and all participating Blair County municipalities.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 202-2019.

- c. Cris Fredrickson requested approval for the submission of a grant extension request to the United States Department of Transportation for the FFY 17/19 Hazardous Materials Emergency Preparedness Grant (HMEP) to allow for a ninety (90) day extension for hazardous materials training and planning projects which were on hold pending grant approval.

Mrs. Fredrickson stated that the request for a ninety (90) day extension for completion of already submitted projects is due to delays in awarding of sub-grants from the Pennsylvania Emergency Management Agency (PEMA) Grants Management and the Pipeline Hazardous Materials Safety Administration (PHMSA). She stated that without knowing if grant funds are going to be awarded, it is difficult to follow through with projects that can only occur with grant funding, and grant language states that projects cannot begin without a signed grant agreement in place.

Discussion followed.

Resolution 203-2019: A resolution approving the submission of a grant extension request to the United States Department of Transportation for the FFY 17/19 Hazardous Materials Emergency Preparedness Grant (HMEP) to allow for a ninety (90) day extension for hazardous materials training and planning projects which were on hold pending grant approval.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 203-2019.

- d. Cris Fredrickson requested ratification of the submission of the FFY 20/22 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$87,900.00, for hazardous materials training and planning that encompasses fifteen (15) proposed projects for the period of October 1, 2019 through September 30, 2022.

Mrs. Fredrickson requested ratification of the submission of the FFY 20/22 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to PEMA. Mrs. Fredrickson stated that the Department of Emergency Services received the grant application on Wednesday, May 22, 2019, and the deadline for submission was noon, May 23, 2019.

Mrs. Fredrickson stated that fifteen (15) projects will be completed over the three (3) year grant period and that the total cost of \$87,900.00 is 80% reimbursable through the grant with 20% being paid with LEPC funds.

Discussion followed.

Resolution 204-2019: A resolution approving ratification of the submission of the FFY 20/22 Hazardous Materials Emergency Preparedness Grant Application (HMEP) to the Pennsylvania Emergency Management Agency (PEMA), in the amount of \$87,900.00, for hazardous materials training and planning that encompasses fifteen (15) proposed projects for the period of October 1, 2019 through September 30, 2022.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 204-2019.

Blair County Human Resources:

- a. Katherine Swigart requested approval of an Amendment to the Service Agreement approved on April 30, 2019, Resolution 172-2019, between the County of Blair and Barry A. Metz, Metz Consulting Group, amending the beginning date of services from no later than May 2019, to April 25, 2019.

Discussion followed.

Resolution 205-2019: A resolution approving an Amendment to the Service Agreement approved on April 30, 2019, Resolution 172-2019, between the County of Blair and Barry A. Metz, Metz Consulting Group, amending the beginning date of services from no later than May 2019, to April 25, 2019.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 205-2019.

- b. Katherine Swigart requested approval of an Amendment to the Service Agreement approved on April 30, 2019, Resolution 173-2019, between the County of Blair, Metz Consulting Group and Aaron V. Nygren, Nygren Training Solutions, amending paragraph 3 from as of February 15, 2019, the DiSC materials will total \$848.00 for 32 participants, to as of May 13, 2019 the DiSC materials will total \$1,007.00 for 38 participants.

Discussion followed.

Resolution 206-2019: A resolution approving an Amendment to the Service Agreement approved on April 30, 2019, Resolution 173-2019, between the County of Blair, Metz Consulting Group and Aaron V. Nygren, Nygren Training Solutions, amending paragraph 3 from as of February 15, 2019, the DiSC materials will total \$848.00 for 32 participants, to as of May 13, 2019 the DiSC materials will total \$1,007.00 for 38 participants.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 206-2019.

Blair County Children, Youth and Families:

- a. Kerrie Baughman requested approval of a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall, Blair Room and Arabian Room on July 23, 2019, in the amount of \$1,000.00, to conduct a Trauma Awareness Educational Summit.

Mrs. Baughman stated that as part of the Children's Round Table Trauma Workgroup a Trauma Awareness Education Summit will be held at the Jaffa Shrine on July 23, 2019. She stated that the total cost for room rental is \$1,000.00; however there is no cost to CYF or the county as the event is being paid by various sponsorships.

