



BLAIR COUNTY SALARY BOARD

c/o Blair County Controller, 423 Allegheny St., Ste 141 Hollidaysburg, PA 16648

Blair County Salary Board Meeting of October 22, 2020

10:30 AM By Conference Call

Board Members in Attendance:

Commissioner Laura Burke, Commissioner Bruce Erb, Controller A.C. Stickel, Commissioner Amy Webster

Board Members not in Attendance: NONE

Quorum: Present

Non-Board Members in Attendance:

Public Defender Russ Montgomery¹ Nicole Hemminger, Jennifer Sleppy, Sarah Chuff, Katherine Swigart, Janice Meadows, Heather Meck, Tracy Miller, Amanda Moore, Abbie Tate, Helen Schmitt

Media in Attendance: Kay Stephens – Altoona Mirror

Call to Order: Commissioner Erb called the meeting to order at 10:30 a.m.

Commissioner Erb explained the ground rules for today's teleconference. Only voting members of the Salary Board may leave their telephones unmuted during the entire meeting, but we would request each avoids excess noise from your location. All other participants should mute their telephones until called upon to speak. Public participants may speak only during the designated public comment period near the beginning of the meeting and must keep their phones muted during the rest of the meeting. Each person needs to avoid interrupting the person speaking. Each speaker **MUST** state his/her name before talking each time he/she speaks so others will know who is speaking and to ensure minutes will be accurate.

The role was called by Controller Stickel.

Call for Public Comment: None

Approval of Minutes: A motion was made by Commissioner Burke and seconded by Commissioner Webster that the minutes from the October 8, 2020 meeting be approved. The motion was unanimously carried.

Adult Parole & Probation

Probation Officer Aide I Commissioner Burke moved to re-create this position as UMWA-Court, Non-Exempt (hourly), Full-Time at 35 hours per week, with an hourly rate of \$10.25, \$717.50 estimated bi-weekly and \$ 18,655.00 estimated annually. This vacancy is due to the resignation of Tara Musselman, effective 10/12/2020. Controller Stickel seconded the motion and it was unanimously carried.

Requested by Judge Doyle

¹ The Public Defender is a voting member of the board for items in that office.

Public Defender's Office

Requested by Russell Montgomery

Administrative Assistant / Office Public Defender Montgomery moved to record in the record the exchange of positions between employees. Christina Fink would transfer from Full-Time Administrative Assistant to Part-Time Office Assistant at a maximum of 999 hours per anniversary year. She would not be eligible for benefits, except she is already in the retirement system. Tracy Hoffman would transfer from Part-Time Office Assistant to Full-Time Administrative Assistant at 35 hours per week and would be eligible for all benefits. Commissioner Burke seconded the motion and it was unanimously carried.

Prison

Requested by Warden Tate

Kitchen Manager Controller Stickel moved to re-create the position as Non-Union, Exempt (Salary) at 35 hours per week with a range of \$36,000.12 to \$ 40,000.22 annually. This vacancy is due to the resignation of Julie Maysonet, effective 10/16/2020. Commissioner Webster seconded the motion and it was unanimously carried.

Children Youth & Families

Requested by Commissioner Burke

Interim Administrator Commissioner Burke moved to approve a 13% temporary increase to the bi-weekly salary of Jim Hudack for his temporary acceptance as the interim administrator of Children, Youth and Families. He will continue to perform all current duties as executive director of Social Services. The dual role is outlined in a separate document effective on the first work day of the week following Salary Board approval through two full pay periods beyond the start date of the regular hire of a CYF Administrator. Commissioner Erb seconded the motion and it was unanimously carried.

There being no further business to discuss, the meeting was adjourned at 10:40 am

The next regular Salary Board Meeting will be held on November 12, 2020
Location to be determined.

Respectfully Submitted,

August C. Stickel IV
Secretary