

**AGENDA  
WORK SESSION  
BLAIR COUNTY BOARD OF COMMISSIONERS  
COMMISSIONERS MEETING ROOM, BASEMENT  
TUESDAY, NOVEMBER 30, 2021, 10:00 A.M.**

*\*Public meetings are being held both in-person and by conference call. To participate in the meeting please dial 1-408-419-1715 or 1-408-915-6290 and enter meeting number 2468097683#*

1. **CALL TO ORDER**

2. **MOMENT OF SILENT REFLECTION**

3. **PLEDGE OF ALLEGIANCE TO THE FLAG**

4. **ROLL CALL**

5. **UPCOMING MEETINGS**

Wednesday, December 1, 2021	9:00 a.m.	*Public Retirement Board Meeting (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:30 a.m.	*Public Salary Board Meeting (Commissioners Mtg. Room)
	1:00 p.m.	*Public Budget Meeting (Commissioners Mtg. Room)
Thursday, December 2, 2021	8:30 a.m.	*Park and Recreation Adv. Bd. (Conference Room 2B, 2 <sup>nd</sup> Fl.)
	10:00 a.m.	*Commissioners Business Session (Commissioners Mtg. Room)
	11:00 a.m.	*Public Budget Meeting (Commissioners Mtg. Room)
	11:30 a.m.	Blair County Social Services Advisory Board Meeting (Blair HealthChoices HO Fort Roberdeau Association (White Oak Hall @ the Fort)
Friday, December 3, 2021	3:00 p.m.	*Budget Presentation (Commissioners Mtg. Room)
Tuesday, December 7, 2021	10:00 a.m.	*Commissioners Work Session (Commissioners Mtg. Room)

6. **APPROVAL OF MINUTES** – 10/12/21, 10/14/21, 10/19/21 and 10/21/21.

7. **PUBLIC COMMENT**

8. **COMMISSIONERS COMMENTS**

9. **CONSENT AGENDA**

**Resolution 492-2021:**

a. Payment of the following four-4 Warrant Lists:

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/30/21	211130SS	\$136,685.24
11/30/21	211130WW	\$596,538.39
11/30/21	211130PP	\$ 1,860.00
11/30/21	211130TC	\$ 81,203.01

EFFECTIVE DATE	WARRANT NUMBER	AMOUNT
11/08/2021	211108FC	\$280,936.79
11/23/2021	211123WW	\$ 52,280.43
11/23/2021	211123CY	\$161,630.56
11/23/2021	211123FC	\$ 939.50
11/23/2021	211123FS	\$ 2,586.45
11/12/2021	211112WT	\$ 780.00
11/17/2021	211117SS	\$ 5,826.96
11/16/2021	211116MW	\$ 3,294.46
11/18/2021	211118HR	\$ 9,781.25
11/15/2021	211115EO	\$ 45,086.87
11/12/2021	211112BA	\$ 17,193.90
11/16/2021	211116FS	\$ 1,318.71
11/11/2021	211111HR	\$ 10,780.57

Which includes payment of the following invoices:

- UPMC Altoona, in the total amount of \$6,227.13.
  - Julia Burke, in the total amount of \$126.61.
- b. Ratification of the following thirteen-13 Warrant Lists:  
Which includes payment of the following invoice:
- Thomas and Chandra Jandora, in the total amount of \$1,550.00.
- c. Ratification of Total Payroll for the Check Dated November 18, 2021, in the total amount of \$807,666.77.
- d. Ratification of a Memorandum of Agreement between the Commonwealth of Pennsylvania, Department of Corrections and the County of Blair for the Department to make available to the County a qualified individual to serve as Acting Warden as well as other staff and resources for the week of November 29, 2021 which will expire on December 3, 2021.
- e. **2021 Budget Transfer:** Charges received from McNees Wallace for the month of September 2021.

From	\$	To
01101GCO-44080 General County Operations	\$200.00	01101-44080 Commissioners

- f. **NBIS Bridge Inspection and Inventory:** Requesting approval for payment of **Invoice #48, received from Stiffler McGraw,** in the total amount of \$3,560.78 as follows: Bridge #29, Spencer Creek Drive over Spencer Run, \$627.40; Bridge #14, Heuston Road over Halter Creek, \$1,913.91; Bridge #48, Irish Flats Lane over Little Juniata River, \$1,012.84; and mileage, in the total amount of \$6.63. 80% reimbursable, 20% paid from Act 44 Bridge Fund.
- g. **Employment:** Stephanie L. Piper, FT, Accountant, Controller's Office, \$17.96/hr., effective 11/22/21; and Brad J. Swander, FT, Telecommunicator Trainee, Public Safety-911, \$13.88/hr., effective 11/22/21.
- h. **Resignations:** Jennifer J. Pfahler, FT, Probation Officer Aide I, APO, \$10.51/hr., effective 11/16/21; Izaak G. Gray, FT, Deputy, Sheriff's Office, \$15.39/hr., effective 11/16/21; and Rickey T. Matherne, FT, Corrections Officer, Prison, \$16.87/hr., effective 11/26/21.
- i. **Employee Death:** Rhonda Russell, FT, Corrections Officer, Prison, \$21.37/hr., effective 11/17/21.

## 10. STAFF REPORTS & SPECIAL BUSINESS

### **COVID Update:**

#### A. **Bridge #67/West Loop Road:**

Requesting approval of the Drawings for Construction for the Bridge #67/West Loop Road over Old Town Run replacement project prepared by Keller Engineers.