Discussion followed.

Resolution 207-2019: A resolution approving a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall, Blair Room and Arabian Room on July 23, 2019, in the amount of \$1,000.00, to conduct a Trauma Awareness Educational Summit.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 207-2019.

- b. Kerrie Baughman approval of a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall and Blair Room on October 9, 2019, in the amount of \$1,000.00, to conduct a Community Resource Fair.

Mrs. Baughman stated that this year's rental does reflect a rate increase. Mrs. Baughman explained that the Facility Coordinator at the Jaffa stated that there was an error to our benefit over the past couple of years. She stated that they charge \$1,500.00 for the Banquet Hall and \$200.00 for the Blair Room for a total of \$1,700.00; however they will provide the county with a \$500.00 discount and not charge for use of the Blair Room, for a total rental amount for 2019 of \$1,000.00.

Mrs. Baughman stated that the cost of the event is 75-80% reimbursable through Act 148 invoicing.

Discussion followed.

Resolution 208-2019: Approving a Rental Agreement between the County of Blair on behalf of Blair County Children, Youth and Families and the Trustees of Jaffa Shrine of Altoona, for rental of the Banquet Hall and Blair Room on October 9, 2019, in the amount of \$1,000.00, to conduct a Community Resource Fair.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 208-2019.

Blair County Department of Social Services:

- a. Trina Illig requested approval for the submission of a FY 2019 HOME Investment Partnership Program Grant Application to the Pennsylvania Department of Community

and Economic Development (DCED) in the amount of \$302,100.00 providing additional funds to the County's existing owner-occupied rehabilitation program.

Mrs. Illig stated that the grant will provide additional funds for the county's already existing owner-occupied rehabilitation assistance program. She stated that as of August 30, 2018 the County of Blair Redevelopment and Housing Authority (COBRAH) report a waiting list of 112 applicants under the county's sixteen (16) Non-Entitlement Municipalities. She stated that a public hearing is scheduled to be held on Wednesday.

Discussion followed.

- b. Trina Illig requested approval of Contract #C000071558 between the County of Blair and the Commonwealth of Pennsylvania for the FY 2018 Community Development Block Grant (CDBG) on behalf of the Non-Entitlement Municipalities and the Boroughs of Hollidaysburg and Tyrone and the Townships of Antis, Blair, Frankstown and Greenfield in the amount of \$868,686.00 to undertake the following activities:

- Public Facilities
- Clearance and Demolition
- Rehabilitation; Single Unit Residential
- Neighborhood Facilities
- Administration

Discussion followed.

- c. Trina Illig requested approval for James Hudack, Executive Director, Blair County Department of Social Services, to serve as the Delegated Signing Authority for financial invoices associated with the FY 2018 Community Development Block Grant (CDBG) Contract #C000071558 for the duration of the contract activity period on behalf of the County of Blair Board of Commissioners.

Discussion followed.

Resolution 209-2019: A resolution approving Contract #C000071558 between the County of Blair and the Commonwealth of Pennsylvania for the FY 2018 Community Development Block Grant (CDBG) on behalf of the Non-Entitlement Municipalities and the Boroughs of Hollidaysburg and Tyrone and the Townships of Antis, Blair, Frankstown and Greenfield, in the amount of \$868,686.00, and authorization for James Hudack, Executive Director, Blair County Department of Social Services to serve as the Delegated Signing Authority for financial invoices associated with the FY 2018 Community Development Block Grant (CDBG) Contract #C000071558 for the duration of the contract activity period on behalf of the County of Blair Board of Commissioners

Motion by Commissioner Erb, seconded by Commissioner Beam and unanimously approved to adopt Resolution 209-2019.

- d. Jim Hudack requested approval of a disbursement from the Blair County Demolition Fund, in the total amount of \$27,171.18, for the demolition of the following three (3) properties:
- 233 Main Street, Roaring Spring, PA
 - 215 Main Street, Roaring Spring, PA
 - 1530-32 18th Street, Altoona, PA (county repository property)

Mr. Hudack stated the County has received two (2) proposals for the demolition of three (3) properties; two (2) located within the borough of Roaring Spring and one (1) county repository property located within the City of Altoona. He stated the total amount of the proposal received is \$39,421.66, and that two (2) of the municipalities have committed funds towards the demolition projects in the total amount of \$12,250.48. The remaining balance of \$27,171.18 is being requested as a disbursement from the county's demolition fund.

Discussion followed.

Resolution 210-2019: A resolution approving a disbursement from the Blair County Demolition Fund, in the total amount of \$27,171.18 for the demolition of three (3) properties:

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 210-2019.

Blair County Prison:

Abbie Tate requested approval to amend Resolution 473-2019 approving a proposal received from A-Corp SCSI for a Preliminary Assessment of the Control Panel and Lock Assemblies at the Blair County Prison in an original amount for time and materials at a cost not to exceed \$2,690.00 to an actual cost of \$3,741.28 for additional time and materials needed to make the repairs.

Warden Tate stated that the need to amend Resolution 473-2019 is necessary because once A-Corp SCSI completed their preliminary assessment it was determined that the scope of work involved additional time and materials to complete the project.

Discussion followed.

Resolution 211-2019: A resolution approving to amend Resolution 473-2019 approving a proposal received from A-Corp SCSI for a Preliminary Assessment of the Control Panel and Lock Assemblies at the Blair County Prison in an original amount for time and materials at a cost not to exceed \$2,690.00 to an actual cost of \$3,741.28 for additional time and materials needed to make the repairs.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 211-2019.

Fort Roberdeau:

- a. Glenn Nelson requested approval for authorization to proceed with submission of a 2019 Greenways, Trails and Recreation Program (GTRP) Grant Application, in the amount of \$127,851.00, to the Pennsylvania Department of Community and Economic Development (DCED) by Fort Roberdeau for site accessibility and accommodation improvements.

Mr. Nelson stated that the purpose of this grant is for additional leverage to the already submitted GTRP grant application. He stated this application is for the same project improvements and the local share amounts are the same at \$88,851.00 County; \$35,000.00 Fort Roberdeau Association and \$4,000.00 Keller Engineers. Inc.

Discussion followed.

Resolution 212-2019: A resolution approving for authorization to proceed with submission of a 2019 Greenways, Trails and Recreation Program (GTRP) Grant Application, in the amount of \$127,851.00, to the Pennsylvania Department of Community and Economic Development (DCED) by Fort Roberdeau for site accessibility and accommodation improvements.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 212-2019.

- b. Glenn Nelson requested approval of a high-frequency commercial schedule on WALY 103.9 consisting of forty 60 second commercials promoting the July events at Fort Roberdeau, with a matching advertising campaign on ForeverAltoona.com, in the total amount of \$600.00 to be paid from the Fort Roberdeau advertising budget.

Mr. Nelson stated that this is an annual advertising request to promote July events such as the Star Spangled 4th, Revolutionary War Days and the one-year celebration of the Mountain Lion Observatory. He stated that the amount will be paid from the Fort's advertising budget.

Discussion followed.

Resolution 213-2019: A resolution approving a high-frequency commercial schedule on WALY 103.9 consisting of forty 60 second commercials promoting the July events at Fort Roberdeau, with a matching advertising campaign on ForeverAltoona.com, in the total amount of \$600.00 to be paid from the Fort Roberdeau advertising budget.

Motion by Commissioner Beam, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 213-2019.

Blair Township:

County Administrator Schmitt requested approval of a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used to assist with preparing a final design and bid documents for development of a park in Blair Townships Fort Fetter neighborhood.

Mrs. Schmitt stated that there is no financial obligation to the County in signing the letter of support for the Blair Township project.

Discussion followed.

Resolution 214-2019: A resolution approving a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used to assist with preparing a final design and bid documents for development of a park in Blair Townships Fort Fetter neighborhood.

Motion by Commissioner Erb, seconded by Commissioner Tomassetti and unanimously approved to adopt Resolution 214-2019.

Logan Township:

Cassandra Schmick requested approval of a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.

Ms. Schmick stated that the grant application is for a proposed Train Viewing Area in Leopold Park which will include a covered bench, educational signage and viewing binoculars. She stated that the overall project has an estimated cost of between \$20,000.00 and \$30,000.00 with potential grant funding of \$10,000.00 to \$15,000.00.

Mrs. Schmitt stated that there is no financial obligation to the County in signing the letter of support for the Logan Township project.

Discussion followed.

Resolution 215-2019: A resolution approving a Letter of Support for the submission of an application to the Southern Alleghenies Planning and Development Commission for DCNR Mini-Grant Funding to be used for the Leopold Park Train Viewing Project.

Motion by Commissioner Tomassetti, seconded by Commissioner Beam and unanimously approved to adopt Resolution 215-2019.

Parking Garage Stair Replacement:

Brian Wiser presented discussion concerning a steel stair replacement option proposed by Keller Engineers, Inc. Mr. Wiser described the advantages to the steel stair replacement option and noted that he and Rocky Greenland, Blair County Director of Public Works had discussed the option. Mr. Wiser also requested authorization to advertise for bids.

Discussion followed.

Resolution 216-2019: A resolution approving the proposed steel stair replacement option received from Keller Engineers, Inc., for the Blair County Parking Garage Stair Replacement Project and authorization to advertise for bids.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 216-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb. Motion carried, with abstention as noted to adopt Resolution 216-2019.

County Road-105 Drainage Project:

Brian Wiser presented a proposal from Keller Engineers, Inc., in the amount of \$3,000.00, for supplemental work to modify the drawings, obtain an updated Erosion & Sedimentation control plan approval, and rebid the project.

Mr. Wiser stated that there is a need to modify the current project design, the supplemental permitting and a need to revise the contract documents and bidding services for the repair of the storm-water conveyance from the Convention Center Complex to Convention Center Boulevard, County Road 105.

Mr. Wiser stated that the requested proposal includes the tasks and services in a lump sum total of \$3,000.00 as listed below:

- Revising the slope pipe drainage repair plans and specifications in the amount of \$500.00.
- Revising the Erosion and Sedimentation Control Plan and Narrative for submission to the Blair County Conservation District for approval, in the amount of \$500.00; and

- Preparation of Bid Documents and Bidding, in the amount of \$2,000.00.

Discussion followed.

Resolution 217-2019: A resolution approving a proposal from Keller Engineers, Inc., in the amount of \$3,000.00, for supplemental work to modify the drawings, obtain an updated Erosion & Sedimentation control plan approval, and rebid the project.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 217-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb. Motion carried 2 to 1 with abstention as noted to adopt Resolution 217-2019.

Lakemont Dam:

Brian Wisner presented discussion concerning a proposal from Keller Engineers, Inc., in the amount of \$8,500.00, for a Conceptual Project Scope for submission to the PA Department of Environmental Protection and completion of a Department of Community and Economic Development online Single Application for funding under the H2O PA High Hazard Dams and High Hazard Unsafe Dams program.

Mr. Wisner provided an outline of the proposal for preparation of a conceptual design submission and funding application for the rehabilitation of Lakemont Dam.

Mr. Wisner stated that the requested proposal includes the tasks and services in a lump sum total of \$8,500.00 as listed below:

- Conceptual design submission in the amount of \$6,500.00
- Grant application in the amount of \$2,000.00; and
- Reimbursable expenses in the estimated amount of \$200.00

Discussion followed.

Resolution 218-2019: A resolution approving a proposal from Keller Engineers, Inc., in the amount of \$8,500.00, for a Conceptual Project Scope for submission to the PA Department of Environmental Protection and completion of a Department of Community and Economic Development online Single Application for funding under the H2O PA High Hazard Dams and High Hazard Unsafe Dams program.

Commissioner Tomassetti noted his abstention on voting on the adoption of Resolution 218-2019 due to a conflict of interest.

Motion by Commissioner Beam, seconded by Commissioner Erb. Motion carried with abstention as noted to adopt Resolution 218-2019.

ADJOURN:

Meeting Adjourned,

Helen P. Schmitt, County Administrator