

COMMISSIONERS' MEETING: THURSDAY, MARCH 6, 2025, 10:00 A.M.

Location: Commissioners Meeting Room, Basement.

CALL TO ORDER:

Commissioner Webster called the meeting to order.

MOMENT OF SILENT PRAYER:

Commissioner Webster called for a moment of silent prayer.

PLEDGE OF ALLEGIANCE TO THE FLAG:

Commissioner Webster requested that those participating in the meeting please stand and recite the Pledge of Allegiance to the Flag.

MEMBERS PRESENT:

Commissioner Webster, Commissioner Burke, and Chief Clerk Tiracave.

OTHERS PRESENT:

Lori Guyer (Commissioners), Lindsay Dempse and Brandon Meck (Finance), A.C. Stickel and Angela Wagner (Controller), Glenn Nelson (Fort Robardeau), Sue Ammerman (Public Safety-EMA), Brian Walters, Kyle Brashear, and Melena Koegler (Human Resources), Paul Shaffer (Public Works/Highway), Nicholas Burket (Public Works/Facilities), Becky Robinson (Purchasing), Sherry Socie (Blair Planning Commission), and Carol Dannenberg (Holidaysburg Community Watchdog).

EXECUTIVE SESSION ANNOUNCEMENT:

Chief Clerk Tiracave confirmed there was an Executive Session held on March 5, 2025 at approximately 1:30 p.m. with two Commissioners regarding one (1) individual employee.

PUBLIC COMMENT:

None.

COMMISSIONER COMMENT:

None.

Consent Agenda:

Resolution 86- 2025:

a. Ratification of the following six-6 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
3/04/2025	250304WW	\$474,667.87
3/04/2025	250304SS	\$2,657.64
3/04/2025	250304CY	\$46,659.53
2/25/2025	250225RF	\$839.99
2/26/2025	250226WX	\$9,513.99
2/27/2025	250227HR	\$18,696.87

b. **2025 Budget Transfer:** To cover the fees for legal fees from McNees Wallace:

From	\$	To
01101GCO-44080 General County Operations	\$135.00	113201-44080 CYF

c. **2025 Budget Transfer:** To cover the fees for the 911 center gate repair:

From	\$	To
01103BM-46030 Building Maintenance	\$1,000.00	44122-44810 911

d. **Status Changes:** Guyer, Lori, FT, Administrative Coordinator, Commissioners, \$19.85/hr., to FT, Assistant Chief Clerk/Assistant County Administrator, Commissioners, \$2,204.60 biweekly, effective 2/17/2025.

e. **Terminations:** Bryan, Brenda, FT, Deputy Treasurer, Treasurer, \$1,991.56 biweekly, effective 2/26/2025.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 86-2025.

STAFF REPORTS & SPECIAL BUSINESS:

Human Resources:

Kyle Brashear requested approval of a Side Letter of Agreement authorizing the payment of retention bonuses to union-eligible staff in the Public Defender's Office. This will be funded through a state grant received by the Public Defender's Office.

Resolution 87-2025: Approving the Side Letter of Agreement authorizing the payment of retention bonuses to union-eligible staff in the Public Defender's Office. This will be funded through a state grant received by the Public Defender's Office

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 87-2025.

Public Works - Facilities:

Nicholas Burket requested approval of the Payment of the Invoice made Outside the County Purchasing Policy received from Roto-Rooter Plumbing and Drain Service for emergency sewer work in the amount of \$274.00.

Commissioner Webster stated that this is one of those things that you do not get a chance to think about.

Resolution 88-2025: Approving the Payment of the Invoice made Outside the County Purchasing Policy received from Roto-Rooter Plumbing and Drain Service for emergency sewer work in the amount of \$274.00.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 88-2025.

Public Safety - Highway:

- i. Paul Shaffer requested approval for the Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, Blair County Public Works Highway Department, and Valley Tire Company for Passenger/Light Truck and Commercial Truck Tire Services as set forth in County-approved Purchase Orders.

Resolution 89-2025: Accepting the Agreement for Purchases Under Bidding Threshold, by and between the County of Blair, Blair County Public Works Highway Department, and Valley Tire Company for Passenger/Light Truck and Commercial Truck Tire Services as set forth in County approved Purchase Orders.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 89-2025.

- ii. Paul Shaffer requested approval to accept the bids received for the County Salt Storage Building and to award or reject per county code thereafter.

Commissioner Burke stated that this is a project that was talked about before she was elected and she is happy to see it move forward.

Resolution 90-2025: Accepting bids received for the County Salt Storage Building and to award or reject per county code thereafter.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 90-2025.

Fort Roberdeau:

Glenn Nelson requested approval to increase the Fort Roberdeau adult admission fee from \$6.00 to \$10.00.

Commissioner Burke asked when the last time the fees were raised.

Mr. Nelson replied it was at least eight (8) years ago.

Commissioner Burke asked if research was done to see what other places are charging for admission.

Mr. Nelson answered yes; he checked to see what other area attractions are charging for admission.

Resolution 91-2025: Approving to increase the Fort Roberdeau adult admission fee from \$6.00 to \$10.00.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 91-2025.

Social Services:

Trina Illig requested approval to authorize Commissioner David Kessling, as the Chief Elected Official, to sign the twenty (20) Site Specific Checklist Tier 2 Environmental Review Records for Blair County Housing Rehabilitation Existing Owner Occupied Housing Rehabilitation Program.

Ms. Illig added that eighteen (18) of these records are from the Whole Home Program, five (5) are co-Whole Home Program and Lead Hazard Program units, one (1) is a single Lead Hazard Unit, and one (1) is a Community Development Block Grant (CDBG) unit.

Commissioner Burke asked if there is a deadline to submit.

Commissioner Webster added she anticipates that Commissioner Kessling will be back on Monday and asked if this can wait until then.

Ms. Illig responded that it can wait till he is back for him to sign it.

Resolution 92-2025: Authorizing Commissioner David Kessling, as the Chief Elected Official, to sign the twenty (20) Site Specific Checklist Tier 2 Environmental Review Records for Blair County Housing Rehabilitation Existing Owner Occupied Housing Rehabilitation Program.

Motioned by Commissioner Burke, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 92-2025.

Public Safety/911E:

- i. Sue Ammerman requested approval of a 2025 Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services 911E and PALCO Power Systems for the maintenance of two (2) generators at the 911 Center for the period of April 1, 2025 through March 31, 2026, in the total amount of \$1,461.44 (for one annual visit).

Resolution 93-2025: Approving the 2025 Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services 911E and PALCO Power Systems for the maintenance of two (2) generators at the 911 Center for the period of April 1, 2025 through March 31, 2026, in the total amount of \$1,461.44 (for one annual visit).

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 93-2025.

- ii. Sue Ammerman requested approval of a 2025 Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services 911E, and PALCO Power Systems for the maintenance of one Blair County 911 commercial vehicle for the period of April 1, 2025 through March 31, 2026, in the total amount of \$794.96 (for one annual visit).

Resolution 94-2025: Approving the 2025 Preventative Maintenance Agreement between the County of Blair, on behalf of the Department of Emergency Services 911E, and PALCO Power Systems for the maintenance of one Blair County 911 commercial vehicle for the period of April 1, 2025 through March 21, 2026, in the total amount of \$794.96 (for one annual visit).

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 94-2025.

GIS:

Commissioner Webster, on behalf of Grant Wills, requested approval of the Contract between the County of Blair, on behalf of the Geographic Information Systems (GIS) Department, and Precision Laser & Instrument, Inc., for the Juniper Systems Geode submeter Global Positioning System (GPS) receiver, Global Navigation Satellite System (GNSS) Antenna, and associated 3-year care package in the estimated amount of \$3,149.00. The \$299.00 fee for the care package is a one-time fee covering the three-year period.

Resolution 95-2025: Approving the Contract between the County of Blair, on behalf of the Geographic Information Systems (GIS) Department, and Precision Laser & Instrument, Inc., for the Juniper Systems Geode submeter Global Positioning System (GPS) receiver, Global Navigation Satellite System (GNSS) Antenna, and associated 3-year care package in the estimated amount of \$3,149.00. The \$299.00 fee for the care package is a one-time fee covering the three-year period.

Motioned by Commissioner Webster, seconded by Commissioner Burke, and unanimously approved to adopt Resolution 95-2025.

Court Administration:

Commissioner Burke, on behalf of Sam Dunkle, requested approval to submit a Senior Judge Reimbursable Costs Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) for the use of the Senior Judges Chambers during the calendar year 2024, in the amount of \$16,140.00.

Commissioner Burke added that this is an application that we do yearly. The State decides what portion will be allocated to us; unfortunately, it is usually a lot less than what we asked for.

Resolution 96-2025: Approving the submission of a Senior Judge Reimbursable Costs Grant Application to the Administrative Office of Pennsylvania Courts (AOPC) for the use of the Senior Judges Chambers during the calendar year 2024, in the amount of \$16,140.00.

Motioned by Commissioner Burke, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 96-2025.

Commissioners:

- i. Alicia Tiracave requested approval of the Cooperation Agreement between the County of Blair and the Central Pennsylvania Humane Society authorizing the County of Blair to administer a Local Share Account Grant Award #C000090704 from the Commonwealth Financing Authority in the amount of \$700,000.00 with the Central Pennsylvania Humane Society to be used for construction costs of a new facility. The period of performance is October 22, 2024 through June 30, 2027.

Commissioner Burke added that this is something that they have been working on for a while and it is badly needed. We are excited to see how it takes shape.

Resolution 97-2025: Approving the Cooperation Agreement between the County of Blair and the Central Pennsylvania Humane Society authorizing the County of Blair to administer a Local Share Account Grant Award #C000090704 from the Commonwealth Financing Authority in the amount of \$700,000.00 with the Central Pennsylvania Humane Society to be used for construction costs of a new facility. The period of performance is October 22, 2024 through June 30, 2027.

Motioned by Commissioner Burke, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 97-2025.

- ii. Alicia Tiracave requested approval to submit an application for the 2024-2025 PCoRP Loss Prevention Grant Program for the projects listed below in the total amount of \$15,110.00:

1.	Johnson Controls – fire system safety NAC sub-panel	\$10,131.00
2.	Johnson Controls – fire safety system District Attorney Holding Room	\$ 1,431.00
3.	Empire – freight elevator digital video intercom	\$ 3,548.00

Commissioner Webster added that we apply for these grants annually, and the money is used to increase safety here at the courthouse.

Resolution 98-2025: Approving the submission of an application for the 2024-2025 PCoRP Loss Prevention Grant Program for the projects listed below in the total amount of \$15,110.00:

1.	Johnson Controls – fire system safety NAC sub-panel	\$10,131.00
2.	Johnson Controls – fire safety system District Attorney Holding Room	\$ 1,431.00
3.	Empire – freight elevator digital video intercom	\$ 3,548.00

Motioned by Commissioner Burke, seconded by Commissioner Webster, and unanimously approved to adopt Resolution 98-2025.

OLD BUSINESS:

None.

ADJOURN:

Motioned by Commissioner Burke, seconded by Commissioner Webster, and unanimously approved to adjourn today's meeting.



Alicia Tiracave, Chief Clerk