#### B. **Social Services:**

- i. Requesting approval of an Affordable Housing Trust Fund Program Disbursement, in the amount of \$3,000.00, to Abstract Closing Company

on behalf of Toni Berardi, for the purchase of property located at 210 North 10<sup>th</sup> Avenue, Altoona, PA.

- ii. Requesting approval to extend the contract end date of the FY 20 Emergency Solutions Grant (ESG) (Contract #C000074220) between the County of Blair and the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED), from January 24, 2022 to May 31, 2022, in order to provide adequate time for completion of projects.
- iii. Requesting approval for 1) the acceptance of a FY 21 Emergency Solutions Grant (ESG) Award, in the total amount of \$97,525.00; 2) authorization for the Board of Commissioners to sign said grant award via eSignature; and 3) authorization for James Hudack, Executive Director, Blair County Department of Social Services to sign payment requests and supporting documentation for the ESG program as permitted by the Department of Community and Economic Development (DCED).
- iv. Requesting approval of a Pennsylvania Care Partnership, System of Care (SOC) Expansion and Sustainability Cooperative Agreement (PACP2021-01-01) between the Office of Mental Health and Substance Abuse Services and the County of Blair and the Central PA Behavioral Health Collaborative (CPBHC) d/b/a Blair HealthChoices, in the amount of \$275,000.00, for the first year budget period of August 31, 2021 to August 30, 2022; and authorization for James Hudack, Executive Director, Department of Social Services, to sign said Agreement.
- v. Requesting approval of a FY 21/22 Contract Amendment between the County of Blair and the Central PA Behavioral Health Collaborative (CPBHS) d/b/a Blair HealthChoices, increasing the maximum contract amount from \$70,000.00 to \$355,000.00 for the period of July 1, 2021 through June 30, 2022 for the Forensic Case Manager and the PA System Expansion and Sustainability Grant programs.

C. **Adult Parole & Probation:**

Requesting approval for the submission of a FY 2021/2022 Continuing County Adult Probation and Parole Grant-in-Aid Application (Sub-Grant #2020-GA-ST-36591) to the Pennsylvania Department of Crime and Delinquency (PCCD), in the total amount of \$70,288.00, for the period of July 1, 2020 through June 30, 2021.

D. **Prison:**

Requesting approval of a proposal received from Schultz Company, to perform preventative maintenance for kitchen equipment at the Blair County Prison, in the amount of \$914.00/per trip.

E. **Fort Roberdeau:**

Requesting approval of a Silver Partnership with the 2021/2022 Huntingdon County Visitor's Bureau, for promotion and advertisement of Fort Roberdeau throughout the Raystown Lake Region, in the amount of \$195.00.

F. **Human Resources:**

Requesting approval of a Grievance Settlement Agreement between the County of Blair, United Mine Workers of America (UMWA) Court-Related Unit and a county employee-UMWA member.

**G. Acceptance of Bids Received:**

Requesting approval for the acceptance of bids received for the transportation and storage of deceased persons for the Blair County Coroner for review, award or rejection in accordance with the County Code thereafter.

**H. Commissioner’s Office:**

i. Requesting approval of a Public Comment Policy for the Board of Commissioners Meetings.

ii. Requesting approval for the county to participate in the National Opioid Settlements and for Allison Senkevich, Assistant County Administrator, to register on behalf of the county on the National Opioid Settlement website.

**11. OLD BUSINESS**

**Holiday Schedule 2022:**

Discussion about additions/revisions for non-union employees of the County of Blair: per below:

New Year’s Day	*Observed Friday	*December 31, 2021
Martin Luther King Jr. Day	Monday	January 17, 2022
Presidents’ Day	Monday	February 21, 2022
Good Friday	Friday	April 15, 2022
Memorial Day	Monday	May 30, 2022
Juneteenth	*Observed Monday	*June 20, 2022
Independence Day	Monday	July 4, 2022
Labor Day	Monday	September 5, 2022
Columbus Day	Monday	October 10, 2022
Veterans’ Day	Friday	November 11, 2022
Thanksgiving Day	Thursday	November 24, 2022
Day after Thanksgiving	Friday	November 25, 2022
Christmas Eve	*Observed Friday	*December 23, 2022
Christmas Day	*Observed Monday	*December 26, 2022

\*If a federal or state holiday falls on Saturday it is usually *observed* on Friday (the day before), and when it falls on Sunday it is *observed* the following Monday.

**Finance:**

Discussion concerning contract options, pricing and recommendations for the county’s Natural Gas Suppliers.

**\*Current 2.813 blended rate**

Contact Term	9/10/2021	9/28/2021	10/4/2021	10/14/2021	10/21/21	11/02/21	11/09/21	11/16/21
12 months	3.40	3.63	3.58	3.543	3.666	No update	3.677	3.800
24 months	3.14	3.35	3.36	3.362	3.467	No update	3.423	3.540
36 months	2.98	3.20	3.23	3.263	3.358	No update	3.287	3.390
42 months	n/a	n/a	n/a	3.236 correction	3.309	No update	3.257	3.341
48 months	2.97	3.10	3.15	3.195	3.286	No update	3.216	3.296
<b>Contract Term</b>	<b>11/30/21</b>							
12 months								
24 months								
36 months								
42 months								
48 months								

**12. ADJOURN**