

**BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING AGENDA**

**THURSDAY, JUNE 1, 2023, 8:30 A.M.
VALLEY VIEW PARK, PAVILION 2**

MEETING CALLED TO ORDER:

ROLL CALL:

- Joe Keller, President
- Galen Bickel, Secretary
- Fred Miller, Member
- Phil Ricco, Member
- Chuck Gojmerac, Member
- Frank Kopriva, Member
- Bill Sell, Member
- Melissa Harpster, Commissioner's Office
- Amy Webster, Liaison Commissioner
- Paul Shaffer, Public Works
- Jim Pooler, Building and Grounds/Maintenance
- Others

OLD BUSINESS:

Approval of Meeting Minutes of May 4, 2023:

- Motion Second

Approval of Financial Report for the month of May 2023:

- Motion Second

DCNR Grant:

- Construction update.
- Project timeline.

Trail Signs Installation:

- Update.

Water Leak Repair:

- Update.

Gate Painting/Repair:

- Update.

Hiring of Groundskeeper and Assistant Groundskeeper:

- Update.

Items on backburner:

- Remaining streambank stabilization projects to be completed.
- Foot bridge replacement.

NEW BUSINESS:

VALLEY VIEW PARK ISSUES/CONCERNS:

ADJOURN:

- Motion Second

BLAIR COUNTY PARK AND RECREATION ADVISORY BOARD
MEETING MINUTES
THURSDAY, MAY 4, 2023, 8:30 A.M.
COMMISSIONER'S MEETING ROOM, COURTHOUSE BASEMENT

Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#

MEETING CALLED TO ORDER:

President Keller called the meeting to order.

ROLL CALL:

Members Present:

- Joe Keller, President
- Galen Bickel, Secretary
- Phil Ricco, Member
- Chuck Gojmerac, Member
- Frank Kopriva, Member, Member

Members Absent:

- Fred Miller, Member
- Bill Sell, Member

Others Present:

Melissa Harpster (Commissioner's Office), Amy Webster, (Commissioner) and Jim Pooler (Public Works/Building Maintenance).

Others Absent:

Paul Shaffer (Public Works).

OLD BUSINESS:

Approval of Minutes:

President Keller called for corrections or changes to the meeting minutes of April 6, 2023. There were no corrections or changes noted.

Motion by Galen Bickel, seconded by Phil Ricco and unanimously approved to accept the minutes as prepared.

Approval of Financial Report for the month of April 2023:

President Keller called for the Financial Report.

Melissa Harpster presented the Financial Report for the month of March 2023. There were no comments noted.

Motion by Chuck Gojmerac, seconded by Galen Bickel, and unanimously approved to accept the financial report as prepared.

CBRC:

Joe Keller requested approval of an allocation of Park and Recreation Reserve Account Funds, in an amount not to exceed \$4,500.00 to conduct the CBRC summer playground program at Valley View Park June 12, 2023 through July 7, 2023 (with the exception of July 4, 2023) from 9:00 a.m. to 3:00 p.m., maximum of 50 participants with two-2 leaders.

President Keller stated that he spoke with Mike Hofer and the program is structured the same as prior year programs conducted at Valley View Park.

Discussion followed.

Motion by Phil Ricco, seconded by Chuck Gojmerac and unanimously approved to recommend that the Commissioners approve the allocation request.

DCNR Grant:

President Keller stated that construction began May 1, 2023. He stated that June 1, 2023 is the delivery date of the amphitheater. He stated that amphitheater construction is to be completed by August 9, 2023.

President Keller stated he would ask Adam Long to prepare an updated project timeline for the board of commissioners.

Park Sign Replacement:

Melissa Harpster stated that Jack White installed the new park entrance sign.

Trail Signs:

Melissa Harpster stated that Paul Shaffer and Grant Wills completed a walk of the trails and determined where the signs should be placed as soon as the May Election process is completed.

Water Leak:

Jim Pooler stated that when repairing the original water leak it was determined that there is yet another leak between pavilions 4 and 5. He request that the board consider an additional allocation of Park and Reserve Account Funds, in an amount not to exceed \$1,000.00 for the additional water leak repairs.

Discussion followed.

Motion by Galen Bickel, seconded by Chuck Gojmerac and unanimously approved to request an allocation of Park and Recreation Reserve Account #035 Funds in an amount not to exceed \$1,000.00 for additional water leak repairs.

Gate Repair and Painting of Gates:

Jim Pooler stated that neither project has been completed.

Groundskeeper Positions:

Jim Pooler stated that he thought there was one-1 individual to begin employment near the end of May.

Streambank Stabilization Project:

Joe Keller stated that Paul Shaffer is coordinating the project with Donna Fisher at the Conservation District.

Footbridge:

Joe Keller stated that per Donna Fisher a General Permit is not needed to replace the footbridge since the area is under 100 acres. He stated that his office would prepare a waiver for the bridge, detail for abutments, bridge deck and rail. County work forces will replace the bridge as time permits.

Pavilion Online Reservation:

Melissa Harpster stated that the online pavilion reservation system seems to be working beautifully with no issues or complaints noted.

NEW BUSINESS:

Election of Officers for 2023/2024:

Motion by Phil Ricco, seconded by Galen Bickel and unanimously approved to reappoint Joe Keller President.

Motion by Phil Ricco, seconded by Galen Bickel and unanimously approved to appoint Chuck Gojmerac Vice-President filling the expired term of Tim Hite.

Motion by Phil Ricco, seconded by Chuck Gojmerac and unanimously approved to reappoint Galen Bickel Secretary.

VALLEY VIEW PARK ISSUES/CONCERNS:

Melissa Harpster asked Jim Pooler if there was a need for playground mulch or ballfield sand.

Discussion followed.

Motion by Phil Ricco, seconded by Galen Bickel and unanimously approved to request an allocation of Park and Recreation Reserve Account Funds #035, in an amount not to exceed \$2,000.00 for playground mulch and ballfield sand.

Joe Keller stated that he received an invoice from George Henry in the amount of \$500.00 for removal of the one-1 hazardous tree that was missed during the initial tree removal project.

He stated that he would see that the county received the invoice for payment processing.

Discussion followed.

ADJOURN:

With no further business to discuss, President Keller called for a motion to adjourn the meeting.

Motion by Galen Bickel, seconded by Chuck Gojimerac and unanimously approved to adjourn the meeting